



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

February 8, 2022

DIVISION MEMORANDUM  
No. 080, s. 2022

**CREATION OF SUBSCRIBER ACCOUNTS FOR SELECT DEPED  
OFFICIALS AND OFFICES IN PREPARATION FOR THE OFFICIAL  
LAUNCH OF E-SALIKSİK: THE DEPED RESEARCH PORTAL**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor – CID  
Chief Education Supervisor – SGOD  
Head of the Records Section  
SEPS for Research

1. The Central Office, through the Planning Service - Policy Research and Development Division (PS-PRD) will be launching the official central repository of basic education research in the Department – “E-Saliksik”, which can be accessed through <https://e-saliksik.deped.gov.ph>.
2. As part of the preparation for the official launching of the portal, the following selected DepEd officials and offices in the Division are required to create a subscriber account for E-Saliksik by registering through this link: [https://bit.ly/ESaliksik\\_SubscriberRegFO](https://bit.ly/ESaliksik_SubscriberRegFO):

<b>Personnel<sup>1</sup>/Office<sup>2</sup></b>	<b>Email Address to Register</b>
Schools Division Superintendent <sup>1</sup>	cristy.epe74@deped.gov.ph
Asst. Schools Division Superintendent <sup>1</sup>	basilio.manaay@deped.gov.ph
Chief Education Supervisor – CID <sup>1</sup>	beverly.daugdaug@deped.gov.ph
Chief Education Supervisor – SGOD <sup>1</sup>	sollie.oliver@deped.gov.ph
SEPS for Research <sup>1</sup>	xavier.fuentes@deped.gov.ph
SDS Office <sup>2</sup>	sdsoffice.digos@deped.gov.ph
ASDS Office <sup>2</sup>	asdsoffice.digos@deped.gov.ph
CID <sup>2</sup>	cid.digoscity@deped.gov.ph
SGOD <sup>2</sup>	sgod.digoscity@deped.gov.ph
Records Section <sup>2</sup>	digos.city@deped.gov.ph

<sup>1</sup> Schools Division Research Committee Member

<sup>2</sup> SDO Functional Division

Encls: Annex A. MEMORANDUM OUCOS-PS-2022-007

References:

To be indicated in the Perpetual Index under the following subjects:  
RESEARCH PORTAL E-SALIKSİK

xsf: creation of subscriber accounts for select deped officials and offices in preparation for the official launch of e-saliksik: the deped research portal  
8 February 2022



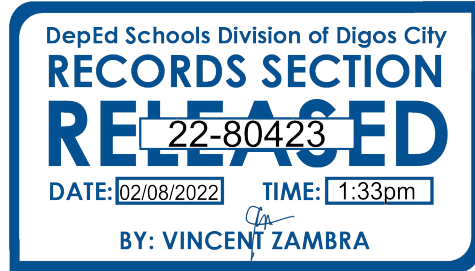
Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
☎ (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375  
📠 (082) 553-8396 | (082) 553-8376  
🌐 www.depeddigoscity.org | ✉ digos.city@deped.gov.ph

3. Attached is the MEMORANDUM OUCOS-PS-2022-007 from the office of Roger B. Masapol – Director IV, Planning Service, for your reference.
4. For immediate dissemination and compliance.



**CRISTY C. EPE** *Hy* 2/8/2022

Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
OFFICE OF THE SECRETARY

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**MEMORANDUM**  
**OUCOS-PS-2022-007**

**TO :** Regional Directors  
Schools Division Superintendents

**FROM :**  **ROGER B. MASAPOL**  
*Director IV, Planning Service*

**SUBJECT :** Preparation for the Official Launch of E-Saliksik: the DepEd Research Portal

**DATE :** January 17, 2022

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The Department of Education (DepEd) continues to strengthen the culture of research across the basic education system and promote an environment of evidence-based policymaking. In support to this, the Planning Service - Policy Research and Development Division (PS-PRD) in partnership with the Information and Communications Technology Service (ICTS), developed "E-Saliksik", the official central repository of basic education research in the Department. It can be accessed through <https://e-saliksik.deped.gov.ph>. A virtual soft launch ceremony and orientation, and implementation planning were conducted on 06 and 10 December 2021, respectively, to onboard field offices on processes and systems relative to the portal and simulate regular operations.

For the official launch, the following shall be undertaken:

- (a) **Submission of quality assured completed Basic Education Research Fund (BERF)-funded research for archival in the Research Portal.** E-Saliksik will be populated with BERF-funded research for the official launch.

In this regard, the Regional Office - Policy, Research and Development Division (RO-PPRD) shall submit quality assured BERF-funded research for archival consistent with the workflow for portal content creation as discussed during the orientation and implementation planning. The RO-PPRD may seek the assistance of concerned offices in the conduct of quality review of research using the proposed Quality Control Checklist for Completed Research.

- (b) **Creation of subscriber accounts for select DepEd officials and offices.** Contents of E-Saliksik can be accessed only by logged in users. While subscriber accounts will be provided to DepEd offices, schools and employees during the national roll-out, the PS-

PRD will provide subscriber accounts to the following officials and offices from the field office for the official launch:

	<b>Required Email Address</b>
Members of Research Committees as per DepEd Order 16 s. 2017 ( <i>Research Management Guidelines</i> )	Personal DepEd email address, e.g., roger.masapol@deped.gov.ph
Regional Offices and the Functional Divisions	DepEd office email address, e.g. <a href="mailto:pprd.region1@deped.gov.ph">pprd.region1@deped.gov.ph</a>
Schools Division Offices and the Functional Divisions	DepEd SDO email address, e.g. <a href="mailto:pangasinan2@deped.gov.ph">pangasinan2@deped.gov.ph</a>

The above officials and offices are requested to accomplish the registration through [https://bit.ly/ESaliksik\\_SubscriberRegFO](https://bit.ly/ESaliksik_SubscriberRegFO) on or before 14 February 2022. Registered email addresses will receive an email re: the activation of their E-Saliksik subscriber accounts.

Kindly see the enclosure for the complete list of officials and offices which will be provided with subscriber accounts.


The RO - PPRD shall assist in disseminating this memorandum to target subscribers in the RO and SDO.

For further queries and clarification, you may contact the PS-PRD through telephone number (02) 8635-3976 or email at [ps.prd@deped.govph](mailto:ps.prd@deped.govph).

For information and appropriate action.

Thank you.

Noted by:

  
Atty/NEPOMUCENO A. MALALUAN  
Undersecretary and Chief of Staff

**Enclosure**

**Research committee members**

	<b>Composition</b>
Regional Research Committee	<ul style="list-style-type: none"> <li>• Regional Director</li> <li>• Assistant Regional Director</li> <li>• Chief, Policy, Planning and Research Division (PPRD) with the Regional Research Coordinator</li> <li>• Chief, Curriculum and Learning Management Division (CLMD)</li> <li>• Chief, Education Support Services Division (ESSD)</li> <li>• Chief, Human Resource and Development Division (HRDD)</li> <li>• Chief, Quality Assurance Division (QAD)</li> <li>• Chief, Field Technical Assistance Division (FTAD), and</li> <li>• Chief, Finance Division</li> </ul>
Schools Division Research Committee	<ul style="list-style-type: none"> <li>• Schools Division Superintendent (SDS)</li> <li>• Assistant SDS</li> <li>• Chief, School Governance and Operations Division</li> <li>• Chief, Curriculum Implementation Division</li> <li>• SEPS for Planning and Research or the designated Research Coordinator</li> </ul>

**RO and SDO Functional Divisions**

<b>Governance Level</b>	<b>Offices</b>
Regional Office	Office of the Regional Director Proper Office of the Assistant Regional Director Proper Legal Unit ICT Unit Public Affairs Unit Curriculum and Learning Management Division Education Support Services Division Field Technical Assistance Division Quality Assurance Division Policy, Planning and Research Division Human Resource and Development Division

	Administrative Division Finance Division
Schools Division Office	Office of the SDS Office of the ASDS Curriculum Implementation Division Schools Governance and Operations Division SDO