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Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the Schools Division Superintendent

UNNUMBERED MEMORANDUM

March 17, 2022

**CONDUCT OF AN EXIT CONFERENCE DURING THE VISIT OF DEPED RO XI
ADMINISTRATIVE SERVICES DIVISION (ASD)**

To: **ALL CONCERNED PERSONNEL OF THE
ADMINISTRATIVE SERVICES DIVISION**

1. Herewith is the Unnumbered Regional Memorandum dated March 15, 2022, re: Collaboration Visit of DepEd Region XI Administrative Services Division (ASD) to SDO-Digos City, on March 18, 2022. This endeavor aims to foster good partnership and efficient delivery of personnel services essential to clients and stakeholders of education. In connection thereto, an **EXIT CONFERENCE** shall follow thereafter for the provision of technical assistance and relevant feedback that will greatly aid to improve the concerned offices' systems and processes.
2. It is directed that Mr. Francis Jude D. Alcomendras, being the Administrative Officer V, shall prepare the necessary arrangements for the smooth flow of the activity.
3. Further, said activity shall be done face-to-face, hence, observance of the minimum safety protocols and standards must be strictly observed.
4. For information and strict compliance.

DepEd Schools Division of Digos City
RECORDS SECTION

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CRISTY C. EPE
Schools Division Superintendent