



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City


**DIVISION MEMORANDUM**  
 No. 244, s. 2021

22 April 2021

**REASSIGNMENT ORDER**

To: **JAY MARK M. ALOCELJA**  
 Teacher I

1. In the exigency of the service, you are hereby **REASSIGNED** as a **TEACHER I** of **MARAWER ELEMENTARY SCHOOL**, Sitio Marawer, Barangay Kapatagan, Digos City to **DON MARIANO MARCOS ELEMENTARY SCHOOL**, Plaridel Street, Zone III, Digos City, effective upon assumption to duty.
2. It is understood that, aside from this Order, you shall be given additional assignments/tasks and/or reassigned/deployed within the Division of Digos City as the need arises.
3. It is enjoined that you shall clear yourself of money and property responsibilities from your current School assignment; and, submit the said Clearances to the Administrative Officer V of this Schools Division Office and the School Head of Don Mariano Marcos Elementary School upon assumption to duty.
4. This Reassignment Order shall remain valid until revoked by the Schools Division Superintendent.
5. For immediate dissemination and strict compliance.

  
**CRISTY C. EPE**  
 Schools Division Superintendent

Conforme:

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Date

DepEd Schools Division of Digos City  
 70485  
 DATE: APR 23 2021 TIME: 10:03  
 BY: \_\_\_\_\_

