DIVISION MEMORANDUM   **January 20, 2022**
No.046 **s. 2022**

Division Training-Workshop on Integration of Microsoft OneNote in the Teaching Instruction

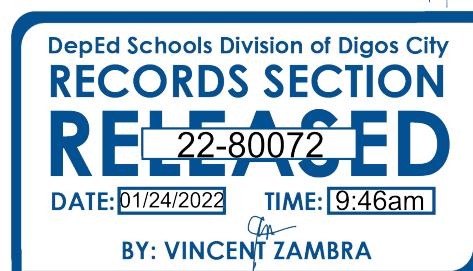To   Public School District Supervisors
         School Heads
         IT Officer
         School Teachers

1. In line with the Department of Education goals to capacitate our teachers in the use of ICT in Teaching and Learning Process, Digos City Division will conduct the Division Training-Workshop on the Integration of Microsoft OneNote in the Teaching Instruction on January 29, 2020 (Saturday) which will be held online using MS Teams through the link https://bit.ly/msonenote2021 .

2. The participants to this training are the identified teachers by their respective Schools Heads from Elementary, Junior High School, Senior High School in Digos City, six (6) training facilitators and the Division ITO. The participants are also requested to register at the link https://bit.ly/msonenote2021-registration before the date of the training-workshop.

3. Pursuant to DepEd Order No. 53, s. 2003, the identified teachers shall be granted service credits for their services rendered during the summer vacation, weekends, or holidays and COC for non-teaching personnel.

4. Participants are required to login to the DepEd Professional Development Learning Management System at **https://training.deped.gov.ph** for the completion of the training.

5. For immediate dissemination and compliance.

CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
22-80072
DATE: 01/24/2022   TIME: 9:46am
BY: VINCENT ZAMBRA

LIST OF PARTICIPANTS

District	School	Number of slots
Mt. Apo	Apolandia ES	2
	Binaton ES	2
	Gaudioso Reusora CES	5
	Marawer ES	3
	Matti ES	2
	Necencio A. Isidro ES	3
	Rizal CES	5
	Soong ES	2
Digos Occidental	Balabag ES	2
	Damnas ES	2
	Digos City CES	35
	Dulangan ES	2
	Federico Alferez ES (Goma)	2
	Jolencio R. Alberca ES	2
	Mahayahay ES	2
	Pedro S. Garcia ES	4
	Ranao ES	1
	Ruparan ES	2
Digos Oriental	Aplaya ES	5
	Badiang ES	3
	Cogon ES	2
	Dawis ES	4
	Don Mariano Marcos ES	10
	Isaac Abalayan ES	3
	Kibanban ES	2
	Pedro Basalan ES	5
	Ramon Magsaysay CES	40
Digos South	Arcaflor Maniapao E/S	2
	Bagumbuhay ES	2
	Casildo B. Nonol, Sr. ES	2
	Colorado ES	3
	Domingo Abawag ES	3
	Igpit ES	3
	Lungag ES	2
	Remedios N. Saplala ES	3
	San Miguel ES	2
Secondary Schools	Balabag NHS	1
	Dawis National High School	2
	Digos City NHS	100
	Digos City NHS - Aplaya HS Extension	2
	Goma National High School	1
	Igpit National High School	2

	Kapatagan NHS	15
	Matti NHS	2
	Ruparan NHS	2
	Soong NHS	1
	SHS in Digos City	20
MEA Applicants		5
	Demosthenes O. Cajes	
	Ma. Eloisa D. Cajes	
	Thonver R. Sampaga	
	Blair Bryan Torres	
	Ralph Lim	
MEA	Robin Charles Ramos	1
SDO- IT Officer	Stephen R. Pascual	1
Total		*334*

INTEGRATION OF MICROSOFT ONENOTE IN THE LEARNING INSTRUCTION

January 29, 2022

https://bit.ly/msonenote2021

TIME	January 29, 2022
8:30 AM – 9:00 AM	*Registration*
9:00 AM – 9:30 AM	*Opening Program* • Opening Remarks: Stephen R. Pascual – Division ITO • Overview / Objectives of the Training-Workshop: Robin Charles Ramos – Senior Microsoft Education Ambassador
9:30 AM – 12:00 Noon	*Training proper*
12:00 Noon – 1:00 PM	*Lunch Break*
1:00 PM – 5:00 PM	*Individual Hands On activity / PD LMS*