



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the Schools Division Superintendent

August 5, 2021

DIVISION MEMORANDUM

No. 443, s. 2021

**ADMINISTRATION OF THE LEARNING MANAGEMENT SYSTEM AND
WALKTHROUGH ON THE COURSES ON PNPKI APPLICATION AND FOR ICT
COORDINATORS**

To: Stephen R. Pascual
Cherry Rossette E. Oliva
Thonver R. Sampaga
Mark V. Castañares
Ramel M. Ayop

1. In connection to the upcoming National and Local Elections this May 2022, you are hereby informed that along with the undersigned, you shall form part to the Division Philippine National Public Key Infrastructure (PNPKI) Team, to wit:

Division PNPKI Lead (DITOs) – Stephen R. Pascual
Division Certification Team Lead – Cherry Rossette E. Oliva
Division Certification Team – Ramel M. Ayop
Division Validation Team – Mark V. Castañares
Division PNPKI Team Member – Thonver R. Sampaga

2. You are enjoined to attend the orientation on LMS Administration, Walkthrough with hands-on on the LMS Courses and other matters. Registration is through https://bit.ly/PNPKI_Session2 on or before August 6, 2021.
3. For further details, please see attached communication as reference.
4. For compliance.

CRISTY C. EPE †
Schools Division Superintendent

DepEd Schools Division of Digos City
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MEMORANDUM

04 August 2021

**For: Regional Directors and BARMM Education Minister
All Regional PNPKI Focal Person and Team Members
Schools Division Superintendents
Division PNPKI Lead and Team Members – All Regions
Public School Heads**

**Subject: ADMINISTRATION OF THE LEARNING MANAGEMENT
SYSTEM AND WALKTHROUGH ON THE COURSES ON
PNPKI APPLICATION AND FOR ICT COORDINATORS**

Upon the request of the Regional PNPKI Team Leads, the ICT Service invites **Members of the Region and Division PNPKI Teams** on Friday, the **6th of August 2021** from **9:30 AM to 12 NN**.

Session 1 - 9:30 AM to 10:30 AM

- **Participants – Strictly for Regional PNPKI Focal Person + 1 Regional Member only**
- **Register once** for both sessions https://bit.ly/PNPKI_FOCAL on or before **06 August**.
- **Agenda:** Administration of the Regional & Division Learning Management Systems (LMS)

Session 2 - 10:30 AM to 12 NN

- **Participants** are Session 1 Participants & Members of the Regional & Division PNPKI Team
- **Register** here https://bit.ly/PNPKI_Session2 on or before **06 August**.
- **Agenda:** Division LMS Administration; Walkthrough with hands-on on the LMS Courses; Other Matters.

Meeting **links** will be sent thru the **registered email address**. Please refer to **Annex A** for other details of this meeting - sessions.

For any questions and concerns, please contact Mr. Hubert Cordial via email or chat (MS Teams) at hubert.cordial@deped.gov.ph.

ALAIN DEL B. PASCUA
Undersecretary



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Administrative Service (AS), Information and Communications Technology Service (ICTS),
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Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO))
Department of Education, Central Office, Meralco Avenue, Pasig City Rm 519,
Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632)86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

ANNEX A

1) PRE – WORK

Attendees are required to have with them the softcopy of their accomplished **PNPKI application form** (e-signature & passport-size picture already affixed). Application form is available for download in this link: https://bit.ly/DepEd_PNPKIApplicationForm

2) Expected of participants

Please refer to the table below for number of personnel allotted per region.

REGION	SDOs	RFP	RCL	RTM	DPL	DCTL	DVT /DCT / DPTM	TOTAL
TOTAL		17	17	17	223	223	669	1,166
I	14	1	1	1	14	14	42	73
II	9	1	1	1	9	9	27	48
III	20	1	1	1	20	20	60	103
IVA	21	1	1	1	21	21	63	108
IVB	7	1	1	1	7	7	21	38
V	13	1	1	1	13	13	39	68
VI	20	1	1	1	20	20	60	103
VII	19	1	1	1	19	19	57	98
VIII	13	1	1	1	13	13	39	68
IX	8	1	1	1	8	8	24	43
X	14	1	1	1	14	14	42	73
XI	11	1	1	1	11	11	33	58
XII	8	1	1	1	8	8	24	43
XIII	12	1	1	1	12	12	36	63
CAR	8	1	1	1	8	8	24	43
NCR	16	1	1	1	16	16	48	83
BARMM	10	1	1	1	10	10	30	53
CO								15

Legend:

RFP	Regional Focal Person (RITOs)
RCTL	Regional Certification Team Leads (Regional AO Personnel)
RTM	Regional Team Member
DPL	Division PNPKI Lead (DITOs)

DCTL	Division Certification Team Lead (Division AO Personnel)
DVT*	Division Validation Team
DCT*	Division Certification Team
DPTM	Division PNPKI Team Member (Select Sch ICT Coordinator/AO, etc.) DVT & DCT are also members of DPTM



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