



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

DIVISION MEMORANDUM
No. 489, s. 2021

August 17, 2021

**ATTENDANCE TO THE VIRTUAL ORIENTATION
ON GOOGLE FORM DATA PROCESSING**

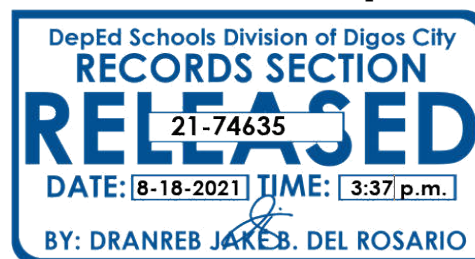
To: **Public Schools District Supervisors**
Public School Heads
Public School LIS Coordinators

1. In line with the conduct of Enrollment for SY 2021-2022 from August 16, 2021 to September 13, 2021, the Schools Division Office, through the Policy, Research, and Monitoring & Evaluation Division (PRMED) will conduct a half-day Virtual Orientation on Google Form Data Processing on August 19, 2021, via **Google Meet** at 1:00 – 5:00 PM.
2. This activity aims to capacitate the LIS Coordinators on the data processing of the deployed Google Forms for online enrollment and Reporting on the Learner Enrollment Survey (LES) Quick Count in the Learner Information System (LIS).
3. The participants of the said activity are the School LIS Coordinators of public schools. The meeting link shall be posted in the LIS group chat before the said schedule.
4. Connectivity expenses in participation in this training may be charged against local funds, and other load allowance subject to the provision of Unnumbered Division Memorandum dated March 31, 2020, re: Augmentation/Provision of Load Allowance to Division and School Personnel While on Community Quarantine.
5. For information, guidance, and strict compliance.


CRISTY C. EPE

Schools Division Superintendent

 08/17/2021



Encls: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

PLANNING AND RESEARCH SECTION ORIENTATIONS

Airon: Attendance to the Virtual Orientation on Google Form Data Processing

17 August 2021

