



REQUEST FOR QUOTATION

Company Name _____
 Address _____
 Contact No. _____
 TIN No. _____

RFQ No. **22-09-112D-A**
 Date: **October 18, 2022**
 Date and Time of Opening: **October 26, 2022, 1:30 PM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

For and in the absence of the BAC Chairperson:

BASILIO P. MANA-AY, JR., EdD
 BAC CHAIRMAN

CHERRY ROSE E. OLIVA
 BAC VICE-CHAIRMAN

NOTE:

- ALL ENTRIES MUST BE LEGIBLY WRITTEN
- DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER
- PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS
- PAYMENT TERM: WITHIN 30 DAYS
- BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

- Mayor's/Business Permit
- PhilGEPS Registration
- Income/Business Tax Return
- Omnibus Sworn Statement (ORIGINAL)

NOTE: For CY 2022, bidders shall submit these documents to DepEd Digos City Division only ONCE.

6. Approved Budget: **P 59,189.70**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 4	Calculator, Scientific Functional Specifications: Used to show mathematical computations. Performance Specifications: Must be able to show correct mathematical calculations using its built-in functions/formula. Design Specifications: 1. Display: LCD, 2 line(s) X 10 characters (minimum), stably shows input- expressions/equation, calculation result, and various indicators; 2. Built-in functions not less than 240 inclusion of the following: a) Basic Calculations: arithmetic, fraction, percentage, degrees minutes, seconds, radian (including conversion of the mentioned Basic Calculations); b) Memory calculation, Logarithm and Hyperbolic fUnctions; c) Statistical functions (e.g.: Statistical relationships, standard deviation, Permutation, Combination, etc.); and d) Trigonometric functions: sin, cos, tan, sin-1, cos-1, tan-1; 3. Basic keys and function keys are labeled permanently (resistant to finger rub and light acid (vinegar) contamination) and operates as such correspondingly; 4. Power requirement: two way dual (battery, built-in solar system), the unit consistently operational after replacing the battery for three trials its solar system powers the unit normally in a well lit room without the battery; 5. Brand must be established in providing quality products for five (5) years and up.	pc	130		
	Meterstick, plastic Functional Specifications: Used to measure length. Performance Specifications: Must be able to measure length of objects in flat surfaces up to 1000mm in Metric and 39.37" in English standards of measurement. Design Specifications: 1. Material: Plastic; 2. Thickness: 6 mm (minimum); 3. Width: 24 mm (minimum); 4. Length: 1,000 mm; 5. The front is scaled in centimeters, numbered in every centimeter with 0.1 cm (or 1 mm) divisions; 6. The back is scaled in inches, numbered in every inch with 1/8 inch divisions; 7. The numbers and division lines are in dark color; 8. Must be straight and flat: and free from toxic materials; 9. Edges and Surfaces should be smooth and even; 10. Comes with plastic jacket; 11. Standard abbreviation of the measurement unit/s must be followed; and	pc	35		
	Protractor, student-type Functional Specifications: Used to measure angles in degrees. Performance Specifications: Must be able to draw/construct and measure angles and arcs up to 180°. Design Specifications: 1. Protractor, student-type, plastic, transparent, semi-circular, 180°; 2. 6150mm (or 75mm radius), 1 mm thick (minimum); 3. Angular graduations are in degrees, from 0° to 180°. With two (2) sets of numerals, one reading clockwise and the other reading counterclockwise; 4. Linear graduations are in millimeters, from 0 to 100mm; 5. With a hole at vertex point enough for a fine string to pass through it; 6. Plastic Surface Finish: Smooth, clear, and free from scratches; 7. It must be horizontally level when laid flat on a table - no warping; 8. Comes with a plastic case: and	pc	140		
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

RUBEN EVARRETTA / DOMINADOR ESPACIO / DIANA GRACE AMIGO

Date

Company Name

Telephone/Cellphone Number

Printed Name/Signature of Authorized Representative

Date



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Region XI
 SCHOOLS DIVISION OF DIGOS CITY
 Digos City



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ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 4	Ruler, Plastic, 12 inches/30 cm Functional Specifications: Used to measure length and draw straight lines Performance Specifications: Must be able to measure length of objects in flat surfaces up to 30cm in Metric and 12" in English standards of measurement. Design Specifications: 1. Ruler, plastic, transparent, smooth surface, and 1 mm thick (minimum); 2. Approximate Width x Length: 28 mm x 314 mm; 3. Graduations: Metric graduations on one side while English graduations on the other side: "Metric graduations are in centimeters, from 0 cm to 30 cm, with every cm subdivided by 10. "English graduations are in inches, from 0 inches to 12 inches, with every inch subdivided by 16. 4. Clear, readable black, non-groove permanent prints (will not fade and cannot be scratched off); 5. Bendable up to U-shape when held at both ends; and 6. The item shall be free from toxic materials	pc	140		
	Stopwatch, digital Functional Specifications: Used to show time elapse in hours, minutes seconds. Performance Specifications: Must be able to show time elapsed in hours, minutes and seconds. Design Specifications: 1. Digital type, water-resistant (5-bar) 2. Start, stop, and re-set operations 3. Display Number: 4mm W x 10mm H 4. Measure Unit: 1/100th of a second 5. Working Range: up to 23hr 59min 59sec 6. Individually and properly packed in a box. 7. Instruction Manual in English 8. Approximate W x H x T: 60mm x 67mm x 20mm 9. Ready to use and comes with extra batteries	pc	30		
	Tape Measure, 1.5 meters Functional Specifications: Used to quantify the size of an object or the distance between objects Performance Specifications: Must be able to measure size/distance of an object up to 1.5 meters. Design Specifications: 1. Tape Measure, 12 mm width x 1.5 meter long 2. Made of flexible fiberglass fabric with metal end pieces 3. Color: White with black graduation markings 4. Graduation: in cm on one side and inches on the other side smallest graduation in mm, on the opposite side in 1/16 of an inch 5. Comes with a plastic case.	pc	70		
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