



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

DIVISION MEMORANDUM
No. 246, s. 2021

April 21, 2021

**3rd DIVISION MANAGEMENT COMMITTEE
(MANCOM) MEETING (VIRTUAL) FOR CY 2021**

**To: ASDS
DIVISION CHIEFS
PSDSs
EPSs
SECTION HEADS
ITO & LEGAL OFFICER
ENGINEER III
SEPS & PLANNING OFFICER
EPS II
PDO I & II
HNU HEAD
DIVISION GUIDANCE COORDINATOR
PUBLIC SCHOOL HEADS**

- 1) To address the different concerns and issues of this Division, this Office shall conduct its 3rd Management Committee (MANCOM) Meeting (Virtual) for 2021 on April 27, 2021 (Tuesday) from 8:00AM to 5:00PM at an online platform: meet.google.com/tja-injn-wdw
- 2) The agenda shall include the following:
 - a) Highlights of the Regional ManCom Meeting
 - b) Updates from the Divisions and Sections
 - c) Presentation of Schools on Spotlight
 - Binaton ES: Mr. Rowelem Rosima
 - Matti NHS: Mr. Eugene Sayson
 - d) Other Matters
- 3) Transportation and connectivity expenses shall be charged to local funds subject to the usual accounting and auditing procedures.
- 4) Attendance is a must, and no proxy is allowed.
- 5) For the information and compliance with by all concerned.

CRISTY C. EPE
Schools Division Superintendent



4/21/21

Encls: None

References: None

To be indicated in the Perpetual Index under the following subjects: SGOD MANCOM MEETING
CUY: 3rd DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING (VIRTUAL) FOR CY 2021
April 27, 2021



3rd MANAGEMENT COMMITTEE (MANCOM) MEETING (VIRTUAL) FOR CY 2021

April 27, 2021

8:00AM-5:00PM

Indicative Program of Activities

TIME	PARTICULARS	PERSON RESPONSIBLE
8:00–8:30AM	Philippine National Anthem Opening Prayer Regional Hymn Digos City Hymn Roll Call of Participants Welcome Remarks Message	HRD (AVP) JULIE ANNE POSADAS PDO I - YFP BASILIO P. MANA-AY, JR. ASDS CRISTY C. EPE SDS
8:30AM–10:00AM	ManCom Meeting Proper <ul style="list-style-type: none"> ▪ Regional ManCom Highlights 	CRISTY C. EPE SDS
10:00AM-12:00NN	UPDATES -SGOD -CID -Admin -Budget and Finance	SOLLIE B. OLIVER CHIEF ES, SGOD BEVERLY S. DAUGDAUG Chief ES, CID FRANCIS JUDE C. ALCOMENDRAS AO-V NEPTUNE L. TAMBILAWAN Budget Officer NORELIZA A. MISAL Accountant III
12:00NN-1:00PM	Lunch Break	
1:00PM-2:30PM	-ITO -Legal	STEPHEN R. PASCUAL ATTY. CLARISSE ARNAEZ-LLABAN
2:30PM-3:30PM 3:30PM-4:30PM	Schools on Spotlight <ul style="list-style-type: none"> - 1 Elementary School - 1 Secondary School 	Binaton ES (ROWELEM ROSIMA) Matti NHS (EUGENE SAYSON)
4:30PM-4:45PM	EVALUATION TIME	ELESER D. MATEO SMM&E EPS II
4:45PM-5:00PM	CLOSING PRAYER	HRD

EMCEE: JULIE ANNE POSADAS

MINUTES TAKERS: MYLENE SAMONTE and LORELIE DEIPARINI