



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2022- 018

To : **JOSE ISRAEL M. MARAVILLES** *JIM* 9-15-2022
Project Development Officer I

Subject : **REASSIGNMENT FROM SGOD TO OSDS**

Date : September 9, 2022

In the exigency of service, the undersigned hereby designates you as the Secretariat of the Schools Division Office's Committee on Citizen's Charter and Ease of Doing Business.

In view thereof, you shall perform the functions, duties, and responsibilities of a Secretariat and will directly coordinate to the chairperson - Atty. Clarisse Joy C. Arnaez-Llaban.

This shall take effect immediately upon issuance unless appropriately revised or revoked by a competent authority thru an order/memorandum/issuance.

For your information and strict compliance.

CRISTY C. EPE

Schools Division Superintendent

DepEd Schools Division Office - Digos City

RECORDS SECTION

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Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375