



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

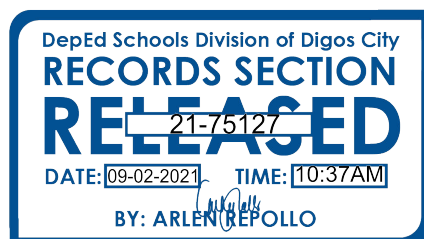
DIVISION MEMORANDUM
No. 516, s. 2021

August 27, 2021

**7th DIVISION MANAGEMENT COMMITTEE
(MANCOM) MEETING (VIRTUAL) FOR CY 2021**

**To: ASDS
DIVISION CHIEFS
PSDSs
EPSs
SECTION HEADS
ITO & LEGAL OFFICER
ENGINEER III
SEPS & PLANNING OFFICER
EPS II
PDO I & II
HNU HEAD
DIVISION GUIDANCE COORDINATOR
PUBLIC SCHOOL HEADS**

- 1) To address the different concerns and issues of this Division, the **7th Management Committee (MANCOM) Meeting** for 2021 shall be conducted on September 2, 2021 (Thursday) from 8:30AM to 2:30PM at an online platform: <https://meet.google.com/uzo-avfw-ezo>
- 2) The agenda shall include the following:
 - a) Highlights of the Regional ManCom Meeting
 - b) Updates from Divisions and Sections
 - c) Presentation of School Heads' OPCRIF Template
 - d) Presentation of Schools on Spotlight
 - Digos City Central Elementary School : Inda D. Nacua
 - Goma NHS: Ms. Rizza L. Villanueva
 - e) Other Matters
- 3) All are expected to ensure for a strong internet connection during the activity.
- 4) Transportation and connectivity expenses shall be charged to local funds (Division and School MOOE) subject to the usual accounting and auditing procedures.
- 5) Attendance is a must, and no proxy is allowed.
- 6) For the information and compliance with by all concerned.




CRISTY C. EPE
Schools Division Superintendent

8/27/21

Encls: None

References: None

To be indicated in the Perpetual Index under the following subjects: SGOD MANCOM MEETING
CUY: August 27, 2021 7th DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING (VIRTUAL) FOR CY 2021



7th MANAGEMENT COMMITTEE (MANCOM) MEETING (VIRTUAL) FOR CY 2021

September 2, 2021

8:30AM-2:30PM

Indicative Program of Activities

| TIME | PARTICULARS | PERSON RESPONSIBLE |
|-----------------|--|---|
| 8:30-9:00AM | Philippine National Anthem Opening Prayer Regional Hymn Digos City Hymn Roll Call of Participants Welcome Remarks Message | HRD (AVP) EMCEE BASILIO P. MANA-AY, JR. ASDS CRISTY C. EPE SDS |
| 9:00AM-10:30AM | ManCom Meeting Proper <ul style="list-style-type: none"> ▪ Disposition of the Previous Minutes <ul style="list-style-type: none"> - Reading - Correction - Approval ▪ New Business Arising from the Previous Minutes ▪ Report <i>Message</i> <ul style="list-style-type: none"> ▪ Regional ManCom Highlights | EMCEE CRISTY C. EPE SDS |
| 10:30AM-12:00NN | Report UPDATES <ul style="list-style-type: none"> ▪ Legal ▪ Budget and Finance ▪ Admin ▪ PRME ▪ DRRM ▪ HNU ▪ ITO | ATTY. CLARISSE ARNAEZ-LLABAN NEPTUNE L. TAMBILAWAN Budget Officer NORELIZA A. MISAL Accountant III FRANCIS JUDE C. ALCOMENDRAS AO-V XAVIER S. FUENTES SEPS REYZEN O. MONSERATE PDO II JASMIN A. ASARAK DENTIST II STEPHEN R. PASCUAL IT OFFICER |
| 12:00NN-1:00PM | Lunch Break | |
| 1:00PM – 1:30PM | <ul style="list-style-type: none"> ▪ SGOD ▪ CID | SOLLIE B. OLIVER Chief ES, SGOD BEVERLY S. DAUGDAUG Chief ES, CID |
| 1:30PM – 2:00PM | <ul style="list-style-type: none"> ▪ Presentation of the School Heads' OPCRF Template | BASILIO P. MANA-AY, JR. ASDS |
| 2:00PM – 2:30PM | SCHOOLS ON SPOTLIGHT <ul style="list-style-type: none"> ▪ Digos City Central ES ▪ Goma NHS | INDA D. NACUA RIZZA L. VILLALUNA |
| | Closing Prayer | HRD |

EMCEE: APRIL ROSE A. ALCALA

MINUTES TAKERS: ALDIN J. BARSALOTE, JR. (RCES) & JOY R. BAULETE (JRAES)

cuy/hrd
august 27, 2021

** Regional ManCom Highlights shall be incorporated during the time of SGOD, CID & XSDS.*