

Republic of the Philippines
Department of Education - Division of Digos City
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION
DAVAO DEL SUR FIELD OFFICE

Electronic copy to be submitted to the
CSC FO must be in MS Excel format

RECEIVED
SEP 13 2021
DATE: 13 2021 TIME: 4:20

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions at the DEPED-Division of Digos City in the CSC website:

ANTONETTE J. CUBILLA
Clerk

MYHARRA FAYE L. BONTIA
Administrative Officer IV-HRMO

Date: September 13, 2021

No.	Position Title(Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job Pay/ Grade	Monthly Salary	Qualification Standards				Competency (If applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	TEACHER I (Secondary Grades)	OSEC-DECSB-TCH1-790844-1998	11	23,877.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	LET/PBET/ R.A.1080 (Teacher)	N/A	SECONDARY GRADES (VALUES)
2	TEACHER I (Secondary Grades)	OSEC-DECSB-TCH1-779436-1998	11	23,877.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	LET/PBET/ R.A.1080 (Teacher)	N/A	SECONDARY GRADES (ENGLISH)
3	TEACHER I (Senior High School)	OSEC-DECSB-TCH1-751534-2016	11	23,877.00	*ACADEMIC TRACK - Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject *ART & DESIGN TRACK - Bachelor's degree with a major in field(s) under the Track; or any Bachelor's degree plus at least 15 units of specialization in the relevant subject *SPORTS TRACK - Bachelor's degree with a major in field(s) under the Track; or any Bachelor's degree plus 15 units of specialization in fields under the Track *TVL TRACK - Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	*ACADEMIC TRACK - None required *ART & DESIGN TRACK - None required *SPORTS TRACK - None required *TVL TRACK - None required	*ACADEMIC TRACK - None required *ART & DESIGN TRACK - None required *SPORTS TRACK - None required *TVL TRACK - At least NC II appropriate to the specialization	* Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring * Applicants for a contractual position: None required *Practitioners (part-time only): None required	N/A	SHS IN DIGOS CITY

4	TEACHER I	OSEC-DECSB-TCH1-777263-1998	11	23,877.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	LET/PBET/ R.A.1080 (Teacher)	N/A	ELEMENTARY GRADES
5	TEACHER I	OSEC-DECSB-TCH1-777048-1998	11	23,877.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	LET/PBET/ R.A.1080 (Teacher)	N/A	ELEMENTARY GRADES
6	TEACHER I	OSEC-DECSB-TCH1-752168-2016	11	23,877.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	LET/PBET/ R.A.1080 (Teacher)	N/A	ELEMENTARY GRADES
X	X		X	X	X	X	X	X	X	X

This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE), to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 28, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance Ratings in the last rating period (if applicable)
3. Photocopy of Certificate of Eligibility/Rating/License
4. Photocopy of the Official Transcript of Records with CAV
5. Photocopy of the Certificates of Speakership/Trainings/Seminar/Recognition/Awards/Commendations not used in the latest promotion.
6. Certificate of Employment.
7. Updated Service Record

Application Letter Address to:

CRISTY C. EPE
 Schools Division Superintendent
 Office of the Schools Division Superintendent

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their applications to:

MYHRA FAYE L. BONTIA
 Administrative Officer IV-HRMO
 Division of Digos City
 Roxas corner Lopez Jaena Streets, Barangay Zone II, Digos City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED