



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 135, s. 2022

March 8, 2022

**PRODUCTION OF VIDEOS FOR TV-BASED INSTRUCTION IN KINDERGARTEN
AS REQUIRED BY THE REGIONAL OFFICE**

To: Chief Curriculum Implementation Division
Education Program Supervisor Concerned
Public Schools District Supervisors
Concerned School Heads

1. The Digos City Division is assigned by the Region for the Production of Videos for TV-Based Instruction in Kindergarten for Quarter 4, Weeks 9 & 10, which are good for 5 episodes. In this connection, identified Kindergarten Teachers are requested to perform their assigned tasks and report to Ramon Mgsaysay Central Elementary School on March 14-18, 2022 for the Shooting.
2. Attached are the schedule and the List of Teachers involved:

DATE	ACTIVITY	TEACHER	SCHOOL
March 12-13, 2022 (Saturday & Sunday)	Scriptwriting, Storyboarding and Quality-Assurance (QA-online)	Mary Anthonette Geyrozaga (Episode 1)	Igpit ES
		Jean Rose Manuop (Episode 2)	Badiang ES
		Mary Grace Hermosilla (Episode 3)	Isaac Abalayan ES
		Runette Alegado (Episode 4)	DMMES
		Rinalyn Lobo (Episode 5)	RMCES
March 14, -2022 (AM)	Shooting for Episode 1	Rosemarie Lascuna Jessel B. Catingub Mary Anthonette Geyrozaga	RMCES IGPIT ES
March 15, 2022 (AM)	Shooting for Episode II	Rosemarie Lascuna Jean Rose Manuop Justine C. Buenaventura	RMCES Badiang ES DMMES
March 16, 2022 (AM)	Shooting for Episode III	Rosemarie Lascuna Mary Grace Hermosilla Mary Ann Suazo	RMCES Isaac Abalayan ES RMCES
March 17, 2022 (AM)	Shooting for Episode IV	Rosemarie Lascuna Runette Alegado	RMCES DMMES



DATE	ACTIVITY	TEACHER	SCHOOL
March 18, 2022 (AM)	Shooting for Episode V	Rosemarie Lascuna Rinalyn Lobo	RMCES
March 19-20, 2022	Video Editing (online)	Jessel B. Catingub	RMCES
		Justine C. Buenaventura	DMMES
		Mary Ann Suazo	RMCES
		Rosemarie Lascun	RMCES
		Mary Ann Suazo	RMCES

3. This office will grant two-day Service Credits to teacher-participants upon completion and submission of required outputs as per Deped Order No. 53, s, 2003, re: Updated Guidelines on the Grant of Vacation Service Credits and the existing CSC-DBM Joint Circular No. 2, s. 2004 on non-monetary remuneration for the overtime services rendered, or services on Holiday, Saturdays or Sundays.
4. The travel and other incidental expenses of the teachers incurred in this activity will be charged to school MOOE, all subject to the usual accounting and auditing rules and regulations.
5. For strict compliance.


CRISTY C. EPE
 Schools Division Superintendent

