



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

DIVISION MEMORANDUM
No. 424, s. 2022

July 04, 2022

ATTENDANCE TO THE REVIEW AND VALIDATION OF OPCRF OF SCHOOL HEADS BY THE PERFORMANCE MANAGEMENT TEAM

To: ALL PERFORMANCE MANAGEMENT COMPOSITE TEAM
ALL PUBLIC SCHOOL HEADS
ALL OTHER PERSONNEL INVOLVED

- Relative to the submission of the Office Performance Commitment and Review Form (OPCRF) for the First Semester of CY 2022, the Division Performance Management Team (DPMT) shall conduct a Review and Validation of OPCRF of the School Heads on July 21-22, 2022 as part of the functions and responsibilities as stipulated in Division Memorandum No. 555, s. 2021 item 3.c. states **“At the end of performance period, the Division PMT shall review and validate the following”** and item c.2 states **“OPCRF of School Heads – through the Administrative Office with the assistance of the other PMT Members”**. The venue of the said activity shall be announced in a separate memorandum and all participants should bring their own baon (BYOB) during the duration of the activity.
- To strategized the said activity, the Division PMT is divided into five (5) groups to handle the different Schools District as follows;

	Name	Designation	District
1	Xavier Fuentes	SEPS for Planning and Research	Mt. Apo District
	Airon M. Alejandro	Planning Officer III	
2	Sollie B. Oliver	Chief ES SGOD	Digos South Disttict
	Aldin J. Barsalote, Jr.	Principal I	
3	Noreliza A. Misal	Accountant III	Secondary Schools
	Myhrra Faye L. Bontia	AO IV	
4	Elizabetha R. Bueron	Principal II	Digos Occidental
	Francis Jude D. Alcomendras	AO V	
5	Beverly S. Daugdaug	Chief ES - CID	Digos Oriental District
	Rafael III R. Mediodia	Master Teacher I – Teacher Ass. President	



3. The details of the activity shall be discussed on July 6, 2022 at 3:00 P.M. – 5:00 P.M. via zoom. The participant on this date are the School Heads and School ICT Coordinator. The link shall be forwarded before the scheduled date.
4. Board and lodging and travel expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For immediate dissemination and compliance.



CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
22-87590
DATE: JUL 06 2022 TIME: 9:20 AM
BY: [Signature]

Encls: as stated
References: as stated

To be indicated in the Perpetual Index under the following subjects:
Office Performance Commitment and Review Form (OPCRF)

ama: Attendance To The Review And Validation Of Opcrf Of School Heads By The Performance Management Team
July 4, 2022