



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

**Division Advisory No. 120 s. 2022**  
 July 4, 2022

Assistant Schools Division Superintendent  
 Chief Education Supervisors (CID & SGOD)  
 Public Schools District Supervisors & Education Program Supervisors  
 Schools Division Office Unit/Section Heads/Program Holders  
 School Heads of Public Elementary & Secondary Schools  
 School M&E Coordinators  
 All Others Concerned

**Change of Schedule of the Quarter 2 FY 2022 School Monitoring, Evaluation, and Adjustment (SMEA) and District Monitoring, Evaluation, and Adjustment (DisMEA)**

1. In reference to Division Memorandum 198, s. 2022, the field is hereby informed on the *New Schedule of the Quarter 2 FY 2022 School Monitoring, Evaluation, and Adjustment (SMEA) and District Monitoring, Evaluation, and Adjustment (DisMEA)* to give way for the checking of School Forms on July 4-8, 2022 and NQMS Webinar on July 5 & 6, 2022.

2. The NEW schedule of Q2 SMEA & DisMEA are as follows:

<i>Testing Program</i>	<i>Old Schedule</i>	<i>New Schedule</i>
SMEA (Q2)	July 4-6, 2022	<b>July 18-20, 2022</b>
DisMEA (Q2)	July 7-8, 2022	<b>July 21-22, 2022</b>

3. Futher, SMEA Reports shall be consolidated by the District M&E Team and shall be submitted (*Excel File*) to the Division Office, attention: Eleser D. Mateo, SEPS-SMM&E / Division DMEA Focal Person, via email: [eleser.mateo001@deped.gov.ph](mailto:eleser.mateo001@deped.gov.ph), on or before **July 27, 2022**.

4. All provisions of Division Memorandum 198, s. 2022 remains in effect.

5. Immediate dissemination to all concerned is enjoined.

DepEd Schools Division of Digos City  
 RECORDS SECTION

**RELEASED**  
 22-87478  
 DATE: JUL 06 2022 TIME: 9:15am  
 BY:

**CRISTY C. EPE** 2022-07-04  
 Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**  
**No. 198, s. 2022**

April 6, 2022

**CONDUCT OF QUARTERLY RMEA, DMEA, DisMEA, AND SMEA PROGRAMS FOR FY 2022**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors (CID & SGOD)  
 Public Schools District Supervisors & Education Program Supervisors  
 Schools Division Office Unit/Section Heads/Program Holders  
 School Heads of Public Elementary & Secondary Schools  
 School M&E Coordinators  
 All Others Concerned

1. The Regional Office, through the Quality Assurance Division (QAD), will conduct the **Quarterly Online Regional Monitoring, Evaluation, and Adjustment (RMEA)** and informs the field on their monitoring of the conduct of **Division, District, and School Monitoring, Evaluation, and Adjustment (DMEA, DisMEA, and SMEA)** via online/face-to-face/blended scheme.
2. The following are the schedules of SMEA, DisMEA, FDMEA, and DMEA for FY 2022:

Activity	Quarter			
	Q1	Q2	Q3	Q4
Conduct of Virtual SMEA by the Schools	March 31 - April 1, 2022	July 4-6, 2022	October 3-5, 2022	December 1-2, 2022 (including Year-End)
Conduct of Virtual DisMEA by the District Offices	April 5 - 6, 2022	July 7-8, 2022	October 6-7, 2022	December 5-6, 2022
Submission of SMEA, DsMEA, and School Operational Plan (SOP) Reports to the Division Office	April 12, 2022	July 12, 2022	October 11, 2022	December 8, 2022
Conduct of Virtual FD-MEA by the CID, SGOD & OSDS	April 7-8, 2022	July 11-12, 2022	October 10-11, 2022	December 7-8, 2022
Conduct of Virtual DMEA	April 13 (AM Only)	July 14, 2022	October 13, 2022	December 13, 2022
Submission of the Adjusted Plan to PRME	April 22, 2022	July 22, 2022	October 21, 2022	December 16, 2022
Submission of DMEA Reports to ROXI-QAD and QA of submitted reports	April 19-22, 2022	July 18-22, 2022	October 17-21, 2022	December 12-16, 2022
Planning Conference (ROXI)	April 18, 2022	July 19, 2022	October 17, 2022	December 12, 2022
RMEA-DMEA (RO-FDs & SDOs)	May 3-5, 2022	August 2-4, 2022	October 25-27, 2022	December 27-29, 2022



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**Telephone No:** (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375



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2.1 The softcopy (excel file with electronic signatures) of the **SMEA, DisMEA, FDMEA, and Adjusted Plan Reports** shall be submitted on the dates indicated above via email at [eleser.mateo001@deped.gov.ph](mailto:eleser.mateo001@deped.gov.ph), attn: Eleser D. Mateo, SEPS-SMM&E.

2.2 In line with the COVID-19 public health standards, all schools, districts, and division offices are encouraged to conduct the above-mentioned activities via an online platform.

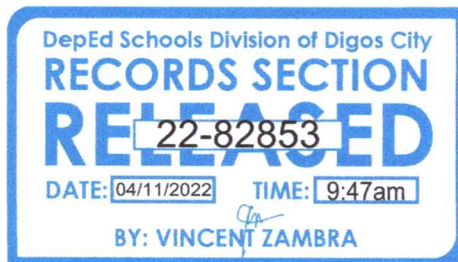
2.3 The District Monitoring and Evaluation Team (DisMET) and Division Quality Management Team DQMT are encouraged to participate in the DisMEA Activity to provide feedback/technical assistance to schools.

2.4 Templates (Excel and Slide Decks) for the SMEA, DiSMEA, FDMEA, and DMEA can be downloaded from the DepEd Digos City Website (<http://www.depeddigoscity.org/downloads> - MEA Templates CY 2022 (SMEA, DisMEA, FDMEA, DMEA)) or through this link: <https://tinyurl.com/MEA-Templates-DigosCity-2022>

2.5 Participants in the RMEA-DMEA activities are the following:

Schools Division Superintendent	Cristy C. Epe
Assistant Schools Division Superintendent	Basilio P. Mana-ay, Jr.
SGOD Chief	Sollie B. Olive, JD, MATE
CID Chief	Beverly S. Daugdaug, EdD
M&E Focal Person/DMEA Focal Person	Eleser D. Mateo
Budget Officer	Neptune Tambilawan
Planning Officer	Airon Alejandro
SEPS-Planning & Research	Xavier S. Fuentes

- Expenses by the Schools Division Offices, schools, schools districts, and the Division Quality Management Team (DQMT) for the conduct of the MEA activities, shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
- Attached is the Regional Memorandum No. 023, s. 2022 on the Conduct of Quarterly RMEA, DMEA, DisMEA, and SMEA Programs for SY 2022.
- For information, guidance, and compliance.



  
**CRISTY C. EPE** 2022-04-4  
 Schools Division Superintendent

Encl: as stated  
 References: as stated  
 To be indicated in the Perpetual Index under the following subjects:  
 GOVERNANCE      M&E      DMEA

