



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

DIVISION MEMORANDUM
No. 462, s. 2021

August 2, 2021

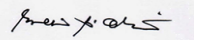
SEAMEO RELC AND NIEI PROGRAMS FOR 2021-2022

**TO: ASDS
SGOD CHIEF
CID CHIEF
PSDSs
PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
HRD SPECIALISTS
ALL TEACHING AND NON-TEACHING PERSONNEL**

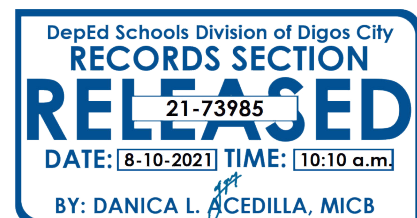
1. This has reference to the attached unnumbered Regional Memorandum dated July 21, 2021, and the DM-CI-2021-263 from the Office of USEC Diosdado M. San Antonio, Undersecretary for Curriculum and Instruction, dated July 6, 2021, both with the same above title. The field is hereby informed of the **2021-2022 Programs of the SEAMEO** together with its partners, the National Institute of Education-International (NIEI) and the SEAMEO Regional Language Center
2. Enclosed are the program titles and description, target participants, schedule, requirements and dates of submission, and the subsequent forms to be filled up.
3. All documents, hard and scanned copies, must be submitted to Dr. Lorna F. Mapinogos, Chief, HRDD, DepEd ROXI, Torres St., Davao City a week before July 31, 2021.
4. For your guidance.


CRISTY C. EPE

Schools Division Superintendent



08-02-21



Encls: As stated

References: None

To be indicated in the Perpetual Index under the following subjects: SGOD HRD SCHOLARSHIPS SEAMEO
HRD: CUY: 8/02/2021 SEAMEO RELC AND NIEI PROGRAMS FOR 2021-2022



RECORDS FILE



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

MEMORANDUM

To : Schools Division Superintendent
Region XI

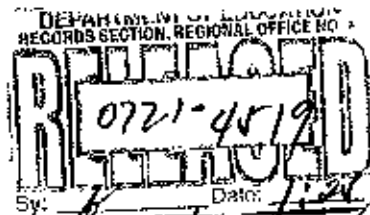
Subject: SEAMEO RELC AND NIEI PROGRAMS FOR 2021-2022

Date : July 21, 2021

Respectfully referred to the Schools Division Superintendents, this Region, the attached DM-CI-2021-263 from USEC Diosdado M. San Antonio, Undersecretary for Curriculum and Instruction, Department of Education, DepED Complex, Meralco Avenue, Pasig City, entitled: SEAMEO RELC and NIEI Programs for 2021-2022.

Further, it is advised that both hard and scanned copies of the documents be submitted by the applicant for screening and interview a week prior to the stated deadline of the Central Office. Program (c) and (d) deadline has been moved to 31 July 2021. Attention: Dr. Lorna F. Mapinogos, Chief, HRDD, F. Torres Street, Davao City.

For your guidance and information.



[Signature]
ALLAN G. FARNAZO
Director IV

RO115/mb



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147





Republic of the Philippines

Department of Education
UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM
 DM-OUCI-2021-263

TO : Minister of Ministry of Basic, Higher and Technical Education, BARMM
 Regional Directors
 Schools Division Superintendents
 Heads of Public Elementary and Secondary Schools
 All Others Concerned

FROM : DIOSDADO M. SAN ANTONIO
 Undersecretary for Curriculum and Instruction

SUBJECT : SEAMEO RELC and NIEI Programs for 2021-2022

DATE : 06 July 2021

The SEAMEO together with its partners, the National Institute of Education-International (NIEI) and the SEAMEO Regional Language Centre (RELc) announced their programs to be offered for the fiscal year 2021-2022. Please see table below for further details:

| Program Title | Description | Target Participants | Upcoming Run | Submission Requirements Deadline |
|---|--|---|-----------------------------------|----------------------------------|
| Conducted by NIEI (for Non-Teaching and School Leaders) | | | | |
| a) Leaders in Education Programme - International | This international executive programme exposes participants to the latest thinking on transformational education leadership. | Bureau and Regional Directors, Elementary and Secondary Principals | 16 - 27 Aug 2021 (32 hours) | July 14, 2021 |
| b) Executive Programme on "Future of Work in the Post-Pandemic World" | Specially customized for the Southeast Asian context, this programme examines the future | Schools Division Superintendents, Supervising Education Program Specialists, Senior Education Program | 20 Sep - 8 Oct 2021 (45 hours) | August 10, 2021 |

| | | | | |
|---|--|---|--|--------------------------|
| and its Impact on Education" | of education and the strategies and policies to address the change. | Specialists, Education Program Supervisors, Public Schools District Supervisors | | |
| Conducted by REIC (For Non-Teaching and School Leaders) | | | | |
| c) English for Professional Purposes | This course aims to improve participants' English communication skills, including oral presentation, for their working contexts. | Elementary and Secondary Principals | First run: 7 Sept 2021 – 14 Oct 2021 (60 hours) Second run: 5 Jan 2022 – 17 Feb 2022 (60 hours) | July 20, 2021 TBA |
| Conducted by REIC (For Teaching Personnel) | | | | |
| d) Introductory Course on English as Medium of Instruction (EMI) for Higher Education Lecturers | This course aims to equip participants with effective EMI skills and strategies in teaching academic disciplines in and through English. | Educators preferably SHS Teachers | First run: 5 Oct 2021 – 29 Oct 2021 (20 hours) Second run: 5 Apr 2022 – 29 Apr 2021 (20 hours) | July 20, 2021 TBA |

Considering the current pandemic situation and travelling restriction in our region, both the NIEI and REIC decided to implement these courses through online mode using the Zoom video conferencing platform.

For our selection purposes, we encourage to nominate at least two (2) teachers per Region with the following qualifications and corresponding documentary requirements:

| Qualifications | Documentary Requirements |
|--|--|
| a. Filipino citizen | <ol style="list-style-type: none"> 1. Updated Personal Data Sheet 2. Filled out screening Form 3. Endorsements from the head of office <ol style="list-style-type: none"> a. endorsement from the Schools Division Office through the Office of the SDS b. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs) |
| b. Must be 50 years old below. | |
| c. At least five (5) years of service in the government (DepEd) at the time of nomination | |
| d. Must be computer literate and have access to stable Internet connection to enable them to participate in online interactions. | |
| c. Able and willing to utilize course learning as well as share them with other upon completion of the program. | |



Southeast Asian Ministers of Education Organization
Regional Language Centre
Centre of Choice

ADMISSION FORM FOR C211S / C212S COURSES

| | |
|---|--------------------------------------|
| <p>IMPORTANT</p> <p>a) All entries must be completed. Please enter 'N.A.' if an entry is not applicable.</p> | <p>Passport-sized Photograph</p> |
|---|--------------------------------------|

▪ Please indicate course code, title and dates below:

| Course Code | Course Title | Course Dates |
|-------------|--------------|--------------|
| | | |

▪ Only applicants nominated by the Ministry will be considered.

PART A: PERSONAL PARTICULARS

- Salutation (Dr/Mr/Mrs/Ms/Miss): _____
- Surname / Family name (as in passport): _____
- Full name (as in passport): _____
- Home address: _____

- Postal Code: _____
- Email: _____
- Date of birth (DD/MM/YY): _____
- Nationality/Citizenship: _____
- Name of current employer: _____
- Job title: _____

PART B: ACADEMIC BACKGROUND



- Highest academic qualification: _____
- Year awarded: _____
- Name of institution: _____

If English was not the language of instruction in your previous institution, please indicate your results from one of the following English Proficiency tests (PTE/IELTS/TOEFL (paper/computer/internet* based) / SPM/ STPM/ MUET/ CU TEP/ APTIS):

- Name of Test: _____
- Results: _____

Please indicate 'Nil' if you have not taken such a test before.

STATEMENT BY NOMINEE

I certify that the information I have provided in this form is true, complete and accurate.

Signature

Date

Please tick (✓) if you consent to the following:

- I consent to the collection, use and disclosure of my personal data for the purposes of course registration/administration and for statistical research and studies. RELC may also use such data to inform me of related news and/or events. I understand that I may withdraw my consent at any time by writing to sa@relc.org.sg.

Please submit a copy of the following documents with this Admission Form:

- Your highest academic qualification certificate
- Your current/valid IELTS, TOEFL, or other valid English Proficiency test results (for applicants from non-English medium education systems)

This form and the above documents should be sent to RELC via email at sa@relc.org.sg.

REGISTRATION FORM

FUTURE OF WORK IN THE POST-PANDEMIC WORLD AND ITS IMPACT ON EDUCATION

All fields are required. Please tick () those that apply. Return this form to the organiser at e-mail: camen.teo@nie.edu.sg by 16 August 2021.

| | |
|---------------------------|--|
| Country | |
| Nominations Submitted by: | |
| Name | |
| Designation | |
| Organisation | |

| (1) PARTICIPANT PROFILE | |
|-------------------------|---|
| Title | <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Prof |
| Name | Please underline family/surname |
| Date of Birth | |
| Gender | |
| Organisation | |
| Department | |
| Designation | |
| Mobile Number | |
| Email Address | |
| (2) PARTICIPANT PROFILE | |
| Title | <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Prof |
| Name | Please underline family/surname |
| Date of Birth | |
| Gender | |
| Organisation | |
| Department | |
| Designation | |
| Mobile Number | |
| Email Address | |

The information that will be obtained from this registration form is strictly confidential and is intended only for the use of the Ministry of Education Singapore for the purpose for this publicised course. All data shall not be disclosed or distributed other than aforementioned.

REGISTRATION FORM

FUTURE OF WORK IN THE POST-PANDEMIC WORLD AND ITS IMPACT ON EDUCATION

| (3) PARTICIPANT PROFILE | |
|-------------------------|---|
| Title | <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Prof |
| Name | Please underline family/surname |
| Date of Birth | |
| Gender | |
| Organisation | |
| Department | |
| Designation | |
| Mobile Number | |
| Email Address | |
| (4) PARTICIPANT PROFILE | |
| Title | <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Prof |
| Name | Please underline family/surname |
| Date of Birth | |
| Gender | |
| Organisation | |
| Department | |
| Designation | |
| Mobile Number | |
| Email Address | |

The information that will be obtained from this registration form is strictly confidential and is intended only for the use of the Ministry of Education Singapore for the purpose for this publicised course. All data shall not be disclosed or distributed other than aforementioned.

APPLICATION FOR ADMISSION TO
LEADERS IN EDUCATION PROGRAMME
(INTERNATIONAL) LEPI 2021

Instructions to Applicants

Please read the instructions below carefully before completing the application form. There should be 4 pages.

Affix
Passport-sized
Photograph
Here

- All sections of the application form must be filled with the required information. If any section does not apply to you, please enter 'Nil' or 'Not Applicable'.
- The application form must be completed in neat print and returned together with supporting documents requested.
- Do not submit original certificates and documents with your application. The Institute will not be responsible for damage or loss of original certificates or documents.
- Read through pages 3-4 on the Personal Data and Privacy Act before completing the consent form on page 5.
- Please send completed application form and all requested documents with the subject heading as 'Application for LEPI 2021' to:

nieintl@nie.edu.sg

(A) PERSONAL PARTICULARS

| | | | |
|--|-----------------------------|--|---|
| NAME (As in NRIC or Passport) | | | |
| <input type="checkbox"/> Dr | <input type="checkbox"/> Mr | <input type="checkbox"/> Ms | <input type="checkbox"/> Mdm <input type="checkbox"/> Mrs (Please select applicable salutation) |
| [Grid for Name] | | | |
| NRIC/Passport No. [Grid] | | SEX <input type="checkbox"/> Male <input type="checkbox"/> Female | |
| DATE OF BIRTH [Grid] (DD/MM/YY) | | AGE (As on 1 st January) [Grid] | |
| NATIONALITY <input type="checkbox"/> Singaporean | | <input type="checkbox"/> Others: _____ (Please specify) | |
| Are you a Permanent Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Are you holding an Employment Pass / Work Permit? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| FIN No. [Grid] | | | |
| EMAIL: _____ | | | |
| HOME ADDRESS | | POSTAL ADDRESS (if different from home address) | |
| [Grid] | | [Grid] | |
| (Postal Code) [Grid] | | (Postal Code) [Grid] | |
| TEL NO. [Grid] (Mobile) | | [Grid] (Office) [Grid] (Home) | |
| EMERGENCY CONTACT NAME: _____ | RELATIONSHIP: _____ | CONTACT NO.: _____ | EMAIL: _____ |

(B) EDUCATIONAL BACKGROUND (Please attach copies of relevant documents including certificate/transcript of highest qualification)

| From (Year) | To (Year) | Institute/School | Qualification Obtained |
|-------------|-----------|------------------|------------------------|
| | | | |
| | | | |
| | | | |
| | | | |

List any scholarships, prizes & awards received:

| |
|--|
| |
|--|

(C) PROFESSIONAL QUALIFICATIONS/ MEMBERSHIP

| From | To | Professional Board/Country | Awards/Status |
|------|----|----------------------------|---------------|
| | | | |
| | | | |
| | | | |

(D) WORK EXPERIENCE (Starting with your present position, please indicate in reverse chronological order your employment history.)

| From (mm/yy) | To (mm/yy) | Designation | Organisation attached to |
|--------------|------------|-------------|--------------------------|
| | | | |
| | | | |
| | | | |
| | | | |

(E) DECLARATION

1. I affirm that all statements made by me on this form are correct.
2. I understand that any inaccurate or false information (or omission of material information) will render this application invalid and that, if admitted on the basis of such information, I can be required to withdraw from the programme.
3. I hereby agree that NIE International may use any and all information provided by me in this application, to contact me for the purposes of providing me information on NIE International courses/programmes/events; analysis of information by NIE International; as well as the administration of the academic programme for which I am applying for/successfully enrolled into.

Signature of Applicant

Date

Data Protection and Privacy Statement

1. Your personal data privacy is important to us and we are committed to safeguarding your personal data. Please read this data protection and privacy statement carefully so that you know and understand the purposes for which we collect, use and disclose your Personal Data.
2. In this Personal Data Privacy Statement and Consent document, the words "we", "our", "us" and "NIEI" refer to NIE International Pte Ltd and its successors and assigns.
3. You are applying to be a participant of a programme/course ("**the Relationship**").
4. We may collect, use, disclose and process your Personal Data for one or more of the following purposes:
 - a) To evaluate your application;
 - b) To administer, manage and process your relationship with us as a participant of NIEI's programmes and short courses;
 - c) For programme administration and billing;
 - d) To create and maintain participants' profiles in our system database for internal records and reference;
 - e) To enable the trainers/speakers/guides to know the background of the participants;
 - f) To use and submit the data to NTU, NIE offices/schools/departments/centre or external organisations who are hosting the visits for their information and/or to seek security clearance to enter their premises;
 - g) To arrange accommodation for participants (if applicable);
 - h) To apply for student pass, student card, internet access, insurance coverage and access to NTU, NIE facilities (if applicable);
 - i) To issue Letter of Invitation, certificate to participants and any other required documents (if applicable);
 - j) To submit the data to NTU and NIE Alumni Affairs Office if the participants are accorded NTU Associate Alumni status;
 - k) To understand and study the profile of the participants for NIEI, NTU and NIE's policy making and planning;
 - l) To generate publicity materials for our courses, events and programmes;

-
- m) To take or record photograph(s) or video image(s) for purpose of recording your participation in such activities that may be used, disclosed, processed and published in materials such as newsletters or other publications or any materials/books recording your participation in such activities;
 - n) Send you marketing/promotional material in the future by email or post about related courses/programs/events; and/or
 - o) any other purpose reasonably related to the aforesaid.
(collectively, the "Purposes").
5. We may need to disclose your personal data to third parties, whether located within or outside Singapore, for one or more of the above Purposes, as such third parties, would be processing your Personal Data for one or more of the above Purposes.
6. NIEI will seek prior consent of the participants should there be a need to use or disclose their personal data for purposes not included in the list of Purposes stated above.
7. You have the right to withdraw your consent given hereunder, whether in part or as a whole. However, your withdrawal of consent could mean that we will not be able to continue with your Relationship with us. Should you wish to withdraw your consent in part or in whole, please send an email to our office at nieintl@nie.edu.sg.

DATA PROTECTION UNDERTAKING AND PRIVACY STATEMENT
(FOR SHORT COURSES)

1. I shall only collect, use, disclose and process personal data of individuals, in full compliance with the PDPA and with any policies, compliance manual(s), guidelines and/or checklists issued by the University relating thereto.
2. I hereby agree that NIEI and the University shall collect, use, disclose or process personal data concerning me, where applicable, pursuant to the Personal Data Privacy Statement and Consent, a copy of which is attached to this consent form.

Signature

Name

Date

DD/ MMM / YYYY

If you have any queries, please email to nieintl@nie.edu.sg.