



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

**Office of Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**OSDS-2022- 027**

**To :** **Chief Education Supervisors**  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 Teaching and Non-Teaching Personnel

**Subject:** **Reiteration of Submission of 201 files to the Division Office**

**Date :** **October 3, 2022**

This is in reference to the memorandum issued with DM No, 014, s. 2022 dated January 3, 2022 entitled "Submission of 201 file of all Teaching and Non-Teaching Personnel.

Anent to this, the field is requested to submit and comply their lacking documents for 201 filing. Below is the google drive link for the list of Teaching and Non-Teaching Personnel together with the documents that should be complied. Please access the google drive link: <https://tinyurl.com/2mvsf3mv>


The submission of the documents to the Division Office will be on or before October 5, 2022.

For your information and strict compliance.

For and in the absence of the  
 Schools Division Superintendent:

  
**BASILIO P. MANA-AY, JR., CESO VI**  
 Assistant Schools Division Superintendent

JepEd Schools Division of Digos City  
 RECORDS SECTION

**RELEASED**  
 22-91808  
 DATE: OCT 03 2022 TIME: 1:57PM  
 BY: 



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