



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2022- 019

To : Assistant Schools Division Superintendent
SGOD & CID Chiefs
Division SBM Validators
PSDSs of Digos Oriental District and Secondary Schools District
School Heads of Don Mariano Marcos ES & Digos City NHS

Subject : **DISTRIBUTION AND INSTALLATION OF THE SCHOOL-BASED
MANAGEMENT MARKERS TO THE VALIDATED SBM LEVEL III
SCHOOLS**

Date : September 15, 2022

This is in reference to Regional Memorandum FTAD-2022-018 dated September 12, 2022 from Regional Director Allan G. Farnazo, re: **Distribution and Installation of the School-Based Management Markers to the Validated SBM Level III Schools.**

In view of the Regional Validation conducted since its Pilot Implementation on June 8, 2021, through the unnumbered Regional Memorandum dated May 14, 2021, entitled: Program Management Monitoring, Technical Assistance Provision, Simulation, and Pilot Regional Validation of the SBM Level III of practice, schools who successfully certified as SBM Level III or Advanced Level of Practice will be awarded a Stainless SBM Marker. This marker will serve as proof that the school was able to meet the standards and requirements anchored in the SBM Guidelines.

Each validated school shall receive two (2) SBM markers which will be placed in a conspicuous place inside the school premises. The ceremonial installation shall be conducted in a simple manner thus, lavish preparation is discouraged.

Don Mariano Marcos Elementary School and Digos City National High School are recommended for the ceremonial installation of the said marker on **October 14, 2022, Friday.**

School heads of the aforementioned schools are instructed to prepare the program. The program template is in Enclosure 1 of the attached Regional Memorandum. Moreover, the said school heads are also encouraged to invite stakeholders to give messages of support during the ceremony.

Division SBM Validators and Public Schools Supervisors of Digos Oriental District and Secondary Schools District are also directed to attend the said activity.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



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Office of the Schools Division Superintendent

Transportation expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information and compliance.

CRISTY C. EPE
Schools Division Superintendent

9/16/22

Enclosed: As stated.
SGOD/cab

DepEd Schools Division of Digos City
RECORDS SECTION

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22-90840
DATE: SEP 23 2022 TIME: 9:22 AM
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Republic of the Philippines
Department of Education
 DAVAO REGION

72-5236
 Schools Division of Digos
 RECORDS SECTION
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 DATE: 13 SEP 2022 TIME: 3:28pm
 BY: [Signature]

Office of the Regional Director

REGIONAL MEMORANDUM
 FTAD-2022-018

To : All Schools Division Superintendents
 Chief of the Field Technical Assistance Division

Subject: Distribution and Installation of the School-Based Management
 Markers to the Validated SBM Level III Schools

Date : September 12, 2022

In view of the Regional Validation conducted since its Pilot Implementation on June 8, 2021, through the unnumbered Regional Memorandum dated May 14, 2021, entitled: Program Management Monitoring, Technical Assistance Provision, Simulation, and Pilot Regional Validation of the SBM Level III of practice, schools who successfully certified as SBM Level III or Advanced Level of Practice will be awarded a Stainless SBM Marker. This marker will serve as proof that the school was able to meet the standards and requirements anchored in the SBM Guidelines.

Each validated school shall receive two (2) SBM markers which will be placed in a conspicuous place inside the school premises. The ceremonial installation shall be conducted in a simple manner thus, lavish preparation is discouraged.

The Schools Division Office will recommend at least two (2) validated schools for the ceremonial installation of the said marker.

The participants from the Regional Office are as follows:

Name	Position/Designation	Division
1. Aris B. Juanillo	Chief ES	FTAD
2. Ronnie S. Mercado	EPS	FTAD
3. Juliet S. Nicolas	ADAS	FTAD

The expenses for travel, food, and other incidental expenses relative to the conduct of the said activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

Attached are the following enclosures for information and guidance:

1. Enclosure 1. Schedule of the Distribution and Installation; and
2. Enclosure 2. Program Template.

Immediate dissemination of this Memorandum is desired.

Enclosed: As Stated.
 ROP2/rsm

DEPARTMENT OF EDUCATION
 RECORDS SECTION
RELEASED
 12-5874
 [Signature]

ALLAN G. FARNAZO
 Director IV [Signature]



Address: F. Torres St., Davao City (8000)
 Telephone Nos.: (082) 291-1665; (082) 221-6147

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Department of Education
DAVAO REGION

Office of the Regional Director

Enclosure 1 **Schedule of the Distribution and Installation**

Date	Division	Schools Division Superintendent	SBM Coordinator	No. of Schools
10/11/2022, Tuesday	Davao City	Reynaldo M. Guillena	Maria Luz M. Tan	2
10/12/2022, Wednesday	Davao Occidental	Lorenzo E. Mendoza	Elenita S. Bernales	2
10/13/2022, Thursday	Davao del Sur	Nelson C. Lopez	Jessie Sajol	2
10/14/2022, Friday	Digos City	Cristy C. Epe	Cherric Ann B. Bohol	2
10/18/2022, Tuesday	Samal City	Winnie E. Batoon	Ma. Victoria Dumdum	2
10/19/2022, Wednesday	Panabo City	Reynante A. Solitario	Keren T. Luma	2
10/20/2022, Thursday	Tagum City	Josephine L. Fadul	Francisca R. Padlan	2
10/21/2022, Friday	Davao del Norte	Dee D. Silva	Cristopher Gonzales	2
10/25, 2022, Tuesday	Davao de Oro	Rommel R. Jandayan	Marnelyjane A. Bernal	2
10/26/2022, Wednesday	Mati City	Alona C. Uy	Liezel C. Padua	2
10/27/2022 Wednesday	Davao Oriental	Reynaldo Mellorida	Yvette M. Celmar	2



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Enclosure 1 **Program Template**

Ceremonial Installation of School-Based Management (SBM) Markers
 (Name of School)
 (School Address)

(Date)
 (Time)

Activity	Person's Involved
1. National Anthem	AVP
2. Ecumenical Prayer	AVP
3. Regional Hymn	AVP
4. Division Hymn	AVP
5. DepEd Quality Policy Statement	Regional SBM Coordinator
6. Welcome Message	SDS/ASDS/Division Chief/Any SDO Personnel
7. Presentation of School Context	AVP (10minutes)
8. Introduction of the SBM TWG (School)	School SBM Coordinator
9. Intermission Number	-
10. Ceremonial Installation and Message	RD/ARD/Chief
11. Acceptance and Commitment for the Sustainability of Best Practices	School Head
12. Messages of Support (LGUs and other stakeholders)	Stakeholders
13. Intermission Number	-
14. Vote of Thanks	Division SBM Coordinator
15. Closing Prayer	-



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