



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
No. 041, s. 2021

December 16, 2021

**REASSIGNMENT ORDER**

To: **ARLEN D. REPOLLO**  
Administrative Assistant III

1. In the exigency of the service, the undersigned hereby **REASSIGNS** you to the Human Resource Management Office, effective immediately.
2. As such, you shall perform the duties and responsibilities, and all the assignments and tasks assigned to you as Administrative Assistant III under the Supervision of Ms. Myhrra Faye Ll. Bontia, Administrative Officer IV of the Human Resource Management Office.
3. This Reassignment Order shall remain valid until revoked by the Schools Division Superintendent.
4. For your information and strict compliance.

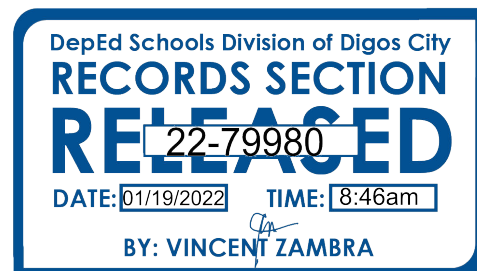
**CRISTY C. EPE**  
Schools Division Superintendent

Conforme:

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Date



cc: **HRMO**  
**Records Section**  
**Administrative Officer V**

