



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**DIVISION MEMORANDUM**  
No. 012, s. 2022

**January 6, 2022**

**INVITATION TO THE 2022 METROBANK FOUNDATION OUTSTANDING  
FILIPINOS VIRTUAL LAUNCH AND REQUEST FOR  
NOMINATION OF ELIGIBLE TEACHERS**

To: Assistant Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisors  
Public School Heads  
Public School Teachers

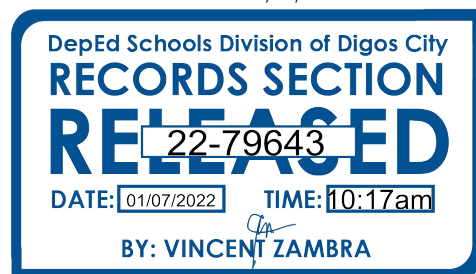
1. This is in reference to the invitation of the Metrobank Foundation, re: Invitation to the 2022 Metrobank Foundation for Outstanding Filipinos.
2. This is to inform the field that the said call for nomination is extended on **January 14, 2022**.
3. For the details, click and browse here for the General Guidelines about the Award: [bit.ly/OFAwardFAQs2022](http://bit.ly/OFAwardFAQs2022)  
Click here for the Guidelines in Accomplishing the Supporting Documents: [bit.ly/OFDocs2022](http://bit.ly/OFDocs2022)  
Click here for the Template of the Affidavit of Undertaking: [bit.ly/AffidavitUndertaking](http://bit.ly/AffidavitUndertaking)
4. The details of the said activity are found in the enclosures for ready reference.
5. For information and guidance.

  
**CRISTY C. EPE**

Schools Division Superintendent



01/06/2022





*Beyond  
Excellence*

Submission of nominations is

**EXTENDED!**

New deadline is on January 14, 2022

[bit.ly/OFAward2022](https://bit.ly/OFAward2022)



#### ABOUT THE AWARD

The Metrobank Foundation Outstanding Filipinos (OF) Award is the most prestigious career-service award for Filipino exemplars in the academe, the military, and the police force. It pays tribute to the excellence and sacrifices of Filipino teachers, soldiers, and police officers who have gone over and beyond the call of duty to serve their profession and their community.

Ten (10) Filipino exemplars – 4 teachers, 3 soldiers, and 3 police officers – will be recognized for their initiatives and concrete contributions to the development of their sector and communities.

Since 1985, the Metrobank Foundation has honored a total of 685 Outstanding Filipinos – 372 teachers, 163 soldiers, and 150 police officers.

#### WHO ARE ELIGIBLE TO JOIN?

- All nominees (teachers, soldiers or police officers) must satisfy the following criteria:
  - are Filipino citizens with full-time or permanent appointment;
  - have rendered a minimum **10 years of service** with at least **"very satisfactory"** rating in the last 10 years;
  - have not been on leave for more than two years immediately prior to nomination;
  - have at least 3 years of remaining service before retirement;
  - have exhibited good moral character and NOT have been adjudged guilty in any civil, administrative or criminal case; and,
  - have NOT been a Finalist two (2) times nor a Semi-finalist three (3) times in the Metrobank Foundation Outstanding Filipinos Award.
- For TEACHERS:  
Elementary, secondary, or alternative learning system mobile teachers must have full teaching load and must have completed academic requirements for a Master's Degree taken within five (5) years from the time of nomination. Higher Education teachers, including graduate school, must have a Doctorate Degree (Ph.D., Ed.D., and D.Sc.). Higher Education teachers with a medical degree (M.D.) and the like, a law degree (J.D.) and the like are qualified to join. For integrated schools, only one nominee per level (elementary, secondary and/or higher education) can join.  
  
The following are also eligible to join, provided they meet specific requirements:
  - Kindergarten teachers provided that the kindergarten level is part of the integrated curriculum or part of an elementary school system; and,
  - Those carrying administrative positions, including district alternative learning system coordinators, provided they carry a **minimum of 6 hours (or 6 units)/week teaching load** within the school year they are joining. School administrators, school heads, district and division supervisors, regional directors, campus directors, executive directors, presidents, vice presidents and chancellors of schools are **NOT** eligible to join.
- For SOLDIERS:  
Qualified AFP commissioned officers (*Captain to Colonel*) must have completed a Bachelor's Degree while AFP enlisted personnel (*Corporal to Chief Master Sergeant*) must have completed at least a High School degree.
- For POLICE OFFICERS  
Senior commissioned officers (*Police Lieutenant Colonel to Police Colonel*), field grade commissioned officers (*Police Lieutenant to Police Major*) and non-commissioned officers (*Police Corporal to Police Executive Master Sergeant*) must have completed a Bachelor's Degree.

#### WHO CAN NOMINATE?

- For TEACHERS: School administrators, school heads, presidents of colleges/universities, or chancellors of autonomous campuses are the primary nominators. For satellite campuses, campus directors or executive directors may endorse but the presidents are still the official nominators. For DepEd Schools without principals, the teachers-in-charge (TIC) can nominate. If the nominee is the TIC himself/herself, the school administrator/school head/district supervisor who is officially designated for the school shall endorse the nomination. Each nominator may only nominate one (1) entrant.
- For SOLDIERS AND FOR POLICE OFFICERS: Immediate Commissioned Officer superiors or heads of the soldiers and police officers are the primary nominators (except those who are junior/field grade commissioned officers).
- The following may also **nominate in any or all of the three sectors** and endorse a nominee (*See Part VI of the nomination form*) provided that the school/unit of assignment/station of the nominee clears the nomination:

WRITE US:	Metrobank Foundation Outstanding Filipinos Secretariat, 33 <sup>rd</sup> Floor Annex, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200
EMAIL US:	<a href="mailto:outstandingfilipinos.mbf@gmail.com">outstandingfilipinos.mbf@gmail.com</a>
CALL US:	Direct line: (02) 898-8757; Mobile Number: Teachers – (0919)628128; Police Officers – (0926)788276; Soldiers – (0919)628127



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|---|---|
| a. Government officials/leaders                                 | f. Journalists/Members of the media   |
| b. Business leaders   | g. Leaders of the church and civil society organizations                              |
| c. Leaders of non-government organizations related to education | h. Chiefs at the division and regional level  |
| d. Regional Directors   | i. District/division/regional supervisors   |
| e. Schools Division Superintendents                             | f. Awardees of the Metrobank Foundation Outstanding Filipino (formerly SOT/TOPS/COPS) |

**WHAT ARE THE CRITERIA FOR SELECTING THE AWARDEES?**

- 1. Values: As a Responsible Citizen**
  - a. The values of patriotism, heroism and courage that the nominee lives by and how he/she exemplifies these
  - b. The nominee's sense of common good
- 2. Service: As an Exemplary Public Servant**
  - a. The nominee's demonstration of honesty, integrity and professionalism in the practice of his/her career
  - b. The nominee's attitude towards his/her profession
- 3. Impact on Community: As an Agent of Positive Change and Influence**
  - a. The nominee's contribution to his/her community
  - b. How he/she demonstrates effective leadership
  - c. His/her ability to translate knowledge into action
  - d. Whether he/she is a visionary

**HOW DOES THE NOMINEE JOIN THE AWARD?**

1. Once nominated, the nominee accomplishes the nomination form **online** at <http://bit.ly/OFAward2022>. The accomplished form will then be sent to the active e-mail address indicated in the form. Print the original accomplished nomination form in legal (8.5 x 13) bond paper and have it signed by the necessary signatories. Scan and save as PDF.
2. Secure the **nominator's endorsement** (See Part VI of the nomination form for the details). Scan and save as PDF.
3. Download the template of the Affidavit of Undertaking at <http://bit.ly/AffidavitUndertaking>. Have it notarized. Scan and save as PDF.
4. Send the scanned copies of the **accomplished nomination form, signed nominator's endorsement and notarized Affidavit of Undertaking** by **DECEMBER 31, 2021** to [outstandingfilipinos.mbf@gmail.com](mailto:outstandingfilipinos.mbf@gmail.com) with the subject line **2022OF\_AwardJoining\_SurnameFirstname** (For example: 2022OF\_Teachers\_DelaCruz.Juan).
5. Once deemed eligible for the Award, the OF Secretariat will contact the nominee for the submission of the supporting documents.

**WHAT ARE THE PRIZES?**

Each Outstanding Filipino shall receive a cash prize of 1 million pesos (net of tax), "The Flame" trophy, and Metrobank Foundation Medallion of Excellence. Non-winning finalists will receive P50, 000.00 cash incentive and a certificate of recognition.

**IMPORTANT DATES TO REMEMBER**

December 31, 2021	Deadline for submission of SIGNED Nomination Form and SIGNED Nominator's Endorsement
January 28, 2022	Deadline for submission of six (6) Milestone accomplishments and the Summary of Accomplishments
February 11, 2022	Deadline for submission of COMPLETE Supporting Documents for eligible nominees
January – April 2022	Selection Phase
April - May 2022	Field Validation Phase
July 2022	Final Judging Phase
August 2022	Announcement of Awardees
September 2022	Recognition Ceremonies

WRITE US:	Metrobank Foundation Outstanding Filipinos Secretariat, 20 <sup>th</sup> Floor Annex, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200
EMAIL US:	<a href="mailto:outstandingfilipinos.mbf@gmail.com">outstandingfilipinos.mbf@gmail.com</a>
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