



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
 No. 059, s. 2021

January 19, 2021

**ATTENDANCE TO SEAMEO INNOTECH'S EARLY LITERACY INSTRUCTION
 FOR K TO 3 TEACHERS ONLINE COURSE**

To: CID Chief
 Education Program Supervisor Concerned
 Public Schools District Supervisors
 Elementary School Heads
 Teachers Concerned

- Pursuant to Unnumbered Regional Memorandum dated January 13, 2021, re: "NOMINATION OF PARTICIPANTS TO SEAMEO INNOTECH'S EARLY LITERACY INSTRUCTION FOR K TO 3 TEACHERS ONLINE COURSE, this Office identifies the following as the Division nominees for the 3 slots allotted for Digos City Division:

Grade Level	Name	Email Address	School
Kinder	Hannahneel Lei C. Aldeguer	hannahneellei.aldeguer@deped.gov.ph	Digos City Central ES
Grade 1	Aiza S. Raboy	aiza.raboy@deped.gov.ph	Rizal Central ES
Grade 3	Christy Ressa F. Calipayan	christyresa.calipayan@deped.gov.ph	Ramon Magsaysay CES

- The nominees are required to access the link <https://bit.ly/EGRACOURSE> and accomplish the online registration form.
- Communication expenses incurred by the participants in this training shall be charged against local funds/School MOOE, all subject to the usual accounting and auditing rules and regulations.
- For information, guidance, and compliance.


CRISTY C. EPE
 Schools Division Superintendent

Schools Division of Digos City
RECORDS SECTION

RELEASED
 66640

DATE: 05 FEB 2021 TIME: 8:39 AM

BY: 





Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

MEMORANDUM

To : Schools Division Superintendents

Subject: NOMINATION OF PARTICIPANTS TO SEAMEO
 INNOTECH'S EARLY LITERACY INSTRUCTION
 FOR K TO 3 TEACHERS ONLINE COURSE

Date : January 13, 2021

Pursuant to the Unnumbered Memorandum from Dir. Margarita Consolacion C. Ballesteros, re: Request for Participants Nomination to SEAMEO INNOTECH's Early Literacy Instruction for K to 3 Teachers Online Course, this Office advises the Schools Division Offices (SDOs) to nominate K to 3 Teachers to avail this Online Course.

The Central Office requested Region XI to nominate 42 K to 3 Teachers. Hence, below is the allocation per SDO for the said nomination, to wit:

Schools Division	K	G1	G2	G3	Schools Division	K	G1	G2	G3
Davao City	1	1	1	1	Digos City	1	1	0	1
Davao de Oro	1	1	1	1	IGACOS	1	1	0	1
Davao del Norte	1	1	1	1	Mati City	1	1	1	1
Davao del Sur	1	1	1	1	Panabo City	1	1	1	1
Davao Occidental	1	1	1	1	Tagum City	1	1	1	1
Davao Oriental	1	1	1	1					

The list of nominees from each SDO will be submitted using the template (see attached) through email at analizaalmazan@deped.gov.ph on or before January 15, 2021.

The nominees are required to access the link <https://bit.ly/EGRACOURSE> and accomplish the online registration form.

For further information, attached herewith are the Official Poster, FAQs, and Information Note on the course.

Immediate dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION
 DAVAO REGION
RELEASED
 ROC12/aca
 BY: [Signature]
 DATE: 01/20/21
 0120-011/6
 8.22/10

[Signature]
EVELYN R. FETALVERO, CESO IV
 Director III
 Officer-In-Charge
 Office of the Regional Director



Address: F. Torres St., Davao City (8000)
 Telephone Nos.: (082) 291-1665; (082) 221-6147





Republika ng Pilipinas
Department of Education
INTERNATIONAL COOPERATION OFFICE

Office of the Director

MEMORANDUM

FOR : **ALL REGIONAL DIRECTORS**

THRU : **JESUS L.R. MATEO**
Undersecretary for Planning and Human Resources and
Organizational Development

FROM : **MARGARITA CONSOLACION C. BALLESTEROS**
Director IV

SUBJECT : **Request for Participants Nomination to SEAMEO INNOTECH's
Early Literacy Instruction for K-3 Teachers Online Course**

DATE : 8 January 2021

This is with reference to the communication from the SEAMEO INNOTECH regarding the Centre's online course on Early Literacy Instruction for K-3 Teachers.

SEAMEO INNOTECH developed a self-paced course entitled Early Literacy Instruction for K-3 Teachers. The course will officially start on **January 18, 2021** and will end on **April 17, 2021**. It aims to provide teachers handling Kindergarten to Grade 3 with quality and readily accessible content to enhance their knowledge and skills to teach literacy—a skill that is critical for learners in the Philippines.

Specifically, the goal is to introduce and improve teaching reading and writing in the early grades and to provide the participants with practical strategies to help their students become competent readers and writers.

The course is presented in a Massive Open Online Course (MOOC) format, which means that the course is self-paced and the activities will be mostly asynchronous.

In this regard, we would like to request for your assistance in disseminating the information to interested K-3 teachers. The Department is requested to nominate six hundred (600) teachers who are handling Kindergarten to Grade 3, specifically those who were not covered under the Basa Pilipinas' Face-to-Face and blended learning courses on early literacy instruction. We would also appreciate receiving a list of nominees from your region for our reference. We will accommodate nominations on a first come first serve basis.

Attached are the official poster, FAQs, and Information Note on the course. For further coordination on the matter, your staff may contact the International Cooperation Office through email at ico@deped.gov.ph.

Welcome to the course

Early Literacy Instruction for K-3 Teachers

Course Schedule
January 18 to April 17, 2021

HOW TO REGISTER
<https://bit.ly/regEGRA>



<https://bit.ly/EGRACOURSE>

How to Register

Course Schedule
January 18 to April 17, 2021

Registration forms using the links below



REGISTER HERE
bit.ly/regEORA



You will receive a confirmation email from the program manager after the registration period.



View/Read the following

Orientation PPT

How to Navigate the iFLEX

Frequently Asked Questions





Frequently Asked Questions

Below are the responses to the Frequently Asked Questions (FAQ) regarding the course:

1. What is SEAMEO INNOTECH?

SEAMEO INNOTECH is principally dedicated to identifying common and unique education problems and needs of Southeast Asian countries and developing innovative and technology-based solutions to address these problems.

The Center aids in educational development within and outside the region through training and human resource development, research and evaluation, information and communications technology and other special programs addressing specific areas of concern in the Southeast Asian educational scenario. It is one of three SEAMEO (www.seameo.org) regional centers hosted by the Government of the Philippines.

2. What course is being offered for FREE?

Course Title	Description	Target Participants
Early Literacy Instruction for K-3 Teachers (a Massive Open Online Course)	<p>The course aims to help you to become familiar with effective and practical strategies in teaching reading and writing.</p> <p>Specifically,</p> <ul style="list-style-type: none">to introduce teaching reading and writing in the early grades; andto provide you with practical strategies to help your students become competent readers and writers.	Beginning Teachers (Career Stage 1) who are handling Kindergarten to Grade 3 learners

3. When will the course be implemented?

This course is open to all beginning teachers of K-13. The course (pilot) will start on January 18 and will end on April 17, 2021.

4. How can I enroll?

To register, you need to access the link <https://bit.ly/EGRACOURSE> and accomplish the online registration form.

5. Where can I get the materials for the course?

All the course materials are uploaded in the course platform termed as iFLEX (INNOTECH Flexible Learning Management System or <https://iflex2.innotech.org>). The iFLEX is a MOODLE-based software application used for the administration, tracking, reporting and delivery of SEAMEO INNOTECH's flexible learning courses.

6. Who will be handling the class or act as course facilitator?

This course is presented in a Massive Open Online Course (MOOC) format. This means that the course is self-paced and the activities will be mostly asynchronous.

7. Am I qualified to enroll? Do I need to be nominated by my Supervisor?

The course is open to all teachers handling Kindergarten to Grade 3 learners.

You do not need to be nominated by your Supervisor, but you will need to inform him/her that you will be participating in a course offered for FREE by SEAMEO INNOTECH.

8. Is there a face-to-face orientation before the course begins?

There is no face-to-face orientation. You are expected to view the Orientation Powerpoint Presentation for your selected course (below) and How to Navigate the iFLEX on your own.

- <https://bit.ly/EGRACOURSE>
- [How to Navigate the iFLEX](#)

Once you are officially enrolled in the course, you expected to further read the contents of the "Learner's Guide" that will help you in navigating through the course.

9. How do I know that I have successfully enrolled in the course?

You will receive an email and an SMS messages from the Program Manager and the assigned Technical Support staff, as applicable.

10. When should I log-in? Will the class be conducted daily?

Once confirmed as a participant, you will need to access the iFLEX once a week or at your own pace. The access to the class page will be available from January 18 to March 30, 2021 Your iFLEX access will be as follows:

- **USERNAME:** First letter of first name, middle initial and complete surname (E.g. If your name is Juan B. Cruz, your username will be [bcruz])
- **PASSWORD:** P@55w0rd (Default Password or for replacement as soon as you access the iFLEX. Note that 0 = zero)

Please refer to the indicative schedule below:

Week	Course Section (3-4 hours)	Activities
1	Foundations of Effective Literacy Instruction	<ul style="list-style-type: none"> • Self-Competency Assessment Checklist (PRE) Questionnaire • Week 1 Lesson: Foundation of Effective Literacy Instruction <ul style="list-style-type: none"> ○ Activity 1.1 ○ Activity 1.2
2	Introduction to ReadAlouds	<ul style="list-style-type: none"> • Week 2 Lesson: Introduction to Read-Alouds <ul style="list-style-type: none"> ○ Activity 2.1
3	Questioning Techniques for Comprehension	<ul style="list-style-type: none"> • Week 3 Lesson: Questioning Techniques for Comprehension <ul style="list-style-type: none"> ○ Activity 3.1
4	Planning and Conducting a Lesson Using Read Alouds	<ul style="list-style-type: none"> • Week 4 Lesson: Planning and Conducting a Lesson Using Read Alouds <ul style="list-style-type: none"> ○ Activity 4.1 ○ Activity 4.2
5	Introduction to Leveled Readers	<ul style="list-style-type: none"> • Week 5 Lesson: Introduction to Leveled Readers • Forum: Sharing of Classroom Experience in Conducting Read Aloud Lessons
6	Using Leveled Readers	<ul style="list-style-type: none"> • Week 6 Lesson: Using Leveled Readers <ul style="list-style-type: none"> ○ Activity 6.1
7	Guided Reading with Leveled Readers	<ul style="list-style-type: none"> • Week 7 Lesson: Guided Reading with Leveled Readers <ul style="list-style-type: none"> ○ Activity 7.1
8	Planning and Conducting a Lesson Using Leveled Readers	<ul style="list-style-type: none"> • Week 8 Lesson: Planning and Conducting a Lesson Using Leveled Readers <ul style="list-style-type: none"> ○ Activity 8.1 ○ Activity 8.2

9	Conclusion to Effective Literacy Instruction for K-3	<ul style="list-style-type: none"> • Week 9 Lesson: Conclusion to Effective Literacy Instruction for K-3 <ul style="list-style-type: none"> ○ Activity 9.1 ○ Activity 9.2 • Self-Competency Assessment (POST) Questionnaire
10	Submission of FINAL COURSE REQUIREMENT	
11	Review of the FINAL COURSE REQUIREMENT (Course Assessors)	
12	Release of names of QUALIFIED learners who will be eligible to receive a Certificate of Completion	

11. Are there any requirements for participating in the course?

Just like any other course, this requires your full commitment. You will need to manage your time.

This being an online course, you need to have basic computer literacy skills (includes but not limited to using Facebook, browsing the internet, using email, using MS Word, creating online accounts and the like).

12. Will I get a certificate after the course?

Not everyone who enrolls will get a certificate. Those who would like to get a certificate will need to complete/submit and pass the following course requirements:

- Accomplished Pre and Post Competency Checklist and End of Course Evaluation
- Participate in the Forum Discussions
- Submit the Final course requirements (Demo Teaching and Worksheet for Literacy)

The requirements will be reviewed and graded (Pass or Fail) by the Course Assessors (Experts on Literacy Instruction). Successful completers will receive an international Certificate of Completion from SEAMEO INNOTECH.

13. Other details:

For any concerns, please feel free to contact the Program Manager:

- By email k3literacy@seameo-innotech.org
- Facebook Page: <https://www.facebook.com/Early-Literacy-Instruction-for-K-3-Teachers-103508024874475>