



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

April 7, 2022

DIVISION MEMORANDUM
NO. 200 s. 2022

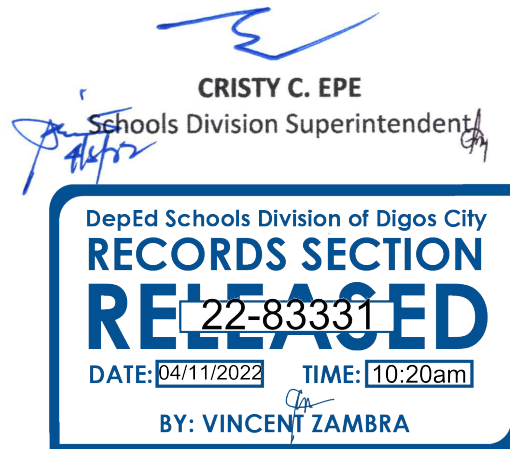
CONDUCT OF DIVISION CONTINUOUS IMPROVEMENT (CI) SUMMIT

To: CID Chief
 SGOD Chief
 Public Schools District Supervisors
 School Administrators of Elem. and Secondary Schools
 Other Personnel Concerned

- In reference to Division Memo No. 419, s. 2021 re: *Implementation of School Level Continuous Improvement (CI) Program Training and Coaching for Batch 2*, this Office through the Schools Governance and Operations Division (SGOD) announces the conduct of Continuous Improvement (CI) Summit on April 29, 2022 with the theme "**The Challenge of Change**". The venue of which will be announced later.
- The Summit serves as the penultimate activity to showcase the results of the CI Projects of the different schools in the division office.
- Participants are the following personnel:

Division Office	School Level
Regional CI Focal Person (2)	Elementary and Secondary School Heads (47)
Cristy C. Epe-SDS	DICNHS Department Heads (8)
Basilio P. Mana-ay, Jr.-ASDS	School CI Practitioners
Sollie B. Oliver- SGOD Chief	1. San Miguel ES (10)
Beverly S. Daugdaug- CID Chief	2. Don Mariano ES (10)
Public Schools District Supervisors (10)	3. Rizal CES (10)
Education Program Supervisors (CID) (10)	4. Digos Central ES (10)
Cherrie Ann B. Bohol- EPS (SGOD)	5. DICNHS (9)
Noreliza Misal- Division Accountant	
Francis Jude Alcomendras - Admin Officer V	
Atty. Clarisse Llavan -Legal Officer	
Xavier Fuentes Division CI Coach	
Stephen Pascual -ITO	
Jay Mark Alocelja -TWG- Cameraman	
Marlou Samontina-TWG- Cameraman	
Wilson Precellas-TWG- Cameraman	
Total = 35	Total = 104
Total no. of Participants 139	

4. Each team will present the project in 20 minutes, after which, a pre-assigned reactor will ask questions and give observations on the presented project to which the entire team responds.
5. CI Teams are required to submit on or before, April 18, 2022, a hard copy of their signed Project Proposal, CI Project with the 10-step CI Program implementation, and 2 to 3-paragraph summary indicating the impact of their project in a form of brochure.
6. Everybody is expected to be in corporate attire during the summit.
7. The following members of the TWG will assist in the hall and stage preparation and video production before the summit: Melvin Anthony Sabio-Chair for venue preparation, Jaymark Alocelja, Thonver Sampaga, Nino Dabalos, Johannes Sabio-Chair for video preparation.
8. Registration and travelling expenses of school heads and teachers shall be charged against local funds, while those of the division personnel shall be charged against division MOOE, all subject to the usual government accounting and auditing rules and regulations.
9. Other details are contained in the attachment matrix of activities.
10. For information, guidance and dissemination.



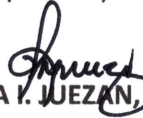
Matrix of Activities for the Continuous Improvement (CI) Summit
 April 29, 2022

Theme: The Challenge of Change

Time	Activity	Output	Facilitator
7:30 AM – 8:00 AM	Arrival and registration of participants	Registry of participants	Registration Committee
8:00 AM -9:00 AM	Opening Program National Anthem Prayer Regional and Division Hymns Rationale Messages		CI TWG
9:00 AM- 9:35 AM	Presentation of Projects 20 minutes presentation and 15 minutes Reaction <i>CI Team 1- Digos City Central Elem School</i>	Project TESReDRa: Teachers' Effective Strategies to reduce Dropout Rate	Team1 Reactor: Cherrie Ann B. Bohol
9:35 AM – 10:10 AM	Presentation of Projects 20 minutes presentation and 15 minutes Reaction <i>CI Team 2- San Miguel Elem School</i>	PROJECT CIPHER: Create Intervention and Produce Materials on How to Enhance Skills in Recognizing and Understanding Numeracy	Team 2 Reactor: Jem Boy Cabrella
10:10 AM – 10:25 AM	Coffee Break	Coffee Break	Coffee Break
10:25 AM – 11:00 AM	Presentation of Projects 20 minutes presentation and 15 minutes Reaction <i>CI Team 3- Digos City National High School</i>	Hasa-Basa: Strengthening the Remedial Instruction in Reading	Team 3 Reactor: Tito Endrina
11:00 AM-11:35 AM	Presentation of Projects 20 minutes presentation and 15 minutes Reaction <i>CI Team 4- Rizal Central Elem. School</i>	Inform to Conform: An Improved Method of Distribution and Retrieval of Learning Activity Sheets (LAS)	Team 4 Reactor: Mishel Cadungog
	NOON BREAK	NOON BREAK	NOON BREAK
1:30 PM-2:05 PM	Presentation of Projects 20 minutes presentation and 15 minutes Reaction <i>CI Team 6-Don Mariano Marcos Elem. School</i>	Leave No One Behind: Fortifying Methods to reduce Students Drop-out Amidst Pandemic	Team 5 Reactor: Joan Niones

2:05 PM - 2:15 PM	CI Coaching Milestones on Video		
2:15 PM- 2:40 PM	Testimonies and Attestation of Stakeholders 5 minutes each per team		CI Team, School Stakeholders
2:40 PM – 3:00 PM	Closing Program Confirmation of CI Pins to the Practitioners Awarding of Certificate and Recognition Giving of Special Awards Closing lines	Certificates of recognition	Division CI Coaches SDS, ASDS and Other Officials

Prepared by:


IDA V. JUEZAN, EdD
 PSDS/CI Team Leader

Date Signed: 4/8/22

Recommending approval:


SOLLIE B. OLIVER, JD, MATE
 Chief-School Governance and Operations

Date Signed: _____

Approved:

CRISTY C. EPE
 Schools Division Superintendent

Date Signed: _____