



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

DIVISION MEMORANDUM
No. 161, s. 2021

March 5, 2021

**1st DIVISION MANAGEMENT COMMITTEE
(MANCOM) MEETING (VIRTUAL) FOR CY 2021**

**To: ASDS
DIVISION CHIEFS
PSDSs
EPSs
SECTION HEADS
ITO & LEGAL OFFICER
ENGINEER III
SEPS & PLANNING OFFICER
EPS II
PDO I & II
HNU HEAD
PUBLIC SCHOOL HEADS**

- 1) To address the different concerns and issues of this Division, this Office shall conduct its 1ST Management Committee (MANCOM) Meeting (Virtual) for 2021 on March 12, 2021 (Friday) from 8:00AM to 5:00PM at an online platform. The link is <https://meet.google.com/ing-yqix-ovi>.
- 2) The agenda shall include the following:
 - a) Highlights of the E-Regional ManCom Meeting
 - b) Updates from SGOD, CID, ADMIN, Budget & Finance, Legal and ITO
 - c) Schools on Spotlight wherein 1 Elementary and 1 Secondary Schools. The School Heads of these chosen schools shall report on the following:
 - Enrollment for the past 3 years (comparative)
 - Performance Indicators for the past 3 years (comparative)
 - Learning Modalities for SY 2020-2021 including the:
 - Challenges/Bottlenecks
 - Interventions
 - Best Practices
 - The Physical Environment**NOTE:** The order of presentation (AVP) is up to the creativity of the school.
 - d) Other Matters
- 3) Transportation and connectivity expenses shall be charged to local funds subject to the usual accounting and auditing procedures.
- 4) Attendance is a must and no proxy is allowed.
- 5) For the information and compliance of all concerned.

CRISTY C. EPE
Schools Division Superintendent

Encls: None
References: None

To be indicated in the Perpetual Index under the following subjects: SGOD MANCOM MEETING
CUY: 1st DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING (VIRTUAL) FOR CY 2021
05 March 2021

DepEd Schools Division of Digos City
RECORDS SECTION
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DATE: 08 MAR 2021 TIME: 9:19 AM
BY:



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1ST MANAGEMENT COMMITTEE (MANCOM) MEETING (VIRTUAL) FOR CY 2021

March 12, 2021

Indicative Program of Activities

TIME	PARTICULARS	PERSON RESPONSIBLE
8:00–8:30AM	Philippine National Anthem Opening Prayer Regional Hymn Digos City Hymn Roll Call of Participants Activity Evaluation Welcome Remarks Message	HRD (AVP) RONALD B. DEDACE HRD SEPS ELESER D. MATEO SMM&E EPS II BASILIO P. MANA-AY, JR. ASDS CRISTY C. EPE SDS
8:30AM–10:00NN	ManCom Meeting Proper <ul style="list-style-type: none"> ▪ Regional ManCom Highlights 	CRISTY C. EPE SDS
10:00AM–12:00NN	UPDATES <ul style="list-style-type: none"> ▪ SGOD ▪ ADMIN ▪ BUDGET & FINANCE 	SOLLIE B. OLIVER Chief ES, SGOD FRANCIS JUDE C. ALCOMENDRAS AO-V NEPTUNE L. TAMBILAWAN Budget Officer NORELIZA A. MISAL Accountant III
1:00PM-2:30PM	CON'T OF UPDATES <ul style="list-style-type: none"> ▪ ITO ▪ Legal ▪ CID 	STEPHEN R. PASCUAL ITO ATTY. CLARISSE ARNAEZ-LLABAN Legal Officer BEVERLY S. DAUGDAUG Chief ES, CID
2:30PM-4:30PM	SCHOOLS ON SPOTLIGHT <ul style="list-style-type: none"> ▪ G. Reusora CES (1 hour) ▪ Senior High School in DC (1 hour) 	ALDIN BARSALOTE, JR. ELIZABETH R. BUERON
4:30PM-4:45PM	EVALUATION TIME	ELESER D. MATEO SMM&E EPS II
4:45PM-5:00PM	CLOSING PRAYER	HRD

EMCEE: RONALD B. DEDACE
MINUTES TAKER: ZANDRIA SY