



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

July 11, 2022

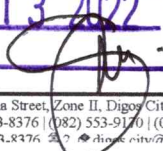
DIVISION MEMORANDUM
No. 447, s. 2022


**2nd NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT PROGRAM OF
THE NATIONAL DEPED BOOKKEEPERS ASSOCIATION OF
IMPLEMENTING UNITS (IUS), INC.**

To: **JOEL M. DEQUILMO** – Accountant I
MARICHU C. BETERBO – Administrative Officer II
ARVIN B. DIACOSTA – Administrative Aide III

1. The National DepEd Bookkeepers Association of Implementing Units (NDBA-IUs), Inc. will hold the 2nd National Assembly and Capacity Development Program with the theme: *“Strengthening Standards in Public Service by Defining Impact on Accountability, Responsibility and Transparency while Promoting Safety and Well-being”* On August 3-5, 2022 at Baguio Teachers Camp, Baguio City, the information was disseminated through Memorandum OUF-2022-0311 dated June 20, 2022 issued by USEC Annalyn M. Sevilla, Undersecretary for Finance, Department of Education, Central Office, DepEd Complex, Meralco Avenue, Pasig City.
2. In relation to this, you are hereby directed to attend to the scheduled assembly on official business. A registration fee of Six Thousand Pesos (₱6,000.00) shall be charged to each participant to defray expenses for the hall, accommodation, meals snacks, conference kits supplies and materials and other related expenses for the 3-day live-in activity chargeable to the MOOE/local funds subject to the usual accounting, and auditing rules and regulations.
3. For more queries and information, kindly contact Mr. Michael A. Villareal, NDBA National President at mobile number 0967-316-9359, 0948-430-4128 or through his email address at michaelvillareal@deped.gov.ph. For registration, early payment and online confirmation kindly log on at <https://bit.ly/NDBAAssembly2022>.
4. For immediate dissemination and strict compliance.

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
22-87452
DATE: JUL 13 2022 TIME: 9:42 AM
BY: 


CRISTY C. EPE
Schools Division Superintendent





Republic of the Philippines
Department of Education
 DAVAO REGION

DepEd Schools Division of Davao
 RECORDS SECTION

RECEIVED 87452
 04 JUL 2022 TIME 2:57 PM
 [Signature]

Office of the Regional Director

REGIONAL MEMORANDUM
 FINANCE-2022-008

To : Schools Division Superintendents
 This Region

Subject: 2ND NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT
 PROGRAM OF THE NATIONAL DEPED BOOKKEEPERS
 ASSOCIATION OF IUS, INC.

Date : July 4, 2022

Attached is DepEd Memorandum No. OUF-2022-0311 dated June 20, 2022 issued by USEC Annalyn M. Sevilla, Undersecretary, Department of Education, DepEd Complex, Meralco Avenue, Pasig City, on the 2nd National Assembly and Capacity Development Program of the National DepEd Bookkeepers Association of Implementing Units (NDBA-IUs) to be held on August 3-5, 2022 at Baguio Teachers Camp, Baguio City. The expected participants are the NDBA officers and members and appointed Administrative Assistant III (Senior Bookkeeper) of the Secondary Schools Implementing Units. The attendance of participants will be on Official Business.

A registration fee of Six Thousand Pesos (P6,000.00) shall be paid by each participant chargeable against local funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

By the Authority of the Regional Director:

[Signature]
ROY T. ENRIQUEZ, EdD
 Chief Administrative Officer
 Officer-In-Charge

Enclosed: As Stated

ROB2/ked

DEPARTMENT OF EDUCATION
 RECORDS SECTION
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Telephone Nos.: (082) 291-1665; (082) 221-6147

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Republic of the Philippines
Department of Education
 Office of the Undersecretary for Finance

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 Office of the Assistant Regional Director
 DATE: 7/1/22
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01 JUL 2022

MEMORANDUM
 OUF-2022-0311

TO : REGIONAL DIRECTORS
 SCHOOLS DIVISION SUPERINTENDENTS
 SECONDARY SCHOOL HEADS
 SENIOR BOOKKEEPERS
 ALL OTHERS CONCERNED

ATTENTION : *Chiefs of Finance and Administrative Divisions and
 Heads of Regional Payroll Services Unit*

FROM : *[Signature]*
 ANNALYN M. SEVILLA
 Undersecretary

SUBJECT : 2ND NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT
 PROGRAM OF THE NATIONAL DEPED BOOKKEEPERS
 ASSOCIATION OF IUS, INC.

DATE : JUNE 20, 2022

The National DepEd Bookkeepers Association of Implementing Units (NDBA-IUs), Inc. will hold the 2nd National Assembly and Capacity Development Program with the theme *"Strengthening Standards in Public Service by Defining Impact on Accountability, Responsibility and Transparency while Promoting Safety and Well-Being"* on August 3-5, 2022 at Baguio Teachers Camp, Baguio City.

The assembly aims to

- a. Capacitate the participants and provide psychosocial support activities to coup up with the current pandemic situation.
- b. Encourage, recognize and reward distinguish participants for their innovative ideas, accomplishments and other extraordinary services in relation to public service.
- c. Enable the participants to contribute to the improvement of school performance by identifying issues and conflicts and by determining ways of resolving these issues in order to make the implementation more responsive to the delivery of services to teachers and students.
- d. Understand and acquire assistance on issues concerning the general welfare, privileges and benefits of Senior Bookkeepers.



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Department of Education
Office of the Undersecretary for Finance

Distinguished resource speakers have been invited to discuss the following topics:

- Stress and Health: Psychological, Behavioral and Lifestyle Management
- Financial Literacy: Personal Wealth & Finance Management
- Review and Evaluation of Current KRA and Crafting of Uniform IPCRF
- Updates on BIR eFPS and eBIR Application and Implementation
- Updates on the Online Cash Advance Monitoring System in view of the Implementing Units
- GSIS Updates on the Implementation of the Threshold on Premiums, Loans and Other payments
- GSIS Web-Based Membership Records Creation and Updating (Web-MSP)
- Do's and Don'ts of the Unified Reporting System Version 2.0

The expected participants are the National DepEd Bookkeepers Association (NDBA) officers and members, and appointed Administrative Assistant III (Senior Bookkeeper) of the Secondary School Implementing Units Nationwide. The participants should be currently stationed and included in the Plantilla of the Secondary School Implementing Units and not designated teachers or deployed Bookkeepers from the Schools Division Offices. **Target participants will be attending on Official Business.**

A registration fee of Six Thousand Pesos (₱6,000.00) shall be charged to each participant to defray expenses for the hall, accommodation, meals, snacks, conference kits, supplies and materials and other related expenses for the 3-day live-in activity chargeable to MOOE/local funds subject to the usual accounting, and auditing rules and regulations.

To avoid long queues during registration, early payment and online confirmation is encouraged prior to the travel to reserve room accommodation, food preferences and other special requests at <https://bit.ly/NDBAAssembly2022> Payment in cash / check may be deposited to the account details posted on the website prior to online registration.

For more information, all concerned may contact Mr. Michael A. Villareal, NDBA, National President, at mobile number 0967-316-9359, 0948-430-4128, or through e-mail address michael.villareal@deped.gov.ph or to NDBA Secretariat at ndba.deped@gmail.com.

Thank you.