



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
 No. 051, s. 2022

January 24, 2022

CONDUCT OF FUNDRAISING ACTIVITY ENTITLED “SERENADE-FOR-CAUSE” FOR THE REPAIR AND REHABILITATION OF IPIL ELEMENTARY SCHOOL, SURIGAO CITY

To: Assistant Schools Division Superintendent
 Chief Education Supervisors (CID&SGOD)
 Public Schools District Supervisors
 All School Heads
 All Teaching, Teaching-Related, and Non-Teaching Personnel
 All Others Concerned

1. As one DepEd family and neighbor Region of DepEd CARAGA , the Schools Division of Digos City adopted Ipil Elementary School of Surigao City for the repair and rehabilitation.
2. Relative to this, this Office will conduct fundraising activity entitled “Serenade-For-Cause” through virtual platform from **January 24, 2022 to February 14, 2022. The program will start at 5:00 PM until 7:00 PM.**
3. Listed below are the schedule and the assigned office to facilitate the said activity:

DATE	ASSIGNED OFFICE
January 24, 2022 (Monday)	SDO – TWG
January 25, 2022 (Tuesday)	Digos Oriental District
January 26, 2022 (Wednesday)	Digos Occidental District
January 27, 2022 (Thursday)	Digos South District
January 28, 2022 (Friday)	Mt. Apo District
January 31, 2022 (Monday)	Secondary District
February 2, 2022 (Wednesday)	SDO – CID
February 3, 2022 (Thursday)	SDO – SGOD
February 4, 2022 (Friday)	SDO – ADMIN
February 7, 2022 (Monday)	SDO – BUDGET & FINANCE
February 8, 2022 (Tuesday)	Digos Oriental District
February 9, 2022 (Wednesday)	Digos Occidental District
February 10, 2022 (Thursday)	Digos South District
February 11, 2022 (Friday)	Mt. Apo District
February 14, 2022 (Monday)	Secondary District

4. The assigned office shall select personnel who will perform live or pre-recorded video on the scheduled dates and shall coordinate with Mr. Reyzen Monserate, EPS II – SMN and Division IT personnel.



5. All DepEd personnel are encouraged to watch the said event at DepEd Tayo Digos City FB Page and shall share the link in the social media. For those who will give cash donations, kindly give it to Mrs. Rosario Diamante, Division Cashier or through GCash 09619443070 (Sheena Asarak).
6. The EPS II of Social Mobilization and Networking and Division IT personnel who will be on-site at the Schools Division Office beyond working hours to facilitate the said event shall receive overtime pay or non-monetary benefits and meal allowance and shall be charged to local funds subject to the existing accounting and auditing rules and regulations.
7. For information, guidance, and dissemination of this Memorandum are desired.



CRISTY C. EPE

Schools Division Superintendent

