



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 140, s. 2021

March 11, 2022

REGISTRATION TO THE 2022 ELECTION TASK FORCE

To: PSDS Clarence S. Pillerin
EPS Gervasio R. Salinas, Jr.
Jerwin Granada

1. This has reference to **OUA Memo 00-0322-0075** dated March 8, 2022 re: **Registration to the 2022 Election Task Force**, in compliance to DepEd Memorandum 010 s. 2022 titled *Establishment of the 2022 DepEd Election Task Force and Its Operation and Monitoring Center in the Central, Regional and Schools/City Division Offices* in connection with the May 9, 2022 National and Local Elections.
2. In view hereof, you are hereby informed that along with the undersigned, you shall form part to the Division 2022 Election Task Force, to wit:

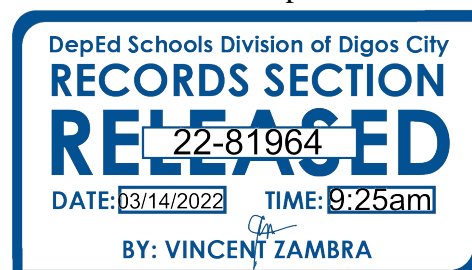
Cristy C. Epe	Schools Division Superintendent
Gervasio R. Salinas, Jr.	Education Program Supervisor
Clarence S. Pillerin	President – Public Schools District Supervisors
Jerwin Granada	Vice-President – Federation of Public School Teachers Association.

3. Expenses related to the discharge of the duties and functions of the task force members shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. Please see attached communication for reference.
5. For compliance.


CRISTY C. EPE

Schools Division Superintendent

Encl: *As stated*



Annex A**2022 DepEd Election Task Force Directory
Schools Division of Digos City
Region XI****Representatives from SDO-Digos City, Region XI**

NAME	Division	Designation	Position	Email Address	Salary Grade	Mobile Number
Cristy C. Epe	SDO – Digos City	Division ETF	Schools Division Superintendent	cristy.epe74@deped.gov.ph	26	09209382640
Gervasio R. Salinas, Jr.	SDO – Digos City	Division ETF	Education Program Supervisor	gervasio.salinas@deped.gov.ph	22	09214408133
Clarence S. Pillerin	SDO – Digos City	President - PSDSs	Public Schools District Supervisor	clarence.pillerin@deped.gov.ph	22	09171062787
Jerwin L. Granada	SDO – Digos City	Vice President – Federation of Public School Teachers Association	Master Teacher	jerwin.granada001@deped.gov.ph	18	09510487598


CRISTY C. EPE

Schools Division Superintendent



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

March 9, 2022

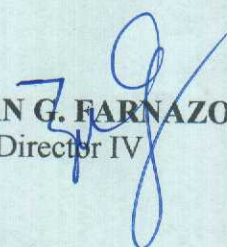
REGIONAL MEMORANDUM

No. 017, s. 2022

REGISTRATION TO THE 2022 ELECTION TASK FORCE

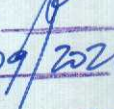
To : Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. This Regional Office is disseminating the attached Memorandum and its enclosures from Alain Del B. Pascua, DepEd, Undersecretary for Administration and the Chairperson of DepEd Election Task Force relative to the registration of the members of the 2022 Election Task Force.
2. All concerned are directed to comply the instructions and information stipulated in the herein attached OUA Memo 00-0322-0075 and its enclosures.
3. Aside from submitting the SDO 2022 Election Task Force directory to the Office of the Undersecretary for Administration to email address etf2022@deped.gov.ph as stipulated in paragraph number 5 of the herein attached memorandum, Schools Division Superintendents are also required to submit to this Regional Office, **attention: Quality Assurance Division**, the list of their 2022 Election Task Force members **on or before March 13, 2022** via the email address, jenielito.atillo@deped.gov.ph.
4. For strict compliance and appropriate action.


ALLAN G. FARNAZO
Director IV

ROQ4/jsa

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED

By: 
Date: 03/09/2022 Time: 4:04
0322-154



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147





OUAD00-0322-0075
To authenticate this document,
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Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0322-0075

MEMORANDUM

08 March 2022

08 March 2022

RJS

For: **Regional Directors
Schools Division Superintendents
All Others Concerned**

Subject: **REGISTRATION TO THE 2022 ELECTION TASK FORCE**

In compliance to DepEd Memorandum 010, s. 2022 titled *Establishment of the 2022 DepEd Election Task Force and Its Operation and Monitoring Center in the Central, Regional and Schools/ City Division Offices in Connection with the May 09, 2022 National and Local Elections* dated 02 March 2022, a copy of which is attached for reference, the Office of the Undersecretary for Administration (OUA) requests the registration of the following representatives from the regional and division offices to the 2022 Election Task Force (ETF):

1. Two (2) representatives from the Regional Offices
2. Four (4) representatives from the Division Offices, properly endorsed by their respective Schools Division Superintendents (SDSes), specifically:
 - a. Two (2) from the Division ETF
 - b. One (1) President/Vice President of Public Schools District Supervisors (PSDS) division chapter/federation
 - c. One (1) President/Vice President of Teachers Association division chapter/federation

The schedule and location of each clusters conference is summarized in the table below (exact venue to be announced). The first meal to be served will be dinner on Day 1 and the last meal will be breakfast Day 3.

Cluster	Date	Venue	Deadline of Registration
Cluster 1 (Regions VI, VII, VIII, IX)	March 14-16, 2022	Golden Peak Hotel & Suites Gorodo Ave. cor. Escario Kamputhaw, Lahug, Cebu City	March 12, 2022



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICT), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]



Cluster 2 (Regions X, XI, XII, CARAGA, BARMM)	March 16-18, 2022	General Santos City (VENUE TO BE ANNOUNCED)	March 14, 2022
Cluster 3 (Regions V, MIMAROPA, CALABARZON ,)	March 20-22 2022	Tagaytay City (VENUE TO BE ANNOUNCED)	March 18, 2022
Cluster 4 (Regions I, II, and CAR)	March 22-24 2022	Baguio Teachers Camp Baguio City	March 20, 2022
Cluster 5 (Central Office, Regions III, NCR)	March 27-29 2022	Subic (VENUE TO BE ANNOUNCED)	March 25, 2022


Participants should register online via <https://bit.ly/ETFRegistration> on or before the dates indicated above. Please take note that all participants who will register for the 2022 ETF **should be fully vaccinated**. Due to budget constraints, accommodations will **not** be provided for drivers.

Regional Directors and Schools Division Superintendents are likewise advised to send the directory of their Regional/Division ETF on or before 13 March 2022 to etf2022@deped.gov.ph. The directory should include names, designations, positions, email addresses, mobile phones, Viber and Facebook accounts. Please see attached template (**Annex A**.)

Attached are the programme (**Annex B**) and DepEd Memorandum No. 10 (**Annex C**) for reference.

For all future correspondence and queries on the 2022 ETF, please email at etf2022@deped.gov.ph .

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary
Chair, DepEd ETF



DepEd Election Task Force (ETF) Orientations PROGRAMME

DAY 1

1:00 pm	Arrival/Registration/Antigen Testing
2:00pm	Hotel Check in
4:00pm – 6:00pm	Presentation and Roll-out of the ff: <ul style="list-style-type: none"> - DepEd Election Monitoring Apps - Digital Signatures
6:00pm-8:00pm	Dinner

DAY 2

6:30 am – 7:30am	Breakfast
7:30 am – 8:00am	Invocation National Anthem Welcome Message Keynote Message (Secretary Leonor M. Briones)
8:00 am -9:00am	Election Task Forces (ETFs) and Operations and Monitoring Center (OMCs) in the Central, Regional and Division Offices (Director Marcelo H. Bragado Jr.)
9:00 am -10:00 am	Prohibition on Electioneering and Partisan Political Activity for DepEd Officials and Personnel (Usec. Revsee A. Escobedo)
10:00 am -11:00 am	Updates from COMELEC, DICT and DepEd on Election Matters (Usec. Alain Del B. Pascua)
11:00 am -12:00 nn	Open Forum (Usec. Alain Pascua, Usec Revsee Escobedo, Director Marcelo Bragado Jr)
12:30 pm – 1:30 pm	Lunch
1:30 pm - 2:45 pm	Voters Education and Supervision, Poll Center Management, Automated Election System (AES) and Vote Counting Machine Demonstration (COMELEC Representative)
2:45 pm – 4:00 pm	Nature and Importance of PNPKI Digital Signature to the 2022 National and Local Elections and Future Elections (DICT Representative)



4:00 pm- 4:30 pm	Open Forum
4:30 pm - 5:00 pm	Closing Remarks
6:00 pm- 8:00pm	Dinner

Day 3

6:00am - 8:00am	Breakfast
12:00nn	Check out





Republic of the Philippines
Department of Education

02 MAR 2022

DepEd MEMORANDUM
No. **010**, s. 2022

**ESTABLISHMENT OF THE 2022 DEPED ELECTION TASK FORCE AND ITS OPERATION
AND MONITORING CENTER IN THE CENTRAL, REGIONAL AND SCHOOLS/CITY
DIVISION OFFICES IN CONNECTION WITH THE MAY 09, 2022
NATIONAL AND LOCAL ELECTIONS**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Article IX-C, Section 2 (4) of the 1987 Philippine Constitution, the Commission on Elections (COMELEC) has the power to deputize law enforcement agencies and instrumentalities of the government for the exclusive purpose of ensuring free, orderly, honest, peaceful and credible elections.
2. The Department of Education (DepEd) is one of the national agencies deputized by COMELEC to ensure free, orderly, honest, peaceful and credible elections, through the appointment of public school teachers to serve as chairpersons and members of the Election Board, as well as Technical Support Personnel.
3. By virtue of the aforementioned authority granted by COMELEC to DepEd to ensure compliance with and enforcement of all orders and instructions relative to the election duties of DepEd personnel to ensure free, orderly, honest, peaceful and credible elections, the **2022 DepEd Election Task Force (ETF) Operation and Monitoring Center for the May 09, 2022 National and Local Elections (NLE)** shall be established at the *Bulwagan ng Karunungan*, DepEd Central Office, Meralco Avenue, Pasig City, starting at 1:00 p.m. of **May 08, 2022** and ending at 5:00 p.m of **May 10, 2022**.
4. Undersecretary Alain Del B. Pascua and Undersecretary Revsee A. Escobedo are designated as Chair and Vice Chair of the DepEd ETF Operations and Monitoring Center, respectively. They shall create committees and appoint its respective chairs and vice chairs, for approval of the Secretary. The creation of such committees and appointment of its respective chairs and vice chairs shall be made weeks before the day of NLE for preparatory purposes.
5. The Committee Chairs and Vice Chairs shall immediately constitute and submit the names of their members, for the approval of the Chair and Vice Chair of the DepEd ETF.
6. Likewise, all regional and schools/city division offices of the Department are authorized to establish their respective ETF Operations and Monitoring Centers on the same schedules mentioned above.

7. The functions of ETF members include, but are not limited, to the following:

- a. maintain an Operation and Monitoring Center to document and report all teacher and school-related issues and concerns before, during and after the Elections;
- b. ensure that teachers are provided with and/or referred to adequate information, technical and legal assistance in the course of the performance of their duties as members of the Electoral Board;
- c. serve as DepEd institutional link to volunteer organizations and individuals;
- d. provide close horizontal and vertical coordination and consultation among DepEd, COMELEC and partner agencies involved in the 2022 NLE; and
- e. complement the other government agencies' efforts for an honest, orderly and peaceful election.

8. The conduct of nationwide orientations, trainings/fora to brief teachers and officials who are members of the ETF shall be organized, subject to the budget as may be allocated by the Undersecretary for Finance and approved by the Secretary. The orientation, trainings/fora shall cover the procedures on the use of digital signatures, enhancement and updates to the mobile monitoring application systems, COVID-19 protocols, do's and don'ts before, during, and after the Elections, and other election-related concerns.

9. All ETF officials and members in the central, regional and schools division Offices are required to attend the orientation, trainings and other fora, subject to availability of funds and approval of their respective executive committee officials, regional directors (RDs) and schools division superintendents (SDSs). The schedule of the aforementioned trainings shall be announced through the issuance of a separate memorandum.

10. All RDs and SDSs are enjoined to submit a list of five officials/employees who will compose its ETF, with their respective designation, position, salary grade, DepEd email address, and contact information (Globe/Smart). They are to submit the aforementioned data to the Office of the Director for Procurement Management Service on or before March 07, 2022 through email at **marc.bragado@deped.gov.ph**.

11. The five designated members of the regional and division ETF are directed to register through **https://bit.ly/ETF2022_Confirmation** for monitoring and reporting purposes.

12. The ETF will ensure that teachers shall be provided with adequate information, technical and legal assistance in the course of the performance of their duties as members of the Election Board, as well as DepEd nonteaching personnel who will serve during the May 09, 2022 National and Local Elections.

13. The Operation and Monitoring Center shall also serve as DepEd institutional link to volunteer organizations, individuals, as well as partner agencies involved in the conduct of the 2022 National and Local Elections.

14. All DepEd officials and personnel, being in the civil service, are reminded not to intervene directly or indirectly in any election campaign or engage in any partisan political activity, except to vote.

15. The grant of honoraria to officials and personnel who will render services to their respective ETFs shall be subject to existing Commission on Audit rules and regulations and relative to the Department of Budget and Management issuance on the matter. Payments of overtime pay or grant of compensatory time-off to qualified personnel in the central, regional, and schools/city division offices who will compose the DepEd ETF are authorized, subject to the availability of funds and existing auditing rules and regulations, as well as the pertinent Civil Service laws.

16. The ETF must ensure that funds be provided to enhance the DepEd Mobile App to meet the new requirements and reports needed from the field as well as conduct field monitoring.

17. For more information, please contact the **Office of the Undersecretary for Administration**, Department of Education (DepEd) Central Office, 5th Floor Mabini Building, DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at usec.admin@deped.gov.ph or telephone numbers (02) 8637-6207 and (02) 8633-7203.

18. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Reference:

DepEd Memorandum No. 065, s. 2016



To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
COMMITTEES
ELECTION
EMPLOYEES
FUNDS
OFFICIALS
SCHOOLS
TEACHERS