



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

SGOD-2022- 001

To: : Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Education Program Supervisors
Public School Heads
Unit Heads
Members of the MANCOM
All Other Concerned

Subject : **5TH MANAGEMENT COMMITTEE (MANCOM) MEETING FOR CY 2022**

Date : August 08, 2022

To address the different concerns and issues of this Division, the 5th Management Committee (ManCom) Meeting for CY 2022 shall be conducted on August 10, 2022 (Wednesday) from 8:30am-12:00nn and 1:00pm-4:00pm at Crisbelle Crown Center, Digos City.

The agenda shall include the following:

1. Brigada Eskwela
2. Oplan Balik Eskwela
3. Status of School Building Request
4. Other Matters

Meal, snacks, venue, and transportation expenses of the participants shall be charged to Division/School MOOE subject to the usual accounting and auditing rules and regulations.

Attendance is a must, and no proxy is allowed.

Enclosed: As stated
SGOD/rbd




Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
(082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375
(082) 553-8396 | (082) 553-8376
www.depeddigoscity.org | digos.city@deped.gov.ph

All the participants shall follow and observe the minimum public health standards (MPHS) like wearing of face mask, social distancing, and always sanitation.


For the information and compliance with by all concerned.



CRISTY C. EPE

Schools Division Superintendent 

DepEd Schools Division of Digos City
RECEPTION SECTION

22-89704
RECEIVED
DATE: AUG 09 2022 TIME: 4:46pm
BY: 

Participants:

SDS: 1

ASDS: 1

Chief: 1

PSDSs: 10

EPSs: 10

ALS: 2

Unit Heads: 7

PRME Team: 4

Legal: 1

HRD: 1

SMN: 2

HNU Head: 1

Nurses on Duty: 2

Division Guidance: 1

DRRM: 1

ITO: 1

Engineer: 1

YFP: 2

SDS's staff: 2

School Heads: 47

TOTAL NO. OF PAX =100

5th Management Committee (ManCom) Meeting for CY 2022

August 10, 2022

8:30am-12:00nn

1:00pm-4:00pm

Crisbelle Crown Center, Digos City

Indicative Program of Activities

TIME	PARTICULARS	PERSON RESPONSIBLE
8:00-8:30 8:30-9:00AM	Attendance Check/Registration -Opening Program Philippine National Anthem Opening Prayer Regional Hymn Digos City Hymn Roll Call of Participants Welcome Remarks Message Reading and Approval of the Previous Minutes Presentation and Approval of the Current Agenda Call to Order	Secretariat HRD (AVP) RONALD B. DEDACE HRD SEPS BASILIO P. MANA-AY, JR. ASDS CRISTY C. EPE SDS Moderator Moderator
9:00-10:00	Brigada Eskwela	PSDS Report
10:00-11:00	Oplan Balik Eskwela	Basilio P. Mana-ay, Jr. Chairman
11:00-12:00	Status of School Building by School	Engr. Helen N. Franconas SGOD
12:00-1:00	Lunch Break	
1:00-2:30	Administrative & Financial Matters	
2:30-3:30	Other Matters	Management
3:45-4:00	Closing Program Adjournment of the meeting Closing Prayer	Moderator

Moderator: Ronald B. Dedace

Minutes Takers: Maria Leonora Salazar and Daynie Beth Cabardo