



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 040, s. 2022

January 17, 2022

**DESIGNATION AS ALTERNATIVE SIGNATORY OF THE REQUEST FOR CASH
ADVANCE (RCA) OF SCHOOLS**

To: **CHERRIE ANNE B. BOHOL**
Education Program Supervisor

1. You are hereby designated as an Alternative Signatory of the Request for Cash Advance (RCA) of Schools.
2. Please be advised to coordinate with the SDO-Finance Unit in providing technical assistance to schools in the effective and efficient management of their cash advances.
3. This shall take effect immediately and shall remain in effect until revoked.
4. For information, guidance, and compliance.

CRISTY C. EPE
Schools Division Superintendent

