



Republic of the Philippines  
**Department of Education**

Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**  
No. 569, s. 2021

September 28, 2021

**ATTENDANCE TO ONLINE ORIENTATION ON GUIDELINES ON THE PROVISION OF  
SPECIAL HARDSHIP ALLOWANCE FOR PUBLIC SCHOOL TEACHERS  
(DEPED ORDER NO. 39 S. 2021)**

To: PATRIOTISO PEÑAS – PUBLIC SCHOOLS DIVISION SUPERVISOR  
AIRON ALEJANDRO – PLANNING OFFICER III  
MYHARRA FAYE BONTIA – ADMINISTRATIVE OFFICER IV, HR  
NORELIZA MISAL – ACCOUNTANT III

1. You are hereby directed to attend the online orientation which will be conducted by the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) on **October 4, 2021** from **8:30AM-12:00NN** via **MS Teams** to discuss the details of the *Guidelines on the Provision of Special Hardship Allowance for Public School Teachers (DepEd Order 039, s. 2021)*.
2. This orientation aims to discuss the hardship index (HI), the schools identified as hardship posts, the budget allocation and release, and other procedural guidelines.
3. For confirmation of attendance, please accomplish this online form: [bit.ly/SHAOrientationDOConfirmation](http://bit.ly/SHAOrientationDOConfirmation) on or before September 29, 2021.
4. For questions and concerns, please coordinate with Ms. Noverose B. Dadole or Mr. Christopher Devera of BHROD-SED at (02) 8633-5397 or email at [bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph).
5. Immediate dissemination and compliance with this memorandum are desired.

  
**CRISTY C. EPE**

Office of the Schools Division Superintendent

