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Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DIGOS CITY

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**

July 6, 2022

No. 427, s. 2022

**CONDUCT OF 4<sup>th</sup> MANAGEMENT COMMITTEE MEETING (MANCOM)**

To: Assistant Schools Division Superintendent  
CID Chief  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Principals  
Concerned Teachers

1. To address the different concerns and issues of this Division, a Management Committee (MANCOM) Meeting shall be conducted on July 8, 2022 (Friday) from 8:00 AM to 1:00 PM at Crisbelle Crown Center, Digos City.
2. The agenda shall include the following:
  - a. Conduct of End-of-School Year (EOSY) Classes
  - b. Possible preparations for the incoming Opening of Classes, SY 2022-2023
  - c. Identification of possible weaknesses of K to 12 Curriculum
3. Participants to this MANCOM are the following:
  - a. Division Office Personnel: SDS, ASDS, CID Chief, CID EPS, PSDS, & 1 Nurse Representative
  - b. School Personnel: School Heads and One (1) Teacher per school designated as EOSY Class Coordinator
4. The Program of Activities and the List of Identified Committees to handle the MANCOM are in the following pages.
5. The Opening Program shall immediately start at 8:00 am, thus, all are expected to have registered for attendance checking before 8:00 am.
6. Meal, travel and other incidental expenses to be incurred in attendance to this MANCOM shall be charged to local funds subject to the usual accounting and auditing rules and regulations, *and the guidelines for authority measures for Division Office personnel.*
7. For information, guidance and compliance.

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
22-87675  
DATE: JUL 07 2022 TIME: 10:06 am  
BY: [Signature]

  
**CRISTY C. EPE**  
Schools Division Superintendent 



**PROGRAM OF ACTIVITIES  
(8:00 AM)**

Preliminaries .....	AVP
Opening Remarks .....	BASILIO P. MANA-AY, JR., EdD, CESO V Assistant Schools Division Superintendent
Message .....	CRISTY C. EPE Schools Division Superintendent
MANCOM PROPER .....	to be facilitated by:  BEVERLY S. DAUGDAUG, EdD CID Chief
	a. Conduct of (Summer) or End-of-School Year <del>Classes</del> <i>Activities</i>
	b. Possible preparations for the incoming Opening of Classes <i>including the possible face-to-face classes</i>
	c. Identification of Possible Weaknesses of K to 12 Curriculum
Closing Prayer .....	MR. PATRIOTISO O. PEÑAS PSDS, Mt. Apo District

**Master of Ceremony:** GERVACIO R. SALINAS, JR., PhD  
EPS – Araling Panlipunan

**MANCOM WORKING COMMITTEES**

July 8, 2022

<b>Committee</b>	<b>In-Charge</b>
Opening Program Preliminaries	Dr. Tito Endrina, Dr. Mishel Cadungog
Secretariat (Group Consultation)	Dr. Jemboy Cabrella (consolidator), Mrs. Jessica Lucero, Mrs. Ferna Renira Alde, Mr. Neil Bongcayao, Mrs. Cherry Rosette Oliva, Dr. Clarence Pillerin
Minutes Taker	Dr. Mary Joy Fortun
Attendance Checking	Mrs. Tabanao, Mrs. Salangga



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