



Republic of the Philippines  
Department of Education  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

---

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

September 6, 2021

**DIVISION MEMORANDUM**  
No. 532, s. 2021

**PARTICIPATION TO THE FORMATIVE ASSESSMENT TRAINING FOR K-3**

To: CID Chief  
ELLN Focal Person  
Public Schools District Supervisors (Digos South District)  
Concerned Principal  
Concerned Teachers

1. This has reference to the attached Unnumbered Regional Memorandum dated September 3, 2021 and DepEd Memorandum DM-CI-2021-000364 dated August 31, 2021, re: Conduct of the Formative Assessment Training for K-3 on September 6-10, 2021 via zoom.
2. The 5-day blended course is focused on the design and use of formative assessment to improve literacy and numeracy outcomes in K-3 classroom. The emphasis will be on informal, classroom-based assessment strategies that are embedded within daily teaching and learning experiences.
3. Participants to this training are the following:

Name	Designation	Office/Station
Ida I. Juezan	PSDS-ELLN Focal Person	SDO
Cherrie Anne B. Bohol	School Head	Dominggo Abawag Elem. School
Emmie Jay L. Teres	Kinder Teacher	
Emily G. Calvo	Grade 1 Teacher	
Elvie V. Espacio	Grade 2 Teacher	
Judith C. Galaraga	Grade 3 Teacher	

4. Participants are strongly encouraged to use a laptop device with installed Zoom software so that they can easily follow the training materials. Research Triangle Institute (RTI) International will help create Zoom and Moodle accounts for participants not previously registered on these platforms with their DepEd email.
5. Zoom and Moodle account user and password, as well as link to join the training's Facebook group, will be emailed to the participants on behalf of Ms. Josephine Marcos of RTI prior to the training.
6. Participants are also expected to join the training's Facebook Group and enable Facebook Messenger on their devices as this will be the platform in which the training team will provide reminders about the Zoom and Moodle links, as well as access to tech support during the training.



7. Service credits shall be granted to teacher-participants for services rendered during summer vacation in alignment to DepEd Order 53, s. 2003 on Updated Guidelines on Grant of Vacation Service Credits to Teachers. With this, they are advised to submit Daily Time Record (DTR) reflecting the date and time of the training conducted.
8. Connectivity expenses in participation to this training may be charged against local funds or by availing other load allowance subject to the provision in Unnumbered Division Memorandum dated March 31, 2020, re: Augmentation/Provision of Load Allowance to Division and School Personnel While on Community Quarantine.
9. For guidance and compliance



**CRISTY C. EPE**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

**Office of the Regional Director**

MEMORANDUM

To : Schools Division Superintendent  
 Digos City Division  
 Chief, CLMD

Subject: FORMATIVE ASSESSMENT TRAINING FOR K-3

Date : September 3, 2021

Relative to the herein DepEd Memorandum DM-CI-2021-000364 dated August 31, 2021 signed by Hon. Diosdado M. San Antonio, Undersecretary for Curriculum and Instruction, this Office informs the conduct of the Formative Assessment Training for K-3 on September 6-10, 2021 via Zoom.

This 5-day blended learning course is focused on the design and use of formative assessment to improve literacy and numeracy outcomes in K-3 classrooms. The emphasis will be on informal, classroom-based assessment strategies that are embedded within daily teaching and learning experiences.

Participants to this training are the following:

Name	Designation	Division/School
Analiza C. Almazan	Regional EPS	CLMD
Ida I. Juezan	Division EPS	Digos City Division
Cherrie Anne B. Bohol	School Head	Domingo V. Abawag Sr. E/S, Digos City Division
Emic Jay L. Teres	Kinder Teacher	
Emily G. Galvo	Grade 1 Teacher	
Elvie V. Espacio	Grade 2 teacher	
Judith C. Galaraga	Grade 3 Teacher	

Participants are strongly encouraged to use or borrow a laptop device with installed Zoom software so that they can easily follow the training materials. TRI will help create Zoom and Moodle accounts for participants not previously registered on these platforms with their DepEd e-mail.

Zoom and Moodle account user and password, as well as link to join the training's Facebook group, will be emailed to the participants on behalf of Ms. Josphine Marcos of RTI prior to the training.



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147





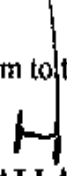
Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

**Office of the Regional Director**

Participants are also expected to join the training's Facebook Group and enable Facebook Messenger on their devices as this will be the platform in which the training team will provide reminders about the Zoom and Moodle links, as well as access to tech support during the training.

For more information and/or clarification, please contact the BLD-TLD through Nanelyn T. Bontoyan at 09054393176 and [nanelyn.bontoyan@deped.gov.ph](mailto:nanelyn.bontoyan@deped.gov.ph), or USAID/All Children Reading Philippines through Maria Perlita de Leon via email at [mdeleon@rti.org](mailto:mdeleon@rti.org) and 09174009871/09228467445.

Immediate dissemination of this Memorandum to the concerned is desired.

  
**ALLAN G. FARNAZO**  
 Director IV

ROC12/aca

DEPARTMENT OF EDUCATION (DO)  
 RECORDS SECTION

**RELEASED**

By: D921-JV22  
 Date: 09/06/22 Time: 2:30



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147



0012/From Invention AJA18-0227



Republic of the Philippines

## Department of Education

UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

### MEMORANDUM

**DM-CI-2021-000364**

FOR : **Minister, Basic, Higher, and Technical Education, BARMM  
All Regional Directors**

FROM : **DIOSDADO M. SAN ANTONIO**  
Undersecretary

SUBJECT : **FORMATIVE ASSESSMENT TRAINING FOR K-3**

DATE : **31 August 2021**

Despite the prolonged lockdown due to the current state of COVID-19 pandemic in the country, the Department of Education (DepEd) continues to uphold its commitment to provide relevant and quality education to all learners, especially when it comes to developing foundational skills such as literacy and numeracy in the early grades.

In this regard, the Bureau of Learning Delivery – Teaching and Learning Division (BLD-TLD), together with the Research Triangle Institute (RTI) International and the Australian Council for Educational Research (ACER), will be conducting a **Formative Assessment Training for K-3 on 6-10 September 2021** via Zoom.

The 5-day blended learning course is focused on the design and use of formative assessment to improve literacy and numeracy outcomes in K-3 classrooms. The emphasis will be on informal, classroom-based assessment strategies that are embedded within daily teaching and learning experiences. In this training, the participants will:

- Strengthen their understanding of formative assessment, including the purpose of formative, strategies for formative assessment in K-3 lessons, and using information gained from formative assessment to provide feedback and make decisions for future teaching and learning;
- Apply their understanding to develop an activity that will be used to formatively assess students' literacy and numeracy development in their classroom. This will include links to the curriculum, plans for eliciting evidence of what students know and can do, and plans for how the evidence will be interpreted and used;

Office of the Undersecretary for Curriculum and Instruction (OUCI)

Department of Education Central Office, Meralco Avenue, Pasig City

Tel. No.: +632 8633-7207 / 8687-4146; Fax: +632 8631-5057

Email: ouci@deped.gov.ph



Republic of the Philippines

## Department of Education

UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

- 
- Practice interpreting and reflecting on evidence gathered from classroom-based formative assessment through the use of classroom scenarios and student work samples;
  - Practice using evidence to provide useful feedback to students on their learning;
  - Build a repertoire of formative assessment strategies that can be used in literacy and mathematics lessons; and
  - Strengthen their understanding of the role of the student in formative assessment and the strategies that support students to actively contribute to the process of formative assessment.

Attached are the list of participants per region (Annex A) and the matrix of activities (Annex B).

Participants are strongly encouraged to use or borrow a laptop device with installed Zoom software so that they can easily follow the training materials. RTI will help create Zoom and Moodle accounts for participants not previously registered on these platforms with their DepEd e-mail.

Zoom and Moodle account user and password, as well as link to join the training's Facebook group, will be e-mailed to the participants on behalf of Ms. Josephine Marcos of RTI prior to the training.

Participants are also expected to join the training's Facebook Group and enable Facebook Messenger on their devices as this will be the platform in which the training team will provide reminders about Zoom and Moodle links, as well as access to tech support during the training.

For more information and/or clarification, please contact the BLD-TLD through Nanelyn T. Bontoyan at 09054393176 and [nanelyn.bontoyan@deped.gov.ph](mailto:nanelyn.bontoyan@deped.gov.ph), or USAID/All Children Reading Philippines through Maria Perlita de Leon via email at [mdeleon@rti.org](mailto:mdeleon@rti.org) and 09174009871/09228467445.

For compliance, information, and guidance.

---

Secretary for Curriculum and Instruction (OUCI)

Central Office, Maralco Avenue, Pasig City

Tel: 8687-4146; Fax: +632 8631 5057

deped.gov.ph

### Annex A: List of Participants

Regions	Names of Participants	Designation	Schools Division	Station
I	Johnson P. Sunga	Regional EPS	Ilocos Norte	CLMD
	Remilin S. Abrogena	Division EPS		CID
	Madelyn A. Baliton	School Head		Solsona Central Elementary School
	Reymart Jay G. Ballesteros	Kinder Teacher		
	Michelle M. Valdoz	Grade 1 Teacher		
	Marja Luisa R. Eusebio	Grade 2 Teacher		
	Pilar G. Quitors	Grade 3 Teacher		
II	James D. Pamittan	Regional EPS	Isabela	CLMD
	Jay J. Gallegos	Division EPS		CID
	Julpa T. Bucag	School Head		Santa Maria Central School
	Marites M. Malta	Kinder Teacher		
	Ma. Jessica B. Laggui	Grade 1 Teacher		
	Lilette T. dela Cruz	Grade 2 Teacher		
	Sheila Mae L. Datul	Grade 3 Teacher		
III	Maric Ann C. Ligsay	Regional EPS	Marikina City	CLMD
	Jocelyn DR. Carlos	Division EPS		CID
	Murita T. Adriano	School Head		Gen. Isidoro Torres Memorial Elementary School
	Edraline V. Coquilla	Kinder Teacher		
	Ivy Trina V. Baltazar	Grade 1 Teacher		
	Merinisa L. Galang	Grade 2 Teacher		
	Janice P. Cruz	Grade 3 Teacher		
IV-A	Bernadette A. Condes	Regional EPS	Lucena City	CLMD
	Rowela M. Caperina	Division EPS		CID
	Rowena J. Adorneo	School Head		Lucena West I Elementary School
	Lovely Joy L. Tan	Kinder Teacher		
	Amor M. Alcantara	Grade 1 Teacher		
	Charie Kaye A. Flores	Grade 2 Teacher		
	Ressielyn Kates M. Caperina	Grade 3 Teacher		
IV-B	Edna C. Oabel	Regional EPS	Oriental Mindoro	CLMD
	Thervel M. Saez	Division EPS		CID
	Josephine F. Fiedalan	School Head		Minas Elementary School
	Brea T. Cayetano	Kinder Teacher		
	María Jennifer P. Zamora	Grade 1 Teacher		
	Julie Ann D. Digna	Grade 2 Teacher		
	Melody T. Torres	Grade 3 Teacher		
V	Grace U. Rabclas	Regional EPS	Albay	CLMD
	Maianne D. Rondola	Division EPS		CID
	Ma. Portoria Fe B. Pradil	School Head		Daraga North Central School
	Judel T. Nasayao	Kinder Teacher		
	Jocel A. Redoblado	Grade 1 Teacher		
	Gina N. Velasco	Grade 2 Teacher		
	Agnes A. Napiri	Grade 3 Teacher		
NCR	Maricar D. Agao	Regional EPS		CLMD

