



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

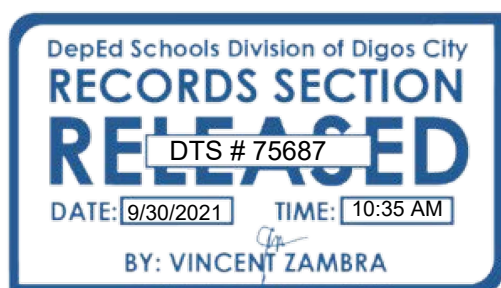
OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
DIVISION MEMORANDUM
No. 562, s. 2021

September 29, 2021

INSTITUTIONALIZING PEN-PEN GRADING SYSTEM AS STANDARD GRADING SYSTEM FOR SCHOOL YEAR 2021-2022

To: Assistant Schools Division Superintendent
Chiefs – CID and SGOD
Unit Head – Planning, Research, Monitoring and Evaluation
Public Schools District Supervisors
Education Program Supervisors
Public Elementary and Secondary School Heads
Public Elementary and Secondary School Teachers

1. In reference to RM 058, s. 2021 entitled “Institutionalizing Pen-Pen Grading System as Standard Grading System for School Year 2021-2022 as the DepEd Region XI expresses its continued commitment to find ways to improve the provision of learning opportunities to all Filipino, this office relays to the field the recommendation of the Regional Office on the use of the pen-pen grading system as the standard grading system in the creation of Learners Progress Report Card (SF 9) and Learners Permanent Record (SF 10) except the IP Schools and Senior High Schools.
2. In connection thereof, the Public Schools District Supervisors are directed to have this concern discussed with all the School Heads in the District, with expected results as follows: 1) Identified the schools which should implement the system, and b) Set plan on how it should be adopted, implemented and monitored at the school level.
3. For more details relative to this Division Memorandum and the implementation of pen-pen grading system to schools and its regular monitoring of the program, please refer to the Planning, Research, Monitoring and Evaluation (PRME) Unit and/or the Curriculum Implementation Division (CID).
4. Expenses incurred in the utilization of pen-pen grading system in schools shall be charged against local school MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Division Memorandum is highly desired and appreciated.




CRISTY C. EPE
Schools Division Superintendent





RECORDS FILE

Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

September 15, 2021

REGIONAL MEMORANDUM

No. 058, s. 2021

**INSTITUTIONALIZING PEN- PEN GRADING SYSTEM AS STANDARD
GRADING SYSTEM FOR SCHOOL YEAR 2021 - 2022**

To : Schools Division Superintendents

1. Amid the continuing national public health emergency due to COVID 19, the DepEd Region XI remains committed to find ways to improve the provision of learning opportunities to all Filipino learners for School Year 2021-2022. It also geared towards improving the basic delivery of education services to all teachers and learners particularly in the encoding of grades.
2. To deliver fast, efficient, and accurate data of learners and to eliminate redundancies in the encoding of grades, pen-pen is recommended to be the standard tool in the encoding of grades.
3. As such, all elementary and secondary public schools (including extension/annex schools) of this Region are encouraged to utilize the pen-pen as the standard grading system in the creation of learners Progress Report Card (SF 9) and Learners Permanent Record (SF 10) except the IP schools and Senior High Schools.
4. For more details, relative to this Regional Memorandum and the implementation of pen-pen grading system to schools and its regular monitoring of the program, please refer to the Policy Planning and Research Division (PPRD).
5. Expenses incurred in the utilization of pen-pen grading system in schools shall be charged against local school MOOE funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is highly desired and appreciated.

DEPARTMENT OF EDUCATION ROX
RECORDS SECTION

RELEASED

By: *[Signature]* 0921-6028

Date: *9.15.21* Time: *8:30AM*

[Signature]
ALLAN G. FARNAZO
Director IV

ROP2/eadl



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