



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 599, s. 2021

October 15, 2021

**ATTENDANCE IN THE 2021 REGIONAL CLIMATE CHANGE CARAVAN
“COASTAL CLEANUP AND MANGROVE TREE PLANTING”**

To: BASILIO P. MANA-AY, JR., EdD – Assistant Schools Division Superintendent
REYZEN O. MONSERATE – Division DRRM Coordinator
JULIE ANNE POSADAS – Division YFD Coordinator
ELIKA FAYE ALFONSO – Secondary Teacher, Matti National High School
SHYRELL MAE WARNAKULASURIYA – Elem. Teacher, Dawis Elem. School
DOMINADOR ESPACIO – Administrative Aide IV

1. In reference to Unnumbered Regional Memorandum entitled “2021 Regional Climate Change Caravan Coastal Cleanup and Mangrove Tree Planting”, the above-mentioned personnel are hereby directed to attend the said activity on **October 27, 2021, 8:00 AM at Barangay Tibagon, Pantukan, Davao De Oro.**

2. To ensure the health and safety of the participants before, during, and after the conduct of the activity, the following safety measures must be observed:

- a. Temperature check before the departure per respective AOR;
- b. Follow minimum public health standards;
- c. All participants must be fully vaccinated and to present vaccination card
- d. No sharing of foods;
- e. Shall strictly enforce minimum public health standards; and
- f. Bring planting tools

3. Participants shall use the DepEd van. The incidental expenses and other allowable expenses shall be charged to local funds subject to the existing accounting and auditing rules and regulations.

4. For information, guidance, and compliance.

CRISTY C. EPE

Schools Division Superintendent

