



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

July 22, 2021

DIVISION MEMORANDUM

No. 423, s. 2021

SCHEDULED PICK UP OF LAPTOPS, DRONES, MITSUBISHI STRADA AND PASSENGER VANS

To : MARCELINO E. RANOLLO, JR.
Division Supply Officer

DOMINADOR O. ESPACIO
Administrative Aide - IV (Driver)

JOEL E. ESTOMO
ADAS – II

RENIL R. CONCOLES
Contractual (J.O.)

1. In pursuance to DepEd –OUA Memorandum 00 -0920-0173, dated September 21, 2020, entitled “ SCHEDULED PICK UP OF LAPTOPS, DRONES, MITSUBISHI STRADA AND PASSENGER VANS ”, beginning September 28, 2020, recipient Division Offices may pick up the allotted items at the DepEd Central Office, Meralco Ave., Pasig City.
2. In this connection, you are hereby directed to pick up the aforesaid items and transport the same to our end.
3. Travelling and other expenses to be incurred shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination and compliance with this memorandum is desired.

CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division Office - Digos City
RECORDS SECTION
RECORDED
74021
DATE: 27 JUL 2021 TIME: 2:54 PM
BY: