



DTS: 22-84661

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

May 10, 2022

DIVISION MEMORANDUM
 No. 204, s. 2022

UPDATED CALENDAR OF ACTIVITIES ON THE PREPARATION FOR NATIONAL QUALITY MANAGEMENT SYSTEM FOR THE SCHOOLS DIVISION OFFICE (DO 009, S. 2021)

To: Assistant Schools Division Superintendent
 Chief Education Supervisors (CID & SGOD)
 Unit and Section Heads
 Clarence S. Pillerin (Quality Management Representative)
 QMS Secretariat
 All Others Concerned

1. In line with the Regional Memorandum PPRD-2022-002, the Regional Office informs the field on the Updated Calendar Of Activities On The Preparation For National Quality Management System For The Schools Division Office (DO 009, S. 2021) as follows:

Date	Activity	Participant
May 17	Virtual Risk Management Seminar/Workshop	All SDO Employees
May 19	Virtual Orientation on Training and Advocacy Procedure	Training and Advocacy Team
May 20	Virtual Presentation of Risk/Opportunity Register (per Division)	All SDO Employees
May 30	Virtual Operations Manual Seminar/Workshop	All SDO Employees
May 31	Virtual Orientation on Citizen/Client Satisfaction Feedback Management Procedure	Admln Unit Legal Unit
June 16	Virtual Orientation on Documented Information Procedure	Knowledge Management Team
June 17	Virtual Orientation on Knowledge Management Procedure	Knowledge Management Team
June 24	Virtual Presentation of Operations Manual	All SDO Employees
July 12-14	Internal Audit Training (Blended)	All SDOs IQA Team
July 15	<ul style="list-style-type: none"> • Virtual Presentation (Inputs) • Activities (Google Classroom) • Examination (Google Drive) 	
Sept 20 -21	Actual Internal Audit SDO Oigos City (F2F)	IQA Team All SDO Employees
October 25	Virtual Orientation on Management Review Procedure	SOS/ASDS Chiefs Units/Section Heads QMS Team Leaders QMS Secretariat





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

November 2022	Conduct of Management Review	All SDOs to Schedule the conduct of Management Review within the month of November {PAWIM-P-001}
December 2022 - March 2023	Supplementary trainings and inputs depending on the needs of each SDO	
April 2023- December 2023	Stage 1 and Stage 2 External Audits	
April 2023- December 2024	Preparation of NQMS to all Schools in Region XI	

3. For immediate dissemination and compliance of the concerned.

CRISTY C. EPE *2022-05-10*

Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
22-84661
DATE: MAY 12 2022 TIME: 11:21 am
BY: *[Signature]*





Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director


REGIONAL MEMORANDUM
PPRD-2022-002

To : All Schools Division Offices

Subject: UPDATED CALENDAR OF ACTIVITIES ON THE
PREPARATION FOR NATIONAL QUALITY
MANAGEMENT SYSTEM FOR THE
SCHOOLS DIVISION OFFICES
(DO 009, S.2021)

Date : May 2, 2022


1. In compliance with DO 009, S.2021 (*Institutionalization of a Quality Management System in the Department of Education*) and DM 14, S. 2022 (*Implementation of Quality Manual and Procedures and Work Instructions Manual*), this Office issues the updated calendar of activities on the preparation of the Schools Division Offices on the requirements of the National Quality Management System, One DepEd, One QMS. (see attached ANNEX A).
2. Schools Division Offices are advised to align with the herein attached updated calendar.
3. Thank you for your usual cooperation.


Dr. **ALLAN G. FARNAZO**
Director IV

Enclosed: As Stated

ROP3/eads

DEPARTMENT OF EDUCATION RO:
RECORDS SECTION
RELEASED

By: 
Date: 06/06/2022 Time: 8:57 a

0522-2868



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

ANNEX A

ONE DEPED, ONE QMS ACTIVITIES

For SDOs in Region XI

DATE	ACTIVITY	PARTICIPANT
May 17	Virtual Risk Management Seminar/ Workshop	All SDOs Employees Emmanuel Alpha D. Sicam
May 19	Virtual Orientation on Training and Advocacy Procedure	Training and Advocacy Team Danilo Canda Emmanuel Alpha D. Sicam
May 20	Virtual Presentation of Risk/Opportunity Register (per Division)	All SDOs Employees Emmanuel Alpha D. Sicam
May 30	Virtual Operations Manual Seminar/Workshop	All SDOs Employees Emmanuel Alpha D. Sicam
May 31	Virtual Orientation on Citizen/Client Satisfaction Feedback Management Procedure	Admin Unit Legal Unit Gemima Galang Emmanuel Alpha D. Sicam
June 16	Virtual Orientation on Documented Information Procedure	Knowledge Management Team Emmanuel Alpha D. Sicam
June 17	Virtual Orientation on Knowledge Management Procedure	Knowledge Management Team Emmanuel Alpha D. Sicam
June 24	Virtual Presentation of Operations Manual	All SDOs Employees Emmanuel Alpha D. Sicam
July 12 -- 14 July 15	Internal Audit Training (Blended) <ul style="list-style-type: none"> • Virtual Presentation (Inputs) • Activities (Google Classroom) • Examination (Google Drive) 	All SDOs IQA Team Emmanuel Alpha D. Sicam
July 19 - 20	Actual Internal Audit SDO Davao City (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
August 2 - 3	Actual Internal Audit SDO Davao de Oro (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
August 9 - 10	Actual Internal Audit SDO Davao del Norte (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
August 16 - 17	Actual Internal Audit SDO Davao Oriental (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
August 23 - 24	Actual Internal Audit SDO Davao Occidental (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam

ANNEX A

Sept 6 - 7	Actual Internal Audit SDO Panabo City (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
Sept 13 - 14	Actual Internal Audit SDO Tagum City (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
Sept 20 - 21	Actual Internal Audit SDO Digos City (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
Oct 4 - 5	Actual Internal Audit SDO Mati City (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
Oct 11 - 12	Actual Internal Audit SDO Davao del Sur (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
Oct 18 - 19	Actual Internal Audit SDO IGACOS (F2F)	IQA Team All SDO Employees Emmanuel Alpha D. Sicam
October 25	Virtual Orientation on Management Review Procedure	SDS/ASDS Chiefs Units/Section Heads QMS Team Leaders QMS Secretariat
November 2022	Conduct of Management Review	All SDOs to Schedule the conduct of Management Review within the month of November (PAWIM-P-001)
December 2022 – March 2023	Supplementary trainings and inputs depending on the needs of each SDO	
April 2023 – December 2023	Stage 1 and Stage 2 External Audits	
April 2023 – December 2024	Preparation of NQMS to all Schools in Region XI	