



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

DIVISION MEMORANDUM
No. 663, s. 2021

16 November 2021

RECALL OF DESIGNATION ORDER

To: **MRS. MARIA CARMELA E. GILLADO**
Master Teacher II

1. In view of your intent to go back to the Digos City National High School as Master Teacher II of that school's teaching personnel, your **Reassignment Order** dated 23 February 2021 designating you as the School-in-Charge of Dawis National High School, Dawis, Digos City, pursuant to Division Memorandum No. 146, s. 2021, is hereby **recalled**.
2. Thus, you are hereby directed to report back to your official station at Digos City National High School, Rizal Avenue, Digos City effective **1 December 2021** to perform the duties and responsibilities indicated in your Position Description Form of your present item.
3. It is enjoined that you shall clear yourself of money and property responsibilities from your current School assignment; and, submit the said Clearances (School and District) to the Administrative Officer V of this Schools Division Office and the School Head of Digos City National High School upon assumption to duty.
4. For strict compliance.


CRISTY C. EPE
Schools Division Superintendent

Conforme:

Mari Carmela E. Gillado

11/18/2021

Date

Schools Division of Digos City
RECORDS SECTION
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DATE: 18 NOV 2021 TIME: 9:59
BY: [Signature]

