

Republic of the Philippines
Department of Education - Division of Digos City
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION
DAVAO DEL SUR FIELD OFFICE

Electronic copy to be submitted to the
CSC FO must be in MS Excel format

RECEIVED
SEP 13 2021 TIME: 4:00 PM

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions at the **DEPED-Division of Digos City** in the CSC website:

ANTONETTE J. CABILLA
Clerk


MYHRRRA FAYE L. BONTIA
Administrative Officer IV-HRMO

Date: **September 13, 2021**

| No. | Position Title(Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job Pay/ Grade | Monthly Salary | Qualification Standards | | | | Competency (If applicable) | Place of Assignment |
|-----|--|-------------------------------|------------------------|----------------|---|---------------|-------------------------------|---------------------------------|----------------------------|---------------------------------|
| | | | | | Education | Training | Experience | Eligibility | | |
| 1 | MASTER TEACHER I (Secondary Grades) | OSEC-DECSB-MTCHR1-751787-1998 | 18 | 43,681.00 | Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent | None required | 3 years relevant experience | LET/PBET/ R.A.1080 (Teacher) | N/A | DIGOS CITY NHS (SCIENCE) |
| 2 | TEACHER II (Secondary Grades) | OSEC-DECSB-TCH2-750396-2012 | 12 | 26,052.00 | Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major | None Required | 1 year of relevant experience | LET/PBET/ R.A.1080 (Teacher) | N/A | DIGOS CITY NHS (TLE/TVE) |
| 3 | TEACHER II (Secondary Grades) | OSEC-DECSB-TCH2-750139-2002 | 12 | 26,052.00 | Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major | None Required | 1 year of relevant experience | LET/PBET/ R.A.1080 (Teacher) | N/A | DIGOS CITY NHS (MATHEMATICS) |
| 4 | TEACHER II | OSEC-DECSB-TCH2-750425-2012 | 12 | 26,052.00 | Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education | None required | 1 year relevant experience | LET/PBET/ R.A.1080 (Teacher) | N/A | PEDRO BASALAN ES |

| | | | | | | | | | | |
|---|-------------|-----------------------------|----|-----------|--|---------------|-----------------------------|---------------------------------|-----|------------------|
| 5 | TEACHER II | OSEC-DECSB-TCH2-750924-2016 | 12 | 26,052.00 | Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education | None required | 1 year relevant experience | LET/PBET/ R.A.1080 (Teacher) | N/A | PEDRO BASALAN ES |
| 6 | TEACHER II | OSEC-DECSB-TCH2-755858-1998 | 12 | 26,052.00 | Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education | None required | 1 year relevant experience | LET/PBET/ R.A.1080 (Teacher) | N/A | PEDRO BASALAN ES |
| 7 | TEACHER III | OSEC-DECSB-TCH3-750071-2018 | 13 | 28,276.00 | Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education | None required | 2 years relevant experience | LET/PBET/ R.A.1080 (Teacher) | N/A | MARAWER ES |
| X | X | | X | X | X | X | X | X | X | X |

This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE), to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 28, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance Ratings in the last rating period (if applicable)
3. Photocopy of Certificate of Eligibility/Rating/License
4. Photocopy of the Official Transcript of Records with CAV
5. Photocopy of the Certificates of Speakership/Trainings/Seminar/Recognition/Awards/Commendations not used in the latest promotion.
6. Certificate of Employment.
7. Updated Service Record

Application Letter Address to:

CRISTY C. EPE

Schools Division Superintendent
Office of the Schools Division Superintendent

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their applications to:

MYHARRA FAYE L. BONTIA

Administrative Officer IV-HRMO
Division of Digos City
Roxas corner Lopez Jaena Streets, Barangay Zone II, Digos City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED