



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City

23 February, 2021

**DIVISION MEMORANDUM**

No. 140, s. 2021

**RECALL ORDER**

To: **MR. EFREN DURANO**  
Master Teacher I

1. In the exigency of the service, your assignment order as **School Head of Dawis National High School** is hereby **RECALLED** and return to school as Master Teacher I with full teaching loads at **Digos City National High School**.
2. Please clear yourself of money and property accountabilities from **Dawis National High School** and turn over the same to the incoming School Head of that school. Further, you are to submit to the Administrative Officer V the clearance and the date of installation for purposes of updating the Human Resource Information System (HRIS).
3. This **Recall Order** shall take effect immediately and remains valid until revoked by a subsequent memorandum from the Office of the Schools Division Superintendent.
4. For compliance.

**CRISTY C. EPE**  
Schools Division Superintendent

Cc: Concerned PSDS  
HRMO V

Conforme:

\_\_\_\_\_  
02-24-2021  
Date

**CepEd Schools Division of Digos City**  
RECORDS SECTION

**RELEASED**  
68209  
DATE: 23 FEB 2021 TIME: 5:52  
BY: \_\_\_\_\_