



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 469 s. 2021

August 12, 2021

PRINTING/REPRODUCTION OF QUARTER 1 LEARNING ACTIVITY SHEETS FOR THOSE WHO DON'T HAVE ACCESS TO DIGITIZED LEARNING ACTIVITY SHEETS

To **CID Chief**
Public Schools District Supervisors
Elementary and Secondary School Heads
Selected Teachers

1. In preparation for the incoming opening of classes for School Year 2021-2022, this office directs all Public School District Supervisors to organize a district team for the Printing and Reproduction of Learning Activity Sheets for Quarter 1 particularly for those who have no access to the use of digitized learning activity sheets, which is expected to take place starting August 16, 2021 in their respective districts ensuring that Quarter 1 Activity Sheets will all be ready for distribution to students before the start of classes.
2. The activity aims to ensure:
 - a. the reproduction of learning activity sheets in the different learning areas and grade levels for quarter 1; and
 - b. that all learning activity sheets are readily available for distribution to the learners before the opening of classes.
3. Schools are expected to utilize the printing materials procured and distributed to schools supposedly for Quarter 4 of the last School Year. Any lacking printing materials shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations
4. Pursuant to Deped Order 53, s. 2003, the identified teachers to compose the district team or school team for the Printing of Activity Sheets shall be granted with service credits for their accumulated eight (8) hours per day services rendered during the summer vacation.
3. For information and dissemination.

CRISTY C. EPE
Schools Division Superintendent