	Leah A. De Leon	Division EPS	Marikina City	CID
	Annali B. Salazar	School Head		
	Alyza B. Bracamonte	Kinder Teacher		
	Ma. Jelisa D.R. Ebreo	Grade 1 Teacher		
	Charmilyn P. Galzote	Grade 2 Teacher		
	Florellyn C. Vista	Grade 3 Teacher		
CAR	Patricio T. Dawaton	Regional EPS	Baguio City	CLMD
	Marilyn Apiit	Division EPS		CID
	Julia A. Bcligan	School Head		Crystal Cave Elementary School
	Joy Ann R. Daniel	Kinder Teacher		
	Hyacinth N. Pugong	Grade 1 Teacher		
	Ilka D. Badecao	Grade 2 Teacher		
Lyn F. Degay	Grade 3 Teacher			
VI	Dominica T. Parcia	Regional EPS	Cadiz City	CLMD
	Enjenette D. Baroa	Division EPS		CID
	Nelda P. Villanueva	School Head		Cadiz East I Elementary School
	Daisy D. Mudanza	Kinder Teacher		
	Angie D. Nelmidia	Grade 1 Teacher		
	Judelen S. Azucena	Grade 2 Teacher		
Celeste I. Descalsota	Grade 3 Teacher			
VII	Maurita F. Ponce	Regional EPS	Cebu City	CLMD
	Marivic C. Ople	Division EPS		CID
	Cerelina S. Llerin	School Head		Guadalupe ES
	John Michael Estela	Kinder Teacher		
	Annabella B. Insao	Grade 1 Teacher		
	Joselyn L. Sobrado	Grade 2 Teacher		
Reynante Nudalo	Grade 3 Teacher			
VIII	Dandy G. Acuin	Regional EPS	Tacoloban City	CLMD
	Caridad P. Baginon	Division EPS		CID
	Amalia Pepinas	School Head		Sto. Niño SPED Center
	Russaida P. Padaon	Kinder Teacher		
	Karen E. Alcaraz	Grade 1 Teacher		
	April Rose L. Pura	Grade 2 Teacher		
Cherly Ann B. Avila	Grade 3 Teacher			
IX	Rodolf John T. Rodriguez	Regional EPS	Zamboanga del Sur	CLMD
	Gay A. Aduhan	Division EPS		CID
	Liza V. Legaria	School Head		Esperanza Elementary School
	Cherryl L. Lagulao	Kinder Teacher		
	Elizabeth A. Torres	Grade 1 Teacher		
	Maria Victoria L. Magdadaro	Grade 2 Teacher		
Maria Novie E. Patay	Grade 3 Teacher			
X	Carlos B. Llamas III	Regional EPS	Iligan City Division	CLMD
	Myra Ambalong	Division EPS		CID
	Enerio E. Ebisa	School Head		Tambo Central School
	Emerald A. Paran	Kinder Teacher		
	Salour T. Coloyan	Grade 1 Teacher		
	Irene B. Quilang	Grade 2 Teacher		
Goldilucks S. Afable	Grade 3 Teacher			
XI	Analiza C. Almazan	Regional EPS		CLMD



	Ida I. Juezan	Division EPS	Digos City	CID
	Cherrie Anne B. Bohol	School Head		Domingo V. Abawag, Sr. Elementary School
	Emie Jay L. Terez	Kinder Teacher		
	Emily G. Calvo	Grade 1 Teacher		
	Elvie V. Espacio	Grade 2 Teacher		
	Judith C. Galaraga	Grade 3 Teacher		
XII	Leonardo B. Mission	Regional EPS	Cotabatu Province	CLMD
	Rebella S. Dulay	Division EPS		CID
	Marie Fe B. Estiloso	School Head		Osias Elementary School
	Amelyn A. Craco	Kinder Teacher		
	Myrabel B. Molina	Grade 1 Teacher		
	Raihana I. Luay	Grade 2 Teacher		
	Gina F. Aguilar	Grade 3 Teacher		
CARAGA	Maria Consuelo C. Jamera	Regional EPS	Butuan City Division	CLMD
	Marie Joy M. Intong	Division EPS		CID
	Felix G. Accbu	School Head		Jose T. Domingo Sr. Central Elementary School
	Angie E. Villa	Kinder Teacher		
	Alberta H. Singco	Grade 1 Teacher		
	Marilyn C. Evanoso	Grade 2 Teacher		
	Mercelita S. Cupin	Grade 3 Teacher		
BARMM	Saada J. Tubing	Regional EPS	Maguindanan II	Curriculum and Programs Division
	Rasna P. Latip	Division EPS		Curriculum and Programs Division
	Armela Bansil	School Head		Maguindanaon Elementary School
	Rawiah Jemyma I. Nakan	Kinder Teacher		
	Aida M. Mohamad	Grade 1 Teacher		
	Apazra T. Alagasi	Grade 2 Teacher		
	Rahma H. Kudanding	Grade 3 Teacher		

