



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

12 March 2021

DIVISION MEMORANDUM
No. 177, s. 2021

CONDUCT OF THE RAMDOM PERSONNEL AUDIT FOR SY 2020-2021

To: **ALL PERSONNEL OF:**
DIGOS CITY CENTRAL ELEMENTARY SCHOOL (Central ES)
RANAO ELEMENTARY SCHOOL (Multi-Grade)
MATTI NATIONAL HIGH SCHOOL (Integrated School)
DIGOS CITY NATIONAL HIGH SCHOOL (IU with SHS)
DIGOS CITY SENIOR HIGH SCHOOL (Non-Implementing Unit)

1. Pursuant to the unnumbered Regional Memorandum entitled: ***“CONDUCT OF THE RAMDOM PERSONNEL AUDIT FOR SY 2020-2021”*** issued on March 4, 2021 by Dir. Allan G. Farnazo, Director IV, Department of Education, Region XI Office, Davao City, you are hereby directed to participate in this personnel audit.
2. The personnel of the identified schools shall encode their responses with the assistance of the Division Human Resource Management Officer in the google link <http://bit.ly/PersonnelAudit2021> not later than March 15, 2021.
3. The result of this Personnel Audit will provide information in order to identify possible gaps and needs in the implementation of human resource practices in the organization.
4. For immediate dissemination and strict compliance.

CRISTY C. EPE
Schools Division Superintendent





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

MEMORANDUM

To : Schools Division Superintendents/OIC-SDSs

Subject: CONDUCT OF THE RANDOM PERSONNEL AUDIT
FOR SY 2020-2021

Date : March 4, 2021

In adherence to the Department's direction towards effective Human Resource Management, this Regional Office hereby conducts the random personnel audit at the school level.

The results of this personnel audit will provide information in order to identify possible gaps and needs in the implementation of human resource practices in the organization.

Anent to this, all Schools Division Offices are hereby directed to identify Five (5) schools as respondents with the following categories, to wit:

- 1 - Central Elementary School;
- 1 - Multigrade School;
- 1 - Integrated School;
- 1 - Implementing Unit with Senior High School; and
- 1 - Non-Implementing Unit.

The identified schools will directly encode their responses with the assistance of division HRMO on the google link <http://bit.ly/PersonnelAudit2021> , not later than March 15, 2021.

For any inquiries, you may call the Personnel Section, Administrative Services Division, DepEd RO XI at telephone number (082) 225-0816.

For immediate information and strict compliance.

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

ROA2/jtg

By: _____
Date: 03/05/2021 Time: 9:30 a
0321-0854



Address: F. Torres St., Davao City (8000)
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