



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

23 February, 2021

DIVISION MEMORANDUM

No. 41, s. 2021

RECALL ORDER

To: **MR. REXIE PANCHO**
Teacher I

1. In the exigency of the service, your assignment order as **School Head of Aplaya National High School-Extension** is hereby **RECALLED** and return to school as classroom teacher with full teaching loads at **Digos City National High School**.
2. Please clear yourself of money and property accountabilities from **Aplaya National High School - Extension** and turn over the same to the incoming School Head of that school. Further, you are to submit to the Administrative Officer V the clearance and the date of installation for purposes of updating the Human Resource Information System (HRIS).
3. This **Recall Order** shall take effect immediately and remains valid until revoked by a subsequent memorandum from the Office of the Schools Division Superintendent.
4. For compliance.

CRISTY C. EPE
Schools Division Superintendent

Cc: Concerned PSDS
HRMO V

Conforme:

REXIE P. PANCHE

02-24-21

Date

