



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

OFFICE MEMORANDUM

SGOD-2022- 006

To: : Maria Leonora P. Salazar – Acting Youth Formation Coordinator
April Rose A. Alcalá - Acting Youth Formation Coordinator

Subject : **THIRD QUARTERLY MEETING OF THE PROJECT DEVELOPMENT OFFICERS I (YOUTH FORMATION COORDINATORS)**

Date : October 26, 2022

1. Pursuant to Regional Memorandum ESSD-2022-217 entitled “Third Quarterly Meeting of the Youth Formation Coordinators (PDO I) dated October 20, 2022, this Office directs **Mrs. Maria Leonora P. Salazar** and **Ms. April Rose A. Alcalá**, Youth Formation Coordinators of this Division to participate in the said activity on **November 10-11, 2022** at **Tubalan National High School, Tubalan, Davao Occidental**.
2. This aims to implement the different programs of the Youth Formation Division (YFD) and to give updates on the activities conducted in the collaboration with the Project Development Officers (PDO) 1 in the eleven (11) Schools Division Offices (SDOs).
3. Participants are expected to be at the venue before 12:00 noon of November 10, 2022. Vehicles shall be provided from the Regional Office to the venue proper and vice-versa. In addition, there will be series of activities to be done during the meeting like mangrove planting and school visit for best practices.
4. All participants shall strictly follow the minimum health standards throughout the activity. Facemask shall be worn at all times and use of personal alcohol for hand sanitation is strictly required. It is strongly encouraged that those who will join the meeting are fully vaccinated and have the booster shots.
5. Travelling and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and procedures.
6. For your information and compliance.

For and in the absence of the Schools Division Superintendent:

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
72-97059
DATE: OCT 27 2022 TIME: 10:22 AM

BY: _____

Enclosed: As stated
SGOD/mlps

BEVERLY S. DAUGDAUG

Chief, Curriculum Implementation Division
Officer In-Charge

