

Republic of the Philippines

DEPARTMENT OF EDUCATION

Region XI

CITY SCHOOLS DIVISION OF DIGOS CITY

Digos City

REQUEST FOR QUOTATION



21-03-019A
RFQ No.
06-Apr-21
Date

Company Name	:
Address	:
Contact No.	:
IN No.	:

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

> MANA-AY, JR., EdD BAC CHAIRMAN

NOTE:

- 1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
- 2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF P.O. 3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
- 4. PAYMENT TERM: WITHIN 30 DAYS
- 5. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

- a) Mayor's/Business Permitb) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)

NOTE: For CY 2020, bidders shall submit these documents to DepEd Digos City Division only ONCE.

6. Approved Budget: Php 94,730.00

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)					
ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE TOTAL PRI	
11	External Hard Drive (4 TB)	рс	2		
2	Bond Papers (Legal Size)	ream	107		
3	Disposable face mask	box	116		
4	Alcohol (500 ml)	bot.	120		
5	Disinfectant Spray (300g)	bot.	16		
				+ +	
	SUBJECT TO WITHHOLDING TAY			+ + +	
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the

tem/s at prices noted above.	
Canvassed by:	
morph	Company Name
4-6-2021 Date	Telephone/Cellphone Number
	Printed Name/Signature of Authorized Representative
	D. C.