



90239

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2022- 020

To : The Assistant Schools Division Superintendent
CID and SGOD Chiefs
Unit/Section Heads
Public Schools District Supervisors
Education Program Supervisors
PRIME-HRM Committees
All Other Division Personnel

Subject : **POSTPONEMENT OF THE CONDUCT OF LAUNCHING OF THE DEPED
DIGOS CITY DIVISION PRIME-HRM PRIMER**

Date : September 1, 2022

In relation to the Memorandum of the Undersecretary and Chief of Staff, Epimaco V. Densing III, re: Reschedule of the Conduct of Trainings, Workshops, Seminars, and Participation to Meetings and Other Engagements that will Require Officials and Employees to Leave their Workstations, this Office informs all ManCom members that the conduct of Launching of the DepEd Digos City Division PRIME-HRM Primer will be postponed and moved on September 19, 2022 (Monday) at 1:00 PM.

Other provisions of Division Memorandum CID-2022-015 remain in effect.

For information, guidance and compliance.

For and in the absence of the
Schools Division Superintendent

CLARENCE S. PILLERIN
Public Schools District Supervisor
Officer-In-Charge

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
22-90239
DATE: SEP 01 2022 TIME: 3:27pm
BY: _____

Enclosed: As stated.

CID/jbc





Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

TO : Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Division Chiefs
All Others Concerned

FROM: *Epimaco V. Densing III*
EPIMACO V. DENSING III
Undersecretary and Chief of Staff

SUBJECT: RESCHEDULE OF THE CONDUCT OF TRAININGS, WORKSHOPS, SEMINARS, AND PARTICIPATION TO MEETINGS AND OTHER ENGAGEMENTS THAT WILL REQUIRE OFFICIALS AND EMPLOYEES TO LEAVE THEIR WORK STATIONS

DATE: August 22, 2022

In light of DepEd Order No. 034 s. 2022, dated 11 July 2022, entitled *School Calendar and Activities for the School Year 2022-2023*, which provides that the School Year 2022-2023 shall formally start on Monday, 22 August 2022, all officials and employees are enjoined to devote their time and effort for the preparations of the smooth opening of classes.

In view hereof, it is advised that across all governance levels, the conduct of trainings, workshops, seminars and the participation to meetings and other engagements that will affect the conduct of classes and that will require officials and employees who are essential and have specific roles in the opening of classes to leave their respective offices, shall be suspended until 17 September 2022.

Only activities related to enrolment and opening of classes shall be allowed. Otherwise, the concerned office shall provide justifiable reasons, subject to the approval of the Regional Director for school and division office-initiated activities. For activities initiated by the regional offices, it must be for approval of the supervising Undersecretary. For Central Office initiated activities, the activity must be recommended by the Bureau Director, for onward submission to the supervising Executive Committee Official.

For guidance and strict compliance.



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
 CID-2022- 015

To : The Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 Unit/Section Heads
 Public Schools District Supervisors
 Education Program Supervisors
 PRIME-HRM Committees
 All Other Division Personnel

Subject : **CONDUCT OF LAUNCHING OF THE DEPED DIGOS CITY DIVISION
 PRIME-HRM PRIMER**

Date : August 11, 2022

In relation to the strategic direction of the Schools Division Office to be subjected for PRIME HRM Maturity Level II this October 17 to 21, 2022, this Office directs all MANCOM Members to attend to the Launching of DepEd Digos City Division PRIME-HRM Primer on September 5, 2022 at 1:00 PM. Venue will be at Gloria's Function, Roxas Extension, Digos City.

The participants of this event are enclosed.

Travel and other incidental expenses incurred in attendance to the activity shall be charged against school/division MOOE/local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

CRISTY C. EPE

Schools Division Superintendent

Enclosed: As stated.

CID/jbc

DepEd Schools Division of Digos City
 RECORDS SECTION

RECEIVED
 22-89875
 DATE: AUG 15, 2022 TIME: 8:20 AM
 BY: [Signature]



Enclosure 1 of CID-2022- 015

Participants

SDS: 1
ASDS: 1
Chief: 2
PSDSs: 10
EPSs: 10
ALS: 2
Unit Heads: 7
PRME Team: 4
Legal: 1
HRD: 1
SMN: 2
HNU Head: 1
Nurses on Duty: 2
Division Guidance: 1
DRRM: 1
ITO: 1
Engineer: 1
YFP: 2
SDS's Staff: 2
School Heads: 47

Total No. of Participants: 100

