



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

May 26, 2022

**DIVISION MEMORANDUM**  
 No. 324, s. 2022

**ADMINISTRATION OF THE 2022 COMPUTER-BASED ENGLISH PROFICIENCY TEST (CB-EPT) FOR TEACHER 1 APPLICANTS**

To: Chief Education Supervisors (CID & SGOD)  
 Concerned Education Program Supervisor  
 Elementary & Junior/Senior High School Heads  
 School Heads of Cor Jesu College and Holy Cross Academy, Inc.  
 Division ITO  
 Concerned Health & Nutrition Units Personnel  
 Division Testing Coordinator  
 Concerned IT Coordinators  
 All Others Concerned

1. This is to inform the field that the Schools Division Office of Digos City, in coordination with the Bureau of Education Assessment (BEA), will administer the **Computer-Based English Proficiency Test (CB-EPT) 2022 for Teacher-Applicants on June 2-3, 2022.**

2. The following are the personnel involved in the Testing Activity:

Name of Personnel	Position	Assignment
Sollie B. Oliver, JD, MATE	Chief ES-SGOD	Division Monitor
Beverly S. Daugdaug, EdD	Chief ES-CID	Division Monitor
Xavier S. Fuentes	SEPS-Research	Division Monitor
Eleser D. Mateo	SEPS-SMM&E	Division Testing Coordinator (DTC)
Cecile C. Uy	EPS II-SMM&E	Alternate DTC
Thonver Sampaga	IT Coordinator	Designated IT Team Leader

June 2-3, 2022 (Morning and Afternoon Sessions)			
Ronielyn Nieves	EPS	Room Examiner (Room 1)	Testing Center  Cor Jesu College, Inc.
Gervasio Salinas Jr.	EPS	Room Examiner (Room 2)	
Jessrael Bengil	ADAS III	IT (Room 1)	
Blair Brian Torres	IT Coor.	IT (Room 2)	
Dhelimie Christine Penas	Nurse II	Medical Team	
Daissy Jane Sanoy	Nurse II	Medical Team	
Jasmine A. Asarak	Nurse II	Medical Team	
Danica Acedilla	AO-II	Support Staff	





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June 2-3, 2022 (Morning and Afternoon Sessions)			
Ida I. Juezan	PSDS	Room Examiner (Room 1)	Holy Cross Academy, Inc.
Mary Joy B. Fortun	PSDS	Room Examiner (Room 2)	
Alexis Linao	IT Coord.	IT (Room 1)	
Demosthenes Cajos	IT Coord.	IT (Room 2)	
Hazel Marie Escabillas	Nurse II	Medical Team	
Kristin Marie Bejarin	Nurse II	Medical Team	
Frances Millicent Durano	Nurse II	Medical Team	
Ruben Evarretta	AO-II	Support Staff	

4. The **ICT Team and DTC** shall prepare the computer laboratory (4 laboratories) and desktop computers (21 units per com. Lab.) to be used 1 day before the examination day (June 1, 2022, Wednesday). ICT Coordinators shall conduct an initial and final inspection of the testing rooms before the testing day and assist the Room Examiners in troubleshooting the computer units during the conduct of the test.
5. The following are the responsibilities of the **Medical Team**:
  - a. Inspect the testing center before the conduct of the activity;
  - b. Ensure that the health and safety measures are always strictly observed on the testing day;
  - c. Initiate execution of response plan in case of emergency;
  - d. Seek advice/clearance from local health authorities if it's safe to hold the test in the prospective venue;
  - e. Secure communication lines with local health authorities before, during, and after the test; and
  - f. Check the validity and completeness of the health declaration form of the examinees and testing staff.
6. The CB-EPT Testing Personnel will have a virtual meeting on May 30, 2022 (3:00 PM – 5:00 PM) via Zoom: Meeting ID: 812 0095 2331 Passcode: 7hUpws.
7. The list of qualified test takers and their respective schedules shall be announced in a separate advisory.
8. Meals, travel, and other incidental expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
9. Immediate and wide dissemination of this Memorandum is desired.

For and in the absence of the  
 Schools Division Superintendent

DepEd Schools Division of Digos City  
 RECORDS SECTION

**RELEASED**  
 22-85518  
 DATE: MAY 26 2022 TIME: 10:53 AM  
 BY: [Signature]

**BEVERLY S. DAUGDAUG, EdD** *2022-05-26*  
 Chief ES, CID  
 Officer-In-Charge

