



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2022- 062

To : Public Schools Division Supervisor  
All Secondary School Heads  
All Others Concerned

Subject : ANNOUNCEMENT AND RECEIPT OF APPLICATION DOCUMENTS  
FOR LEARNING SUPPORT AIDE (LSA) FOR SECONDARY LEVEL

Date : November 23, 2022

Pursuant to Department of Education (DepEd) Order No. 32, s. 2020 re: ***“Guidelines on the Engagement of Services of Learning Support Aides to Reinforce the Implementation of the Basic Education Learning Continuity Plan in time of COVID-19 Pandemic”***, the Division of Digos City will be facilitating the compliance of this Order and will deploy to schools that need LSAs.

Interested applicants must have passed the Licensure Examination for Teachers (LET). Kindly submit a letter of your application addressed to the Schools Division Superintendent with your Personal Data Sheet.

Deadline for submission is on November 30, 2022. This will be on a first come first serve basis.

These are the subjects and schools with LSA needs:

• **Junior High School Level**

Schools with LSA needs	Subjects with LSA needs						Total
	Filipino	English	Math	AP	EsP	MAPEH	
<b>Matti National High School</b>	1		2	1	2	1	<b>7</b>
<b>Dawis National High School</b>	1						<b>1</b>
<b>Digos City National High School</b>	1		3		3		<b>7</b>
<b>Goma National High School</b>						1	<b>1</b>



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396



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<b>Kapatagan National High School</b>		2	1	3	3		<b>9</b>
<b>Total</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>4</b>	<b>8</b>	<b>2</b>	<b>25</b>

• **Senior High School Level**

<b>Schools with LSA needs</b>	<b>Subjects with LSA needs</b>						<b>Total</b>
	<b>Filipino</b>	<b>English</b>	<b>Math</b>	<b>Science</b>	<b>Social Science</b>	<b>P.E.</b>	
<b>Digos City National High School</b>	1		1	1	2		<b>5</b>
<b>Kapatagan National High School</b>	2	1			4	3	<b>10</b>
<b>Ruparan National High School</b>	1						<b>1</b>
<b>Matti National High School</b>	2		1		2	1	<b>6</b>
<b>Total</b>	<b>6</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>8</b>	<b>4</b>	<b>22</b>

Applicants shall be informed if they are selected and they shall submit the following requirements, to wit:

- Subscribed Personal Data Sheet,
- PRC Teacher License,
- Transcript of Records,
- Medical Certificate with attached laboratory results,
- Neuro-Psycho Examination result, and;
- NBI Clearance.

Contract of service shall be signed only with complete attachments of documents as indicated above.



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For strict compliance and immediate dissemination.

For and in the absence of the  
Schools Division Superintendent

  
**CLARENCE S. PILLERIN, EdD**  
Public Schools Division Superintendent  
Officer-In-Charge *f*

Public Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
DATE: NOV 24 2022 TIME: 7:54pm  
BY: 

OSDS/ADMIN/HR/dbc



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