



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 007, s. 2022

January 4, 2022

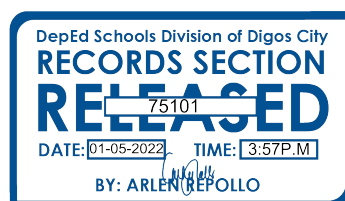
**IMPLEMENTATION OF HOMEROOM GUIDANCE
FOR SCHOOL YEAR 2021-2022**


To: **Assistant Schools Division Superintendent**
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
Guidance Counselors and Guidance Designates
Teachers

1. In reference to DM-OUCI-2021-2022 signed by Undersecretary Diosdado M. San Antonio, regarding **Revised Implementation of Homeroom Guidance (HG) During Crisis Situation** dated August 25, 2021, this office issues this document to make emphasis on the implementation of the Homeroom Guidance during Crisis Situation from Kindergarten to Senior High School for School Year 2021-2022.
2. On September 30, 2021, the Division Orientation on the Implementation of Homeroom Guidance was conducted. Participants of which were the Education Program Supervisors, Public Schools District Supervisors, School Heads, and School Homeroom Guidance Coordinators. With this, it is expected that **SCHOOL LEVEL ORIENTATION** (teachers, learners, parents/guardians) has been done by all schools as emphasized during the Division Orientation and as reflected in DM-OUCI-2021-2022.
3. For emphasis, this Office reiterates the following as provided in the Revised Guidelines on the Implementation of Homeroom Guidance During Crisis Situation:
 - a) Homeroom Guidance shall be reflected in the **Class Program**.
 - b) On purposes of assessing the learners' performance in Homeroom Guidance using modules, the field is reminded on the use of the **Learner's Development Assessment Tools** (*in 4 sets: for Kindergarten, for Grades 1-3, for Grades 4-6, for Grades 7-10, and for Grades 11-12*) which are found on pages 28-37 of DM-OUCI-2021-2022. Assessment results using the tool shall be attached to SF 9 for distribution and discussion during the Parent-Teacher Conference. The tool with complete entry from 1st to 4th quarters shall be attached to SF 10.
 - c) The **Class Advisers** shall be assigned to implement the program with the technical assistance of the Guidance Counselor. If the school does not have a Guidance Counselor, the School Head may assign a Guidance Designate but

he/she should be provided with proper training specific to the implementation of Homeroom Guidance.

- d) The teaching of Homeroom Guidance shall be equivalent to **one (1) teaching load** on top of the teacher's advisory and subject loads, and shall be scheduled **once a week**, except for kindergarten where it shall be included in the blocks of time.
 - e) The Homeroom Guidance self-learning modules from the Central Office are written in English, but the schools may opt to translate the learning material in the mother tongue or any language convenient to the learners to ensure participation and interaction during the session and better understanding of the concepts.
 - f) Parents may refer to the Gabay sa Magulang found in the SLM in order to guide their children in accomplishing the activities. (*Guidance to parents/guardians is expected to be constantly provided by the Adviser*)
 - g) Schools shall include all expenses relative to Homeroom Guidance in their Annual Implementation Plan (AIP) and School Improvement Plan (SIP).
 - h) To be clarified on roles and responsibilities of the School, the Guidance Counselor, the Class Adviser, and the CID and SGOD offices, all concerned are enjoined to review the **Roles and Responsibilities of DepEd Offices**, pages 12-14 of DM-OUCI-2021-2022.
 - i) Monitoring and evaluation shall be done from September 2021 to July 2022. Reports on the results of the monitoring and evaluation shall be submitted at the end of SY 2021 – 2022. Provisions and templates of which are found on pages 15-16 and 18-29 of DM-OUCI-2021-2022.
4. Further, as announced in the attached DepEd Advisory dated November 18, 2021, Homeroom Guidance letter grades shall no longer be reflected in the SF9 and SF 10. Schools are advised to leave it blank if ever SF 9 and 10 are already printed with columns for HG grades.
5. For reminder, emphasis, and strict implementation/compliance.




CRISTY C. EPE
Schools Division Superintendent



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

ADVISORY

November 18, 2021

In reference to the inclusion of Homeroom Guidance in the SF-9 (Report Card and SF-10 (Form 137) as stated in the DM-OUCI-2021-346 or the Revised Implementation of Homeroom Guidance (HG) during Crisis Situation for S.Y. 2021-2022, please be advised that Homeroom Guidance letter grade shall no longer be reflected in the said documents but the Learner's Development Assessment Form shall be an attachment to the SF-9 (Report Card) and SF-10 (Form 137).

Please be guided accordingly.

DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction

