



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
DIVISION MEMORANDUM
No. 177, s. 2022

March 23, 2022

CONDUCT OF QUARTER 1 VIRTUAL SCHOOL MONITORING, EVALUATION AND ADJUSTMENT (SMEA), DISTRICT MONITORING, EVALUATION AND ADJUSTMENT (DISMEA), AND DIVISION MONITORING, EVALUATION AND ADJUSTMENT (DMEA) FOR CY 2022

- To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors & Education Program Supervisors
Schools Division Office Unit/Section Heads/Program Holders
Elementary & Junior/Senior High School Heads
School M&E Coordinators
All Others Concerned
- Pursuant to Administrative Order No. 161, "Institutionalizing Quality Management System in Governance", amended through Executive Order No. 605 "Institutionalizing the Structure Mechanisms and Standards to Implement Quality Management Program", this Office informs the field on the schedule of the **Conduct of 1st Quarter School Monitoring, Evaluation and Adjustment (SMEA), District Monitoring, Evaluation and Adjustment (DisMEA), and Division Monitoring, Evaluation and Adjustment (DMEA) for CY 2022.**
 - The objectives of the activity are as follows:
 - To present the targets and accomplishments of the different Programs, Projects, and activities (PPAs);
 - To identify the concerns, issues, gaps, and problems (CIGPs) of PPAs aligned in the Division Basic Education Development Plan;
 - To present plans and adjustments to solve the CIGPs;
 - To track progress and measure the effectiveness of the PPAs.
 - The following are the schedules of SMEA, DisMEA, FDMEA, and DMEA for Q1 CY 2022:

Quarter	Conduct of Virtual SMEA by the Schools	Conduct of Virtual DisMEA by the District Offices	Submission of SMEA, DisMEA, and School Operational Plan (SOP) Reports to the Division Office)	Conduct of Virtual FD-MEA by the CID, SGOD & OSDS	Conduct of DMEA	Submission of the Adjusted Plan
1 st	March 31 - April 1, 2022	April 5 - 6, 2022	April 12, 2022	April 7-8, 2022	April 13 (AM Only)	April 22, 2022



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1.1 The softcopy (excel file with electronic signatures) of the **SMEA and DisMEA Reports** shall be submitted on the dates indicated above thru eleser.mateo001@deped.gov.ph, attn: Eleser D. Mateo, SEPS-SMM&E.

1.2 In line with the COVID-19 Pandemic issues, all schools, districts, and division offices are encouraged to conduct the above-mentioned activities via an online platform.

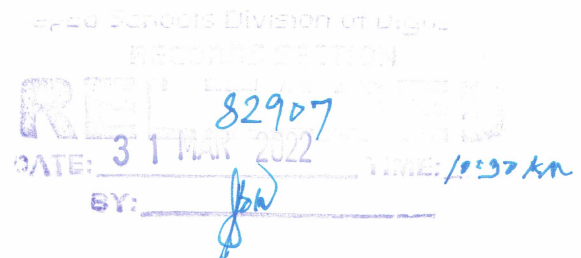
1.3 The District Monitoring and Evaluation Team (DisMET) and Division Quality Management Team DQMT are encouraged to participate in the DisMEA Activity to provide feedback/technical assistance to schools.

1.4 Templates (Excel and Slide Decks) for the SMEA, DiSMEA, FDMEA, and DMEA can be downloaded from the DepEd Digos City Website (<http://www.depeddigoscity.org/downloads> - MEA Templates CY 2022 (SMEA, DisMEA, FDMEA, DMEA)) or through this link: <https://tinyurl.com/MEA-Templates-DigosCity-2022>

4. For information, guidance, and compliance.



CRISTY C. EPE 2022-03-22
Schools Division Superintendent



Encl: as stated

References: as stated

To be indicated in the Perpetual Index under the following subjects:

GOVERNANCE M&E DMEA