



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 507, s. 2021

August 27, 2021

**PRESENTATION PORTFOLIO ASSESSMENT FOR ALS ELEMENTARY AND
JUNIOR HIGHSCHOOL PROGRAM COMPLETERS
OF SY 2020-2021 AND PREVIOUS YEARS**

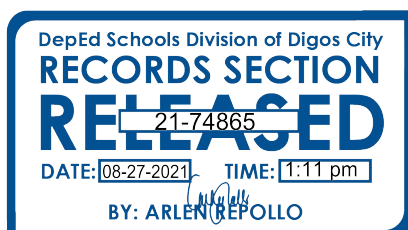
To: CID Chief
Public Schools District Supervisors
School Heads Concerned (Schools with ALS)
DICNHS Department Heads Concerned
EPS II-ALS
District ALS Coordinators
BPOSA Coordinator
Instructional Managers and Mobile Teachers


1. In reference to the hereto attached Joint Memorandum OM-OUCI-2021-316, dated August 11, 2021, this office informs the field of the conduct of the *Presentation Portfolio Assessment for ALS Elementary and Junior High School Program Completers of SY 2020-2021 and Previous Years* in lieu of the administration of the Accreditation and Equivalency (A & E) Test for SY 2020-2021, which is not possible due to the restriction imposed by the government in view of the COVID 19 pandemic.
2. To conduct the *Presentation Portfolio Assessment for ALS Elementary and Junior High School Program Completers of SY 2020-2021 and Previous Years*, the following processes shall be followed:

Date	Activity	In-Charge	Tasks	Modality
August 31 – September 6, 2021	Initial Assessment	Mobile ALS Teacher/ District ALS Coordinators/ Instructional Managers	<ul style="list-style-type: none">• Conduct initial assessment to check the basic requirements.• When necessary – coordinate with ALS completer to improve portfolio and resubmit to the District Validator within 1-2 days.	Face-to-Face (when coordinating with learners)
August 31- September 6, 2021	District Validation	Designated District Validator	<ul style="list-style-type: none">• Conduct district validation to quality assure all submitted presentation portfolios.• When necessary - return to concerned ALS Teacher/Community ALS Implementors/Learning Facilitators the ALS completer's portfolio for improvement.	Face-to-Face (when returning portfolio)
September 7-17, 2021	Final Assessment	EPS II for ALS	<ul style="list-style-type: none">• Conduct final assessment and prepare the list of qualified ALS program completers for revalida and the submitted portfolios	(Final assessment is focused only on assessing the portfolios)
September 18-31	Inter-District Revalida	PSDS and Principals	<ul style="list-style-type: none">• Conduct inter-district revalida with the assistance of the ALS Teachers through:	Online for Interview & for Oral

Date	Activity	In-Charge	Tasks	Modality
			<ul style="list-style-type: none"> a) Review of Assessed Portfolio b) Interview c) Oral Reading Assessment d) Writing Assessment 	Reading Assessment; Face-to-Face for Writing Assessment
		ALS Teachers	<ul style="list-style-type: none"> • Gather/Assist the learners for online interview and oral reading assessment (in a venue with strong internet connection) • Assist the identified member of the Validators' Team in the conduct of Writing Assessment at the venue 	Face to Face
		CID Chief	<ul style="list-style-type: none"> • Prepare materials for Oral Reading Assessment and Writing Assessment • Facilitate distribution of Oral Reading Assessment to Revalidation Teams. • Facilitate distribution of writing materials to ALS Teachers, and the collection of results for checking by the Revalidation Teams. • Facilitate the preparation of Masterlist of Elementary and JHSL Completers and Summary Report 	

3. The result of the Presentation Portfolio Assessment for ALS Elementary and Junior High School Completers shall be used as the basis for the issuance of Elementary Diploma or a Junior High School Certificate of Program Completion.
4. IATF's prescribed health protocol must be observed strictly in the conduct of activities where face-to-face encounter cannot be avoided as articulated above.
5. The following are hereto attached: a) List of District Validators for District Validation, b) List of PSDS and Principals for Inter-District Revalida, and c) Schedule for Inter-District Revalida.
6. An online meeting/orientation of all members of the Inter-District Revalidation Team, together with the ALS Teachers, shall be held on August 31, 2021 at 3:00 PM with link to be provided before the meeting/orientation.
7. Transportation and other incidental expenses to be incurred by the involved DepEd personnel are chargeable against the **ALS SUPPORT FUND 2020** subject to the usual government and auditing rules and regulations.
8. Teaching personnel who shall be involved in the Portfolio Assessment within summer are entitled of one-day service credits for every eight (8) accumulated hours of services rendered supported with necessary documents duly signed by the concerned head/personnel.
9. For proper guidance and compliance.




CRISTY C. EPE
 Schools Division Superintendent



ASSIGNED DISTRICT VALIDATOR

Name of District Validator	Position/Designation	District	Schedule
Cherry Lyne Vallejo	Mobile Teacher	Digos Oriental	August 31-Sept. 6, 2021
Cheery Lyn N. Nemis	District ALS Coordinator	Digos Occidental	
Job E. Ube	District ALS Coordinator	Digos South District	
Elmer R. Godinez	Mobile Teacher	Mt. Apo District	
Maria Basilia Flores	Department Head-English	BPOSA-Coordinator	

VALIDATORS FOR INTER-DISTRICT REVALIDA

District	Team No.	Name		Schedule
		Chairperson	Members	
Digos Oriental	1	Mary Joy S. Fortun	Mario Andales Zandria Sy	Sept. 21, 22, 23, 24
	2	Ferna Renira Alde	Edcel Nacua Jonathan Rellon	
Digos Occidental	1	Neil Bongcayao	Allen Malahay Inda Nacua	Sept. 21, 22 & 23 (24 for help to Oriental District)
	2	Ely Cataluña	Elegio Planas Tita Heramiz	
Digos South	1	Helen Casimiro	Peter Paul Deiparine Cherry Ann Bohol	Sept. 21, 22, 23 & 24
	2	Jessica Lucero	Nelson Lucero Myleen Samonte	
Mt. Apo	1	Patriotiso O. Peñas	Alden Barsalote	Sept. 21 & 22 (24 for help to Digos Oriental)
	2	Cherry Rosette Oliva	Antonia Jumawan	
		(with Elvie Timon to conduct the Writing Assessment)		
DICNHS	1	Ida Juezan	Maria Basilia Flores Liberty Sosas	Sept. 21, 22 & 23
	2	Clarence Pillerin	Elizabeth Bueron Rosario Aperocho	

• **Tasks of the Inter-District Revalida Teams:**

- a) Review the learners' portfolios assessed by the ALS-EPS II already.
- b) Conduct online Interview and Oral Reading Assessment
 - The ALS learners shall be gathered in venues and on dates specified in the Schedule for Inter-District Revalidation for the conduct of Interview and Oral Reading Assessment.
 - Each ALS learner will be interviewed and be assessed in reading by only one member of the team.
- c) Conduct Writing Assessment
 - Each team shall choose one member of the team to administer the Writing Assessment to be done in the venue where the learners are gathered for Online Interview and Oral Reading Assessment. He/She shall be assisted by the ALS teacher assigned/handling the group of learners for said interview/reading/writing assessment.

NOTE: MT. APO AND DIGOS OCCIDENTAL DISTRICTS ARE TASKED TO HELP THE DIGOS ORIENTAL DISTRICT ON THE 24TH OF SEPTEMBER FOR THE INTER-DISTRICT REVALIDATION.

Schedule for Inter-District Revalidation


Validators' Team No.	Schedule			No. of Learners	Venue (where learners gather)	ALS Teacher (to assist & conduct Writing Assessment)
	Batch No.	Date	Time			
DIGOS SOUTH DISTRICT						
1	1	Sept. 21	8:00-12:00 NN	20	Manggahan Matti CLC	Romel H. Wenceslao
2	2	Sept. 21	1:00-5:00 PM	20	Manggahan Matti CLC	Romel H. Wenceslao
1	1	Sept. 22	8:00-12:00 NN	20	Manggahan Matti CLC	Elmer. Godinez, Jr
2	2	Sept. 22	1:00-5:00 PM	16	Manggahan Matti CLC	Elmer. Godinez, Jr
1	1	Sept. 23	8:00-12:00 NN	13	Manggahan Matti CLC	Cristin I. Josol
2	2	Sept. 23	1:00-5:00 PM	12	Manggahan Matti CLC	Cristin I. Josol
1	1	Sept. 24	8:00-12:00 NN	16	Manggahan Matti CLC	Christine C. Beltran
2	1	Sept. 24	1:00-5:00 PM	15	Manggahan Matti CLC	Shirley R. Olandria
DIGOS ORIENTAL DISTRICT						
1	1	Sept. 21	8:00-12:00 NN	15	Pilot Community CLC	Cheery Lyn Nemis
2	1	Sept. 21	1:00-5:00 PM	14	BJMP	Cheery Lyn Nemis
1	2	Sept. 22	8:00-12:00 NN	14	Pilot Community CLC	Manuel Caniban, Jr.
2	1	Sept. 22	1:00-5:00 PM	13	Pilot Community CLC	Manuel Caniban, Jr
1	1	Sept. 23	8:00-12:00 NN	12	Pilot Community CLC	Elenita R. Dignadice
2	2	Sept. 23	1:00-5:00 PM	14	Pilot Community CLC	Elenita R. Dignadice
1	1	Sept. 24	8:00-12:00 NN	15	Pilot Community CLC	Alvin V. Deiparine
2	2	Sept. 24	1:00-5:00 PM	10	Pilot Community CLC	Alvin V. Deiparine
To be interviewed/assessed by validators from Mt. Apo District						
1	1	Sept. 24	8:00-12:00 NN	10	Digos Central Gym	Joselito L. Lim
2	2	Sept. 24	1:00-5:00 PM	15	Digos Central Gym	Joselito L. Lim
To be interviewed/assessed by validators from Digos Occidental District						
1	1	Sept. 24	8:00-12:00 NN	12	Digos Central Gym	Elmer A. Ardiente
2	2	Sept. 24	1:00-5:00 PM	15	Digos Central Gym	Elmer A. Ardiente
DIGOS OCCIDENTAL DISTRICT						
1	1	Sept. 21	8:00-12:00 NN	20	Digos Central Gym	Scarlet P. Presillas
2	2	Sept. 21	1:00-5:00 PM	20	Digos Central Gym	Cherry Lyne B. Vallejo
1	1	Sept. 22	8:00-12:00 NN	15	Digos Central Gym	Ernielyn S. Diaz
2	2	Sept. 22	1:00-5:00 PM	12	Digos Central Gym	Rosemell Saavedra
1	1	Sept. 23	8:00-12:00 NN	12	Digos Central Gym	Rosemell Saavedra
2	2	Sept. 23	1:00-5:00 PM	20	Digos Central Gym	Jean Elizabeth C. Rebato
MT. APO DISTRICT						
1	1	Sept. 21	8:00-12:00 NN	13	Mt. Apo CLC	Yancy Bacugan
2	2	Sept. 21	1:00-5:00 PM	12	Mt. Apo CLC	Yancy Bacugan
1	1	Sept. 22	8:00-12:00 NN	15	Kiagot Gym CLC	Job. E Ube
2	2	Sept. 22	1:00-5:00 PM	15	Kiagot Gyum CLC	Job E. Ube
NOTE: Writing Assessment shall be conducted by Mrs. Elvie Timon.						
BPOSA						
1	1	Sept. 21	8:00-12:00 NN	20	DiCNHS	Renevic Mae Policarpio
2	2	Sept. 21	1:00-5:00 PM	20	DiCNHS	Elen M. Almerol
1	1	Sept. 22	8:00-12:00 NN	20	DiCNHS	Lilybeth M. Sayson
2	2	Sept. 22	1:00-5:00 PM	20	DiCNHS	Leah May E. Lurica
1	1	Sept. 23	8:00-12:00 NN	20	DiCNHS	Aileen S. Martin




Republic of the Philippines
Department of Education
UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

JOINT MEMORANDUM
DM-OUCI-2021-316

For : **REGIONAL DIRECTORS**
MINISTER, Basic, Higher, and Technical Education, BARMM

From : 
DIOSDADO M. SAN ANTONIO
Undersecretary
Curriculum and Instruction


G. H. S. AMBAT
Assistant Secretary
Alternative Learning System Program and Task Force

Subject : **PRESENTATION PORTFOLIO ASSESSMENT FOR ALS**
ELEMENTARY AND JUNIOR HIGH SCHOOL PROGRAM
COMPLETERS OF SY 2020-2021 AND PREVIOUS YEARS

Date : August 11, 2021

1. Please be informed that per the Bureau of Education Assessment (BEA), the administration of Accreditation and Equivalency (A&E) Test for School Year (SY) 2020-2021 Alternative Learning System (ALS) Program Completers will not be possible due to the restrictions imposed by the government in view of the COVID - 19 pandemic.
2. In lieu of the administration of the aforesaid test, the Department of Education (DepEd), through the Curriculum and Instruction strand and the ALS Task Force (ATF), announces that the result of the presentation portfolio assessment (Attachment no. 3) for ALS Elementary Level (EL) and Junior High School Level (JHSL) Program Completers of SY 2020-2021 and previous years in the Learner Information System (LIS) shall be used as basis for the issuance of an EL or JHSL Certificate (Attachment no.11).
3. The following are the ALS program completers eligible to submit their presentation portfolio for assessment:
 - a. SY 2020-2021 ALS program completers in the LIS;
 - b. SY 2019-2020 ALS program completers and previous years in the LIS who did not meet the minimum required points for the 1st presentation portfolio assessment and underwent additional learning intervention certified by the

- ALS Teachers/Community ALS Implementors/Learning Facilitators (Attachment no. 5);
- c. SY 2019-2020 and previous years ALS program completers provisionally enrolled in Grades 7 and 11 for SY 2020-2021 but did not pass the 1st presentation portfolio assessment and underwent additional learning intervention (Attachment no. 5); and
 - d. Previous ALS program completers in the LIS who underwent additional intervention in the ALS K to 12 Basic Education Curriculum (BEC) certified by the ALS Teachers/Community ALS Implementors/Learning Facilitators (Attachment no. 5).
4. ALS program completers who shall undergo the process of presentation portfolio assessment shall be at least 12 years old for EL and at least 16 years old for JHSL on or before August 16, 2021.
 5. Only those who met the minimum required points and passed the presentation portfolio assessment are eligible to receive the Certificate of Completion (Attachment No. 11). The certificate shall have the Community Learning Center (CLC) Number, year and sequential unique number as the Portfolio Certificate Number (Example: 31707833-2020-0123). The Certificate Number shall be placed in the upper right corner of the certificates. Issuance of certificates shall be until September 30, 2021.
 6. In lieu of the A&E Certificate of Rating (COR) number, the Certificate Number shall serve as:
 - a. One of the requirements in registering the presentation portfolio passers (EL and JHSL) in the LIS in Grades 7 and 11; and
 - b. Basis in updating the status of provisionally enrolled ALS learners in Grades 7 and 11 in the LIS.
 7. To ensure common understanding, the following terms in the guidelines are defined as:
 - a. **Certificate of Completion** refers to document issued to ALS Elementary or Junior High School completers who successfully passed the presentation portfolio assessment.
 - b. **A&E Certificate of Rating (COR) Number** refers to the control number assigned by the Bureau of Education Assessment (BEA) to the Certificate of Rating of an Accreditation and Equivalency (A&E) test taker.
 - c. **Certificate Number** refers to the unique number assigned by the Schools Division Office to the successful passer of ALS presentation portfolio assessment.
 8. To ensure the validity and credibility of the assessment, ALS program completers identified as eligible for presentation portfolio assessment in Item 3, are allowed to submit their presentation portfolio **only once** in the final validation (from **September 1-17, 2021**). Completers who receive below the minimum required points after the final validation shall not proceed to the revalida. They shall be advised to undergo additional learning interventions in preparation for future presentation portfolio assessment or A&E Test.
 9. All duly designated officials and staff who shall serve during the presentation portfolio assessment shall be given service credits/compensatory time off (beyond official time). Other expenses relative to the presentation portfolio assessment process except honorarium, shall be charged against the downloaded Calendar

Year (CY) 2021 ALS Program Support Funds (PSF), issued through DepEd Order 27, s. 2021 or the Division Maintenance and Other Operating Expenses (MOOE).

10. The Regional and Division Focal Persons shall conduct a re-orientation on inter-district validation of presentation portfolio. They shall also monitor the actual conduct of the final validation.

In addition, the District/Division Office in coordination with the Regional Office shall come up with the mechanism, schedule, and modality of all activities related to the Presentation Portfolio Assessment depending on the quarantine protocol level set by the Inter-Agency Task Force (IATF).

11. An inter-district revalidation with ALS program completers shall be conducted to ensure that the presentation portfolios are original outputs of the program completers (Attachment no. 4). Further, a reading and writing proficiency test (English) shall be part of the revalida to ensure that ALS program completers are ready for the next level of learning. The District or Division Office shall develop their own mechanism in conducting the reading and writing proficient test appropriate to the level of the ALS program completer.

The rubric below shall be used in assessing the reading and writing proficiency of an ALS program completer:

Reading

Score	Description
3	• Can read all the words correctly and clearly. Can speak clearly and audibly.
2	• Can read most of the words correctly and clearly. Can speak clearly and audibly most of the time.
1	• Can read can read clearly but mispronounced some words. Cannot speak clearly and audibly most of the time.
0	• Cannot read the selection. Struggled to read. Mispronounced most of the words. Cannot speak clearly and audibly.

Writing

Score	Description
3	Can write legibly, clearly and concise and answers the question. The arrangement of ideas is in complete sentence. Correct grammar, spelling, and punctuations.
2	Can write legibly and clearly and answers the question. The arrangement of ideas is somewhat complete. With minor error in grammar, spelling, and punctuations.
1	Can write somewhat legibly and clearly. The sentence is incomplete. With major error in grammar, spelling, and punctuations.
0	No written answer. The answer is not related to the question. Ineligible, with error in grammar, spelling, and punctuations.

Note: Priority shall be given to ALS Program Completers who shall apply for the Senior High School Voucher Program (SHS VP) for SY 2021-2022.

The step-by-step process of the Presentation Portfolio Assessment is as follows:

- a. ALS Teachers/Community ALS Implementors/Learning Facilitators shall conduct an initial assessment of the presentation portfolio of their completers. They shall check the basic requirements such as ALS Form 2 (Enrollment Form 2), Personal Information Sheet (PIS), Functional Literacy Test (FLT) Pre and Post, Assessment Forms and Recognition of Prior Learning (RPL) Forms before submitting to the designated District Validator.

A district validation shall be conducted from August 16 to August 31, 2021 before the final evaluation of the Education Program Specialist II for ALS (EPSA) using the guidelines (Attachment no. 1). An ALS Teacher shall be designated by the Division ALS Focal Person as District Validator to quality assure all submitted presentation portfolios. In case the submitted presentation portfolio does not pass the district validation, it shall be returned to the ALS program completer through his or her ALS Teacher/Community ALS Implementor/Learning Facilitator for improvement within 1-2 days only. Failure to comply shall be used as grounds for non-inclusion in the next step. The District Validator shall then submit all presentation portfolios that passed the validation to the EPSA for final evaluation.

The EPSA shall conduct the final evaluation from September 1-17, 2021 and prepare the list of qualified ALS program completers for inter-district revalida (Attachment no. 7), including the submitted portfolio of said completers. The District/Division Office in coordination with the Regional Office shall come up with the mechanism, schedule, and modality of district validation.

- b. An inter-district (within the division) revalidation with ALS program completers shall be conducted from September 18 to 30, 2021 by the EPSA with the assistance of ALS Teachers to ensure that the presentation portfolios are original outputs of the completers (Attachment no. 4). The EPSA shall prepare the list of qualified completers for revalida (Attachment no. 7), including the submitted portfolio of said completers. The Division ALS Focal Person or Public Schools District Supervisor (PSDS) can assume the task in the absence of the EPSA. Those who did not pass the inter-district revalida shall not be included in the Masterlist of EL and JHSL Completers.

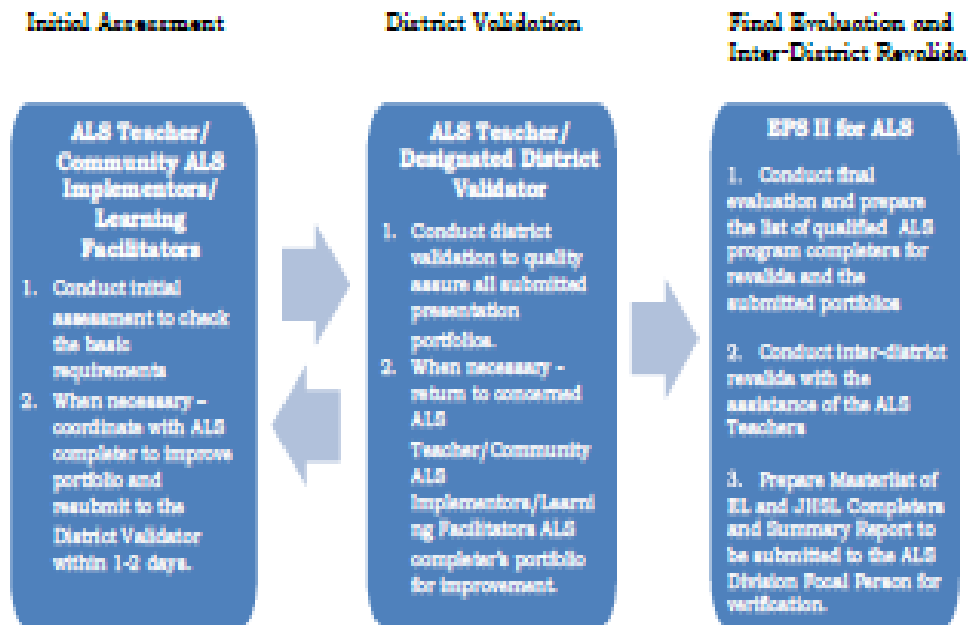
The District/Division Office in coordination with the Regional Office shall come up with the mechanism, schedule, and modality of inter-district revalida.

In case the personnel involved in the presentation portfolio assessment finished each step ahead of the given schedule or time frame, they can proceed to the next step provided they complete the whole process.

- c. After the inter-district revalida, the EPSA shall prepare the Masterlist of EL and JHSL Completers (Attachment no. 8), as well as the Summary Report (Attachment no. 9), both in MS Excel Format and the Certificate of Completion of all passers (Attachment no. 11) for submission to the ALS Division Focal Person for verification.



To Illustrate the Process:

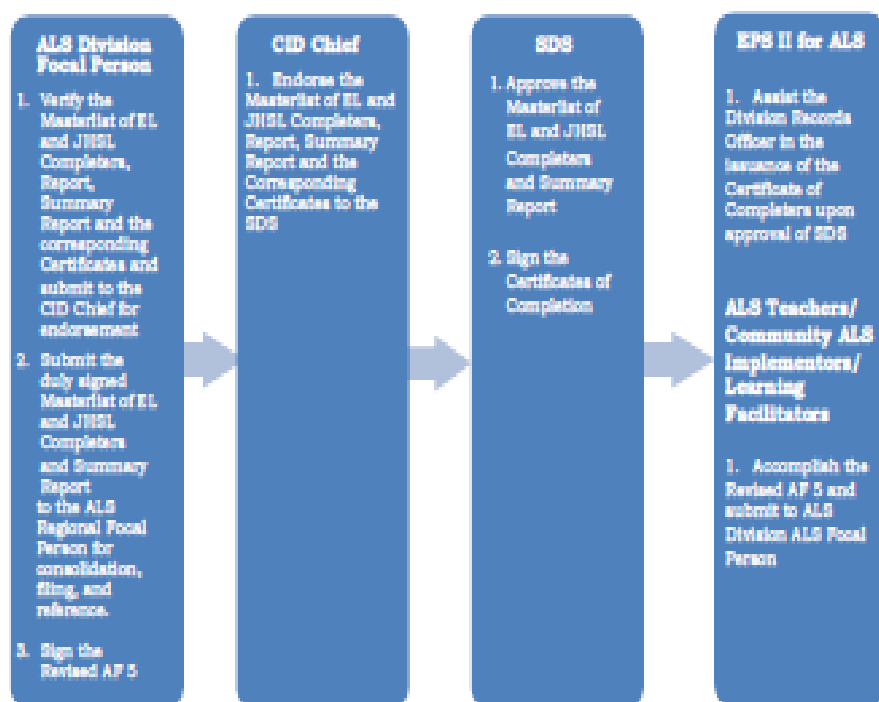


- d. The verified master list, together with the corresponding Certificates shall be forwarded to the Curriculum and Implementation Division (CID) Chief, as the recommending approval, for endorsement to the Schools Division Superintendent (SDS) for approval;
- e. Upon approval of the SDS, the EPSA shall assist the Division Records Officer/s in the issuance of the Certificate of Completion of all passers;
- f. The ALS Teachers/Community ALS Implementors/Learning Facilitators shall accomplish the Revised ALS Form 5 (AF 5) (Attachment No. 12) of their EL and JHSL Completers certified correct by the Division ALS Focal Person.
- g. The Division ALS Focal Person shall submit the duly signed Masterlist of EL and JHSL Completers (Attachment no. 7) and Summary of Report (Attachment no. 8), in PDF File to their ALS Regional Focal Person for consolidation, filing, and reference on or before October 8, 2021.



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
 Telephone No: (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-83

To illustrate the process:



13. The Regional ALS Focal Person shall submit the soft copy of the Consolidated Summary Report (PDF format) duly signed by the Regional Director (Attachment 10) and all the Masterlists of EL and JHSL Completers (PDF Format) submitted by the SDOs through email als.taskforce@dped.gov.ph on or before October 16, 2021.

14. School Heads of public elementary and junior high schools shall accept ALS program completers who passed the final validation to temporary enroll in Grades 7 or 11 while waiting for the result of the inter-district revalida. In case, the temporary enrolled ALS program completers failed to pass the inter-district revalida, they are encouraged to attend additional learning intervention in ALS in preparation for future presentation portfolio assessment or A&E test.

15. SDOs shall conduct the Graduation Ceremony for ALS EL Completers and Moving Up Ceremony for ALS JHSL Completers upon submission of Masterlist of ALS EL and JHSL Completers to the Regional Office.

16. For any clarification or inquiry, contact the ALS Task Force at (02) 8686-8608 or through the aforesaid email address.



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