# TRAINING MATRIX

	<b>DAY 1</b> September 6, 2021 1:30 – 4:30 PM	<b>DAY 2</b> September 7, 2021 9:00 – 12:00 NN	<b>DAY 3</b> September 8, 2021 9:00 – 12:00 NN	<b>DAY 4</b> September 9, 2021 9:00 – 12:00 NN	<b>DAY 5</b> September 10, 2021 9:00 – 12:00 NN
<b>Online Presentation</b> (synchronous, whole group)	Opening program • Welcome and Introduction • Overview of the week • Objectives  <i>Presentation</i> <b>Becoming a Learning Detective</b> • What is formative assessment? • Why is formative assessment important? • Situating in the Philippines context • What counts as evidence of student learning? • Gathering evidence of learning	Focus: Formative assessment and literacy  <i>Recap of Day 1 and Q&amp;A</i>  <i>Presentation</i> <b>Becoming a Literacy Learning Detective</b> • Talking like a book • Decoding • Why this is so important • Key stages of development • Collecting evidence	Focus: Formative assessment and mathematics  <i>Recap of Day 2 and Q&amp;A</i>  <i>Presentation</i> <b>Becoming a Mathematics Learning Detective</b> • Learning to count • Understanding place value • Early additive thinking • Why this is so important for mathematical development • Key stages in development • Collecting evidence	Focus: Recording student progress in learning  <i>Recap of Day 3 and Q&amp;A</i>  <i>Presentation</i> <b>Thinking Like a Rubric</b> • What are rubrics? • How can rubrics help us in formative assessment? • Benefits of using rubrics • Examples of rubrics	Focus: Involving students in formative assessment  <i>Recap of Day 4 and Q&amp;A</i>  <i>Presentation</i> <b>Students as Learning Detectives</b> • Why do we need to involve students in formative assessment? • Learning intentions and success criteria • Self and peer assessment • Feedback for learning • Creating a culture of learning
<b>Online workshop</b> (synchronous, small group learning)	• Revise the key elements of formative assessment • Identify the challenges teachers face in formative assessment • Reflect on examples of formative assessment	• Revising key ideas about literacy formative assessment • Interpreting evidence of student development in literacy • Managing 1 to 1 assessments in literacy	• Revising the key ideas about mathematics development and formative assessment • Interpreting evidence of student development in mathematics • Managing 1 to 1 assessments in mathematics	• Revising key ideas about rubrics and formative assessment • Using rubrics to interpret evidence and monitor learning • Constructing rubrics for formative assessment • Presentations of Day 2 LAT	• Revising key ideas about involving students in formative assessment • Self and peer assessment • Presentations of Day 3 LAT – Cooperative Assessment
<b>Online module</b> (asynchronous, individual learning)	Reviewing key ideas from Day 1  Reflect on experiences of teaching and learning  LAT: Pre-training Self-audit for formative assessment	Reviewing key ideas from Day 2  Reflection/self-assessment: What have I learnt? What do I still need to know?  LAT: Create a formative assessment for mathematics	Reviewing key ideas from Day 3  Reflection/self-assessment: What have I learnt? What do I still need to know?  LAT: Create a formative assessment for mathematics	Reviewing key ideas from Day 4  Reflection/self-assessment: What are the next steps for improving your skills in formative literacy assessment  LAT: Exit ticket – Create a rubric for your literacy assessment	Reviewing key ideas from Day 5  LAT 1: Exit ticket – Construct feedback for a student  LAT 2: Post-training Self-audit for formative assessment
<b>Hours</b>	3	3	3	3	3