



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
SGOD-2022- 092

To : Assistant Schools Division Superintendent  
SGOD and CID Chiefs  
Concerned Public Schools District Supervisors  
Concerned Public Elementary School Heads  
All others concerned

Subject : SCHEDULE OF THE DISTRIBUTION AND INSTALLATION OF THE  
SCHOOL-BASED MANAGEMENT MARKERS TO THE VALIDATED  
SBM LEVEL III SCHOOLS

Date : November 11, 2022

In reference to Division Memorandum SGOD-2022-019, this office informs the field on the Schedule of the Distribution and Installation of the School-Based Management Markers to the Validated SBM Level III schools.

School	School Head	District	Date	Time
San Miguel ES	Merilyn Salboro	Digos South	November 23, 2022	8:30 AM-10:00 AM
Igpit ES	Peter Paul Deiparine	Digos South	November 23, 2022	10:30-12:00 NN
Remedios Saplala ES	Mylene Samonte	Digos South	November 23, 2022	1:00-2:30 PM
Pedro V. Basalan ES	Rebecca Lorelie Deiparine	Digos Occidental	November 23, 2022	3:00-4:30 PM
Jolencio R. Alberca ES	Joy Baulete	Digos Occidental	November 24, 2022	8:30 AM-10:00 AM
Digos City CES	Inda Nacua	Digos Occidental	November 24, 2022	10:30-12:00 NN
Binaton ES	Rowelem Rosima	Mt. Apo	November 24, 2022	1:00-2:30 PM
G. Reusora CES	Antonia Jumawan	Mt. Apo	November 24, 2022	3:00-4:30 PM
Pedro Garcia ES	Jacqueline Jaum	Digos Oriental	November 25, 2022	8:30 AM-10:00 AM
Badiang ES	Zandria Sy	Digos Oriental	November 25, 2022	10:30-12:00 NN
Ramon Magsaysay CES	Mario Andales	Digos Oriental	November 25, 2022	1:00-2:30 PM



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396



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Schools certified as SBM Level III or Advanced Level of Practice will be awarded a Stainless SBM Marker. This marker will serve as proof that the school was able to meet the standards and requirements anchored in the SBM Guidelines.

Each validated school by the Regional Office (RO) through the Regional SBM Validators shall receive two (2) SBM markers which will be placed in a conspicuous place inside the school premises. The ceremonial installation shall be conducted in a simple manner thus, lavish preparation is discouraged.

School heads of the aforementioned schools are instructed to prepare the program. The program template is in Enclosure 1. Kindly give copies of the program to the Division Office prior to the conduct of the activity. Moreover, the said school heads are also encouraged to invite stakeholders to give messages of support during the ceremony.

Division SBM Validators and concerned Public Schools District Supervisors are also directed to attend the said activity.

Don Mariano Marcos Elementary School and Digos City National High School were already given the said markers on October 14, 2022.

The policy on "No Disruption of Classes" as per DepEd order No. 9 s 2005 shall strictly be observed.

Transportation expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information and compliance.

*fm: [Signature]* 11-15-2022  
**CRISTY C. EPE**

Schools Division Superintendent *[Signature]*

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
22-93779

DATE: NOV 16 2022 TIME: 10:05 am

BY: *[Signature]*

Enclosed: As stated.  
SGOD/cab



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**Enclosure 1 Program Template**

**Ceremonial Installation of School-Based Management (SBM) Markers**

(Name of School)

(School Address)

<b>Activity</b>	<b>Person's involved</b>
National Anthem	AVP
Ecumenical Prayer	AVP
Regional Hymn	AVP
Division Hymn	AVP
DepED Quality Policy Statement	Division SBM Coordinator
Welcome Message	School Head
Presentation of the School Context	AVP (maximum of 10 minutes)
Introduction of the SBM TWG (School)	School SBM Coordinator
Ceremonial Installation and Message	SDS/ASDS/SGOD Chief
Acceptance and Commitment for the Sustainability of Best Practices	School Head
Messages of Support (LGUs and other stakeholders)	Stakeholders
Vote of Thanks	School SBM Coordinator
Closing Prayer	



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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2022- 019

To : Assistant Schools Division Superintendent  
SGOD & CID Chiefs  
Division SBM Validators  
PSDSs of Digos Oriental District and Secondary Schools District  
School Heads of Don Mariano Marcos ES & Digos City NHS

Subject : **DISTRIBUTION AND INSTALLATION OF THE SCHOOL-BASED  
MANAGEMENT MARKERS TO THE VALIDATED SBM LEVEL III  
SCHOOLS**

Date : September 15, 2022

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This is in reference to Regional Memorandum FTAD-2022-018 dated September 12, 2022 from Regional Director Allan G. Farnazo, re: **Distribution and Installation of the School-Based Management Markers to the Validated SBM Level III Schools.**

In view of the Regional Validation conducted since its Pilot Implementation on June 8, 2021, through the unnumbered Regional Memorandum dated May 14, 2021, entitled: Program Management Monitoring, Technical Assistance Provision, Simulation, and Pilot Regional Validation of the SBM Level III of practice, schools who successfully certified as SBM Level III or Advanced Level of Practice will be awarded a Stainless SBM Marker. This marker will serve as proof that the school was able to meet the standards and requirements anchored in the SBM Guidelines.

Each validated school shall receive two (2) SBM markers which will be placed in a conspicuous place inside the school premises. The ceremonial installation shall be conducted in a simple manner thus, lavish preparation is discouraged.

**Don Mariano Marcos Elementary School and Digos City National High School** are recommended for the ceremonial installation of the said marker on **October 14, 2022, Friday.**

School heads of the aforementioned schools are instructed to prepare the program. The program template is in Enclosure 1 of the attached Regional Memorandum. Moreover, the said school heads are also encouraged to invite stakeholders to give messages of support during the ceremony.

Division SBM Validators and Public Schools Supervisors of Digos Oriental District and Secondary Schools District are also directed to attend the said activity.



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Transportation expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information and compliance.

**CRISTY C. EPE**  
Schools Division Superintendent

*9/14/22*

DepEd Schools Division of Digos City  
RECORDS SECTION

**RECEIVED**  
22-90840  
DATE: SEP 23 2022 TIME: 9:22 AM  
BY: *[Signature]*

Enclosed: As stated.  
SGOD/cab



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