



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 272, s. 2021

May 14, 2021

**ACTIVITIES RELATED TO THE DEVELOPMENT OF THE VIDEO
PRESENTATION FOR DEPED TEACHES EPISODE 21**

To: CID Chief
Education Program Supervisors Concerned
Public Schools District Supervisors Concerned
Secondary and Elementary School Heads Concerned

1. In reference to an unnumbered Regional Memorandum dated May 14, 2021, re: CREATIVE TEAM FOR THE DEVELOPMENT OF VIDEO PRESENTATION FOR THE DEPED TEACHES EPISODE 21, the Schools Division of Digos City is requested to serve as the Creative Team for the episode which shall be aired on May 27, 2021.
2. In line with the activity, series of activities shall be conducted in the preparation of the episode, to wit:

Date	Deliverables	Venue	Persons Involved
May 17, 2021	Meeting with RD Allan G. Farnazo	DepEd Regional Office XI, Davao City	Analiza C. Almazan LR RXI Manager SDO Digos City Creative Team
May 18, 2021	Meeting with the Creative Team members	Digos City National High School gymnasium	SDO Digos City Creative Team
May 19, 2021	Script writing, Story Boarding and Shooting	Soong NHS	Analiza C. Almazan LR RXI Manager SDO Digos City Creative Team
May 20, 2021	Video Editing	IT Room SDO Digos City	Analiza C. Almazan LR RXI Manager SDO Digos City Creative Team
May 21, 2021	Quality Assurance and Sneak Preview	IT Room SDO Digos City	SDO Digos City Creative Team



May 22, 2021	Final Editing and Preview	DepEd Regional Office XI, Davao City	RD Allan G. Farnazo Analiza C. Almazan LR RXI Manager SDO Digos City Creative Team
May 23, 2021	Finishing Touch and Submission to Regional Office	IT Room SDO Digos City	SDO Digos City Creative Team

4. All expenses relative to the completion of this activity shall be charged against the downloaded funds from DepEd Region XI, subject to the usual government accounting and auditing rules and regulations.
5. Attached is the list of members of the Creative Team.
6. For information, guidance, and compliance.



CRISTY C. EPE
Schools Division Superintendent



**MEMBERS OF THE CREATIVE TEAM FOR THE DEVELOPMENT OF THE VIDEO
PRESENTATION FOR DEPED TEACHES EPISODE 21**

Name	Office/School	Role
Clarence S. Pillerin	SDO	Overall Producer
Angel V. Bisaga, Jr.	SDO	Segment Producer
Tito M. Endrina	SDO	Segment Producer
Gervasio R. Salinas, Jr.	SDO	Segment Producer
Jayson Abellon	Ramon Magsaysay CES	Director
Charlon Jessimar A. Ypil	Balabag NHS	Camera Man
Jay Mark Simeon	Rizal Central ES	Camera Man
Johannes P. Sabio	DICNHS	Story Boarder
Marvie F. Carillo	DICNHS	Teleprompter
Merian E. Estrada	DICNHS	Set Designer
Edmar Lloyd Alimento	DICNHS	Set Designer
Reziel Gutierrez	DICNHS	Script Writer
Narciso B. Maraňon	DICNHS	Clapper
Melvin Anthony A. Sabio	DICNHS	Musical Scorer
Marvin Louie E. Nulmasa	Matti NHS	Musical Scorer
Jeriel Caminade	Mahayahay ES	Musical Scorer
Jestoni A. Ampoon	DICNHS	Make-up Artist
Florencio Llamag, Jr.	DICNHS	Make-up Artist
Jay Mark Alocelja	Don Mariano Marcos ES	Video Editor
Marlou Samontina	Kapatagan NHS	Video Editor



Republic of the Philippines
Department of Education
DAVAO REGION

MEMORANDUM

To : Schools Division Superintendent
Division of Digos City

Subject: CREATIVE TEAM FOR THE DEVELOPMENT OF THE VIDEO
PRESENTATION FOR THE DEPED TEACHES EPISODE 21

Date : May 14, 2021

Relative to the preparation of Region XI's presentation for the DepEd Teaches, this Office requests the Schools Division of Digos City to serve as the Creative Team for the Development of the Video Presentation for the DepEd Teaches Episode 21 to be aired on May 27, 2021.

To expedite the process, timeline of deliverables is set to wit:

Date	Deliverables	Persons Involved
May 14-15, 2021	Coordination Meeting and Conceptualization	- Dr. Analiza Almazan, LR RXI Manager -SDO Digos City's Creative Team
May 16-19, 2021	Production Phase	-SDO Digos City's Creative Team
May 20-21, 2021	Presentation to the Regional Office	-Dr. Analiza Almazan, LR RXI Manager -SDO Digos City's Creative Team
May 21-23, 2021	Finalization	-Dr. Analiza Almazan, LR RXI Manager -SDO Digos City's Creative Team
May 24, 2021	Submission to Central Office	-Dr. Analiza Almazan, LR RXI Manager -SDO Digos City's Creative Team

All expenses relative to the completion of this activity shall be charged against the downloaded funds from DepEd Region XI, subject to the usual government accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum to the concerned is desired.

ALLAN G. FARNAZO
Director IV

RXC/12/aca



